

KENWOOD FIRE PROTECTION DISTRICT
9045 Sonoma Highway
Kenwood, CA 95452
AGENDA

REGULAR DISTRICT BOARD OF DIRECTORS MEETING

Location 9045 Sonoma Highway, Kenwood

Agendas and Board Packets are available on our website: kenwoodfire.com

Virtual Meeting

March 11, 2025

Director Doss Location
North Fire Station, 39250 Highway One, The Sea Ranch, CA 95497

Join Zoom Meeting

<https://zoom.us/j/98754698772?pwd=ulMzEcJp0pHBjPjWY5AViVdKtIRGu.1>

Meeting ID: 987 5469 8772

Passcode: 268882

By Phone: +16699006833 (San Jose)

Date: March 11, 2025

CALL TO ORDER

1. CHANGES TO THE AGENDA
2. MINUTES OF THE PREVIOUS MEETING FEBRUARY 11, 2025.
3. FIRE CHIEFS REPORT
4. ADMINISTRATORS REPORT
5. APPROVAL OF CLAIMS AND REVIEW OF ESTIMATED EXPENSES FOR MARCH

PUBLIC COMMENT: it should be understood that the Board will not respond to nor take action on presentations under "Public Comment." This is simply a time for members of the audience to address the Board regarding items not on the agenda. Each presentation shall be **limited to 3 minutes.**

6. ACTION ITEMS: None
7. NON-ACTION ITEMS:

- a. LAFCO update
- b. Discussion item-Directors for new fire district
- c. Follow up re memo from Directors Atkin and Moretti
- d. Committee Reports- HR, Consolidation, Facilities, Finance and Grants

8. ANNOUNCEMENT OF CLOSED SESSION: NONE

Following the announcement of Close Session items, and prior to recess into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session.

RECESS TO CLOSED SESSION AND RECONVENE TO OPEN SESSION

9. GOOD OF THE ORDER

10.ADJOURN

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
February 11, 2025, MEETING MINUTES**

1. **Call to Order:** The meeting was called to order at 4:00PM by Chair Cooper. Director Atkin, Moretti and Uboldi were present. Director Doss was remote from The Sea Ranch and came online at 4:03pm. District Administrator Tony Ghisla and Fire Chief Steve Akre were also in the meeting.
2. **Changes to the Agenda:** None
3. **Minutes of the Previous Meeting:** Moved as presented by Director Atkin and seconded by Director Moretti. There was no discussion-motion passed 5-0. There were no comments from the public.
4. **Fire Chief Report:** Chief Akre went through his report in the board package.
5. **District Administrators Report:** Tony Ghisla reviewed his report in the board package.
6. **Approval of Claims:** Tony Ghisla reviewed the claims report in detail. Director Uboldi made a motion to approve the claims as presented and Director Atkin seconded the motion and approved 5-0. There were no comments from the public.
7. **Public Comment:** None
8. **Action Items:** None
9. **Non-Action Items**
 - a. **LAFCO update:** Director Moretti said the LAFCO Board approved the recommendation from Sonoma Valley to move forward with the consolidation.
 - b. **Discussion Item - Directors for new fire district:** Chair Cooper asked that the Directors consider the 2 positions for directors for the new district. Director Doss and Director Atkin said they would be unable to hold a position. Chair Cooper said we should sort this out over the next several meetings.
 - c. **Review of memo from Directors Atkin and Moretti:** Director Atkin presented a memo that he and Director Moretti authored. Questions that came up from the memo were what the fire service would look like as a fresh start, what would be the staffing, equipment etc needs, i.e. a fresh look. He said it would be good to hold a 'fire fair' where vendors and the community could come together and look at how homes could be protected. Director Moretti felt that after the LA fires, the fire service will be looked at more closely. He said Sonoma Mountain has been an unburned area for years and what should we be doing to mitigate any potential fire risk. Chief Akre presented a memo to the Board as to what Sonoma has been doing since 2017. He went over the memo with Gary Johnson, Captain in Sonoma.
 - d. **Committee Reports**

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
February 11, 2025, MEETING MINUTES
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- HR- No report
- Consolidation- No report
- Facilities- Director Uboldi said the facilities committee met with Mike Ross to discuss the remodel of the station. Mike will get back to Director Uboldi with an initial proposal.
- Finance: No report
- Grants-No report

10. Announcement of Closed Session: None

11. Good of the Order – No discussion

12. Adjourn: A motion was made by Director Moretti and seconded by Director Atkin to adjourn the meeting at 5:06PM. Motion passed 5-0.

Respectfully submitted,

Attest:

Tony Ghisla, District Administrator

John Cooper, Director

Kenwood Fire Protection District

March 11, 2025 Board Meeting

- Fire Chief Report
- District Administrator Report



Sonoma Valley Fire District

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Mayacamas



DATE: 3/11/2025
TO: Sonoma Valley and Kenwood Board of Directors
FROM: Chief Akre
SUBJECT: Monthly Activity Report – February 2025

A. ADMINISTRATIVE:

1. SDC: We have fully executed the contract extension for one more (and final) year through 7/1/2025. At the request of the State we are currently staffing SDC (Station 10) on Saturdays and Sundays. We were notified this week that the one remaining SDC Fire Employee will be moving to Napa soon and there will be no presence at SDC except weekends. We are coordinating with DGS leadership on the operations and details.
2. KWD: We are now in the LAFCO protest period which will end on April 2. We will be informed of the results at that LAFCO Meeting. We have had just a couple of calls from Kenwood residents inquiring about the special tax and the protest process.
3. REDCOM Update: The SCFCA's funding agreement with REDCOM and the REDCOM 25-26 Budget was approved on 3/6/25. Our next meeting will be on 7/3 at 2 pm.
4. Measure H update: We continue to move forward with all implementation plans. The funding agreements were approved by both the BOS and the SVFD Board. The backfill agreement has been crafted and will go to the SCFCA for approval on 3/12.
5. We held our monthly Command Staff Meeting as well as weekly Executive Chiefs meetings.
6. I attended the monthly Cal Chiefs E-Board, Northern Area Directors, and Legislative Task Force meetings.
7. The SCFCA held its first Executive Board of Directors meeting. The FSWG has completed Zone reviews for all Zones except Zone 4, which is in the process of being scheduled.
8. I attended the LAFCO Meeting on 3/5 and the Commission unanimously approved the re-organization of both Monte Rio and Sebastopol into the Gold Ridge FD. Protest periods are started for both.
9. February's SCFCA meeting at Petaluma was the annual Installation and Retiree luncheon. It was very well attended and our own Deputy Chief Trevor Smith was awarded the Harry



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Quinlan award for outstanding Fire Prevention professional. March's meeting will be on 3/12 at the Santa Rosa Training Center.

B. INCIDENTS:

1. Monthly Incident sheets for February are attached.

C. BUDGET/FINANCE:

1. We expect to have received our first Measure H revenues by the time of the Board meeting.
2. The annual audit is on the agenda as a separate item.

D. PERSONNEL:

1. We have two FF/PM candidates in the pre-employment process and will be starting a new hire academy on 3/17.
2. We have accepted the resignation of one of our FF/PM's who is going back to a previous FD in his hometown. We now have two vacancies that we will fill in the late Spring.

E. TRAINING:

1. Almost all of our full-time companies circled through the SRFD training tower to attend TECC training as part of the SOCO chiefs association acting shooter training. TECC is phase one of the program and focuses on rapid casualty care in hostile environments. We also had 4 members teaching at that class over the 2 weeks including TO Loftus. The program was a success, and we delivered the training to over 325 first responders in the county!
2. Rescheduled Haz Mat and Swiftwater were completed
3. Auto Extrication training
4. Volunteers starting annual structural taskbooks including Engine Company Evolutions, SCBA, and ground ladders.

F. EQUIPMENT:

1. We will take delivery of our new ambulance next week. This is one of two new ambulances that we expect to this calendar year.
2. 3396 was returned from Hi-Tech and is back in service in Kenwood. The 3395 and 3398 are back at their home stations.

G. BUILDINGS & LAND:

1. The New Station 2 project: we are working on our application to LAFCO through PRMD to be annexed into the Sanitation District. We are also working on developing an RFQ



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for a progressive design build model. We held a kick-off meeting with Kitchell to start the public engagement/communications.

2. We have met with three different architects for concept designs for the remodel of the Kenwood Station. We expect to have designs to present to the Kenwood Board in April.
3. The new station/memorial sign is complete, and work is being done on the 9/11 Steel monument Design.

H. PREVENTION & COMMUNITY OUTREACH:

1. Prevention Inspector Job Title and Description change is before you as a separate agenda item.
2. See attached monthly activity report.
3. SVFD ISO Ratings:
 - a. City: Class 1
 - b. Unincorporated valley, including GE, VOM & Eldridge: Class 2 (Class 10 if over 5 miles from a fire station)
 - c. Mayacamas Service Area: Class 8B (Class 10 if over 5 miles from a fire station)

I. ASSOCIATION NEWS AND UPCOMING EVENTS:

1. SVFA's Bud Keechler Firefighter Appreciation Crab Feed was a huge success.
2. The SCFDA Dinner/Meeting in Kenwood was a great event and very well attended. Thank you to DAO Ghisla, Captain Campbell, and the Kenwood Board for their support of this event.
3. FDAC Conference is 4/1-4/4 in Napa.
4. SCFDA Elected Graton Director Jonathan Hebel to serve as the Vice President.
5. The next SCFDA Dinner/Meeting will be on 4/24 at Rancho Adobe.



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Administration Monthly Report - Strategic Plan Alignment (V1_5_30_24)

Date	Sub-Category	** Description **	Staff	Strategic Plan Alignment
Section: Administration				
02/05/2025	Special Project Work	Attended the Sonoma Valley Visitors Bureau event to learn about their plans for marketing	Gary Johnson	Objective 3B Diversify and broaden our community outreach to provide access and information to all cross-sections of our community., Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit.
Section: Operations Division				
03/05/2025	Special Project Work	Attended Santa Rosa Engineer test as Raters	Mason Lewis, Christopher Derner	Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit., Objective 4D Pursue and develop collaborative training efforts to enhance service delivery among regional partners.
Section: Prevention Division				
02/08/2025	Juvenile Fire Safety	NYFIC with MCFIT presented Youth Fire Setter's academy at Novato FPD.	Jason Stayton	Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit.
02/12/2025	Fire Extinguisher Demonstration/Training	Hannah Academy Class demonstration for extinguishers first aid, electrical panel etc	Mason Lewis	Objective 3B Diversify and broaden our community outreach to provide access and information to all cross-sections of our community.
02/12/2025	Meeting (Other)	Meeting with Fire Forward to discuss MOU agreement, Van	Mason Lewis	Objective 3C Continue to seek

Date	Sub-Category	** Description **	Staff	Strategic Plan Alignment
		Hooser burn plans, training plans and future collaboration on prescribed fires within the district.		opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit., Objective 3D Integrate and cooperate with entities participating in wildfire preparedness and prevention to enhance community and firefighter safety.
02/12/2025	Meeting	Meeting with Fire Forward to discuss partnership between Fire forward and Sonoma valley fire. Planning meeting for upcoming Van Hooser rx and training burn. FF requested joint training prior to burn to help introduce their employees and operations to ours.	Mason Lewis	Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit., Objective 3D Integrate and cooperate with entities participating in wildfire preparedness and prevention to enhance community and firefighter safety., Objective 4D Pursue and develop collaborative training efforts to enhance service delivery among regional partners.
02/25/2025	Meeting	Attended monthly Grove street fire safe council meeting. discussed partnership with Sonoma resource conservation district for shaded fuel break project. Approved and Passed Burn pile workshop to be hosted by GSFSC and SVFD. Date TBD	Mason Lewis	Objective 3D Integrate and cooperate with entities participating in wildfire preparedness and prevention to enhance community and firefighter safety.
02/19/2025	Vegetation/Fuels	Meeting with Chief Tuberville discussing implementation of Vegetation Management using Measure H funds and crews. Reviewed environmental compliance.	Mason Lewis,Trevor Smith	Objective 3D Integrate and cooperate with entities participating in wildfire preparedness and prevention to enhance community and firefighter safety.
02/24/2025	Administrative	<p>On 2/34/25 The State of CA released new maps identifying fire hazard severity zones in the local responsibility area. More info is available on our website. We will be required (by legislation) to adopt these maps locally. The changes will affect our customers as it relates to construction requirements for new development as well as possible increased vegetation management and defensible space requirements. This is not supposed to affect insurance rates and qualification.</p> <p>My office is educating the public (website) and is in the process of preparing maps for SVFD Board Adoption. Additionally we are working with the City of Sonoma on this</p>	Trevor Smith	None

Date	Sub-Category	** Description **	Staff	Strategic Plan Alignment
		same process.		
03/04/2025	Administrative	<p>Attended the Board of Forestry 0-5ft / aka Zone 0 Rulemaking meeting. This was a 5 hour meeting going over the new rules. This is one of many mandated meetings (to accept public comment) before the new laws go into effect. These new rules were created by State Legislation AB3074, and have recently been stalled in th rulemaking process. Secondary to the late season fires in Southern California Governor Newsom required these be implemented ASAP.</p> <p>For information these new rules will be required in the SRA and in the LRA in Very High Fire Hazard Severity Zones. With the recent changes in these maps our customers will be dramatically affected.</p> <p>Initially this will be for new development. After 3 years ALL homes in these areas will be required to comply.</p> <p>Additional information is available on our website.</p>	Trevor Smith, Mason Lewis	None



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SVFD District 1 (City Limits) Monthly Incident Report

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
320A - ALS Inter-Facility Transport	3	1.52%				
321 - EMS call, excluding vehicle accident with injury	120	60.61%				
322 - Motor vehicle accident with injuries	3	1.52%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.51%				
324 - Motor vehicle accident with no injuries.	1	0.51%				
	Total: 128	Total: 64.65%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	2	1.01%				
412 - Gas leak (natural gas or LPG)	1	0.51%				
424 - Carbon monoxide incident	1	0.51%				
	Total: 4	Total: 2.02%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
522 - Water or steam leak	1	0.51%				
554 - Assist invalid	32	16.16%				
	Total: 33	Total: 16.67%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	2	1.01%				
600F - False Medical Call	4	2.02%				
611 - Dispatched and cancelled en route	15	7.58%				
622 - No incident found on arrival at dispatch address	4	2.02%				
651 - Smoke scare, odor of smoke	1	0.51%				
	Total: 26	Total: 13.13%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
711 - Municipal alarm system, malicious false alarm	1	0.51%				
715 - Local alarm system, malicious false alarm	1	0.51%				
735 - Alarm system sounded due to malfunction	1	0.51%				
745 - Alarm system activation, no fire - unintentional	2	1.01%				
746 - Carbon monoxide detector activation, no CO	1	0.51%				
	Total: 6	Total: 3.03%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 8 - Severe Weather & Natural Disaster						
815 - Severe weather or natural disaster standby	1	0.51%				
	Total: 1	Total: 0.51%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 198	Total: 100.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%

Report Criteria

Basic Incident Type (Fd1.21): Is Not Blank

Basic Incident Date Original (Fd1.3): Is Within last 32_days

Agency Name: Is Equal To Sonoma Valley Fire District

Basic Incident Zone/District Number (Fd1.32): Is Equal To SON1(33) - SVFD District 01

Description

This report will be sent monthly to selected list



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SVFD District 5 (Glen Ellen) Monthly Incident Report

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
114 - Chimney or flue fire, confined to chimney or flue	1	3.23%	0.00	0.00	0.00	
	Total: 1	Total: 3.23%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
321 - EMS call, excluding vehicle accident with injury	16	51.61%				
	Total: 16	Total: 51.61%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	6	19.35%				
412 - Gas leak (natural gas or LPG)	1	3.23%				
	Total: 7	Total: 22.58%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
553 - Public service	1	3.23%				
554 - Assist invalid	1	3.23%				
	Total: 2	Total: 6.45%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
611 - Dispatched and cancelled en route	3	9.68%				
651 - Smoke scare, odor of smoke	1	3.23%				
	Total: 4	Total: 12.90%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
745 - Alarm system activation, no fire - unintentional	1	3.23%				
	Total: 1	Total: 3.23%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 31	Total: 100.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%

Report Criteria
Basic Incident Type (Fd1.21): Is Not Blank
Basic Incident Date Original (Fd1.3): Is Within last_32_days
Agency Name: Is Equal To Sonoma Valley Fire District
Basic Incident Zone/District Number (Fd1.32): Is Equal To SON5(33) - SVFD District 05

Description
This report will be sent monthly to selected list



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SVFRA District 6 (KFPD) Incidents Within the District - by Type

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
321 - EMS call, excluding vehicle accident with injury	7	53.85%				
324 - Motor vehicle accident with no injuries.	1	7.69%				
	Total: 8	Total: 61.54%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	1	7.69%				
	Total: 1	Total: 7.69%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
554 - Assist invalid	1	7.69%				
	Total: 1	Total: 7.69%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600A - Accidental Medical Alarm Button Push	1	7.69%				
611 - Dispatched and cancelled en route	1	7.69%				
	Total: 2	Total: 15.38%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
745 - Alarm system activation, no fire - unintentional	1	7.69%				
	Total: 1	Total: 7.69%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 13	Total: 100.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%

Report Filters
 Basic Incident Date - Derived (Fd1.3): is between '2/1/2025' and '2/28/2025'

Report Criteria
 Basic Incident Type (Fd1.21): Is Not Blank
 Agency Name: Is Equal To Sonoma Valley Fire District
 Basic Incident Zone/District Number (Fd1.32): Is Equal To SON6(33) - SVFD District 06 KW

Description
 All incidents in District 6



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SVFD District 8/9 (Mayacamas) Monthly Incident Report

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	1	50.00%				
	Total: 1	Total: 50.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
611 - Dispatched and cancelled en route	1	50.00%				
	Total: 1	Total: 50.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 2	Total: 100.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%

Report Criteria	
Basic Incident Type (Fd1.21):	Is Not Blank
Basic Incident Date Original (Fd1.3):	Is Within last_32_days
Agency Name:	Is Equal To Sonoma Valley Fire District
Basic Incident Zone/District Number (Fd1.32):	Is Equal To SON8(33) - SVFD - Dist 08

Description
This report will be sent monthly to selected list



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SVFD Monthly Incident Report

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
111 - Building fire	1	0.21%				
114 - Chimney or flue fire, confined to chimney or flue	1	0.21%	0.00	0.00	0.00	
	Total: 2	Total: 0.43%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
311 - Medical assist, assist EMS crew	1	0.21%				
320 - Emergency medical service, other	2	0.43%				
320A - ALS Inter-Facility Transport	3	0.64%				
321 - EMS call, excluding vehicle accident with injury	267	56.81%				
322 - Motor vehicle accident with injuries	8	1.70%				
324 - Motor vehicle accident with no injuries.	5	1.06%				
	Total: 286	Total: 60.85%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	15	3.19%				
412 - Gas leak (natural gas or LPG)	3	0.64%				
424 - Carbon monoxide incident	1	0.21%				
440 - Electrical wiring/equipment problem, other	1	0.21%				
	Total: 20	Total: 4.26%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
520 - Water problem, other	2	0.43%				
522 - Water or steam leak	1	0.21%				
542 - Animal rescue	1	0.21%				
550 - Public service assistance, other	6	1.28%				
552 - Police matter	1	0.21%				
553 - Public service	1	0.21%				
5531 - Tree Down	2	0.43%				
554 - Assist invalid	59	12.55%				
561 - Unauthorized burning	1	0.21%				
	Total: 74	Total: 15.74%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	3	0.64%				
600A - Accidental Medical Alarm Button Push	3	0.64%				
600F - False Medical Call	6	1.28%				
611 - Dispatched and cancelled en route	44	9.36%				
622 - No incident found on arrival at dispatch address	7	1.49%				
631 - Authorized controlled burning	1	0.21%				
650 - Steam, other gas mistaken for smoke, other	1	0.21%				
651 - Smoke scare, odor of smoke	7	1.49%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
	Total: 72	Total: 15.32%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	1	0.21%				
711 - Municipal alarm system, malicious false alarm	1	0.21%				
715 - Local alarm system, malicious false alarm	1	0.21%				
733 - Smoke detector activation due to malfunction	1	0.21%				
735 - Alarm system sounded due to malfunction	2	0.43%				
745 - Alarm system activation, no fire - unintentional	5	1.06%				
746 - Carbon monoxide detector activation, no CO	1	0.21%				
	Total: 12	Total: 2.55%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 8 - Severe Weather & Natural Disaster						
812 - Flood assessment	2	0.43%				
815 - Severe weather or natural disaster standby	1	0.21%				
	Total: 3	Total: 0.64%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 9 - Special Incident Type						
9001 - Issued In Error	1	0.21%				
	Total: 1	Total: 0.21%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 470	Total: 100.00%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%

Description

This report will be sent monthly to selected list



Sonoma Valley Fire District
 630 2nd St. W.
 Sonoma, CA 95476
 707-996-2102
 www.sonomavalleyfire.org

SVFRA District 6 (KFPD) Incidents Within the District - by Type

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
111 - Building fire	1	0.30%	100,000.00	15,000.00	115,000.00	98.29%
113 - Cooking fire, confined to container	1	0.30%				
140 - Natural vegetation fire, other	2	0.60%				
143 - Grass fire	1	0.30%				
Total: 5		Total: 1.49%	Total: 100,000.00	Total: 15,000.00	Total: 115,000.00	Total: 98.29%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
300 - Rescue, EMS incident, other	1	0.30%				
311 - Medical assist, assist EMS crew	2	0.60%				
321 - EMS call, excluding vehicle accident with injury	182	54.17%				
322 - Motor vehicle accident with injuries	8	2.38%				
324 - Motor vehicle accident with no injuries.	8	2.38%	2,000.00		2,000.00	1.71%
381 - Rescue or EMS standby	1	0.30%				
Total: 202		Total: 60.12%	Total: 2,000.00	Total: 0.00	Total: 2,000.00	Total: 1.71%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	17	5.06%				
412 - Gas leak (natural gas or LPG)	2	0.60%				
440 - Electrical wiring/equipment problem, other	1	0.30%				
444 - Power line down	2	0.60%				
445 - Arcing, shorted electrical equipment	2	0.60%				
Total: 24		Total: 7.14%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
511 - Lock-out	1	0.30%				
520 - Water problem, other	1	0.30%				
550 - Public service assistance, other	7	2.08%				
552 - Police matter	1	0.30%				
5531 - Tree Down	6	1.79%				
554 - Assist invalid	27	8.04%				
561 - Unauthorized burning	1	0.30%				
Total: 44		Total: 13.10%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	5	1.49%				
600A - Accidental Medical Alarm Button Push	3	0.89%				
611 - Dispatched and cancelled en route	23	6.85%				
622 - No incident found on arrival at dispatch address	1	0.30%				
651 - Smoke scare, odor of smoke	4	1.19%				
Total: 36		Total: 10.71%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	6	1.79%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
733 - Smoke detector activation due to malfunction	4	1.19%				
735 - Alarm system sounded due to malfunction	9	2.68%				
736 - CO detector activation due to malfunction	1	0.30%				
745 - Alarm system activation, no fire - unintentional	4	1.19%				
746 - Carbon monoxide detector activation, no CO	1	0.30%				
	Total: 25	Total: 7.44%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 336	Total: 100.00%	Total: 102,000.00	Total: 15,000.00	Total: 117,000.00	Total: 100.00%

Report Criteria

Basic Incident Type (Fd1.21): Is Not Blank

Agency Name: Is Equal To Sonoma Valley Fire District

Basic Incident Zone/District Number (Fd1.32): Is Equal To SON6(33) - SVFD District 06 KW

Description

All incidents in District 6

Kenwood Fire Protection District

To: Board of Directors

From: Tony Ghisla

Re: March 1, 2025 Administrators Report and Updates

Date: March 1, 2025

1. Water Tender Update
2. Station Remodel update
3. Lighting/Roof/Flooring update
4. Form 700
5. Public Hearing for Parcel Tax April
6. Response to Sonoma Index attached

Since the early 1920's, the Kenwood Fire Department had been staffed with volunteers who lived in Kenwood. In the 1990's and early 2000's, existing volunteers were retiring, and it became difficult to recruit new volunteers who lived in Kenwood. Paid staff were hired in 2015 to provide medical and fire protection and most left for other opportunities. In 2023, Kenwood entered into an agreement with Sonoma Valley Fire District to staff the Kenwood station with 3 full time firefighters including a paramedic.

The Kenwood Board of Directors believes the consolidation will provide the Kenwood community with quality fire and medical services for years to come. Full-time staff have and will continue to provide faster and consistent response times when an emergency occurs. The addition of a staffed paramedic/firefighter is a great benefit, particularly in medical emergencies when a higher level of medical support is needed. In addition, Sonoma Valley will administer fire prevention and defensible space programs, including public education and emergency preparedness services to the community of Kenwood. The Kenwood volunteers are now Sonoma Valley volunteers and train and respond to calls throughout the larger district.

Kenwood Fire Protection District

March 11, 2025 Board Meeting

- Claims for February
- Estimated Expenses for March

Kenwood Fire Protection District Claims Detail 2 Pages

February 1 - 28, 2025

Type	Date	Num	Name	Memo/Description	Amount
Check	02/06/2025	ACH	CALPERS Health	health for Feb	4,037.31
Check	02/07/2025	2959	Ashe Cosgrove Tech Consultants	server work	1,196.00
Check	02/11/2025	2961	Kenwood Water	JAN water bill	109.59
Check	02/11/2025	2963	Sonoma Valley Fire District	February staffing	171,977.87
Check	02/12/2025	2962	Performance Pemf LLC	smoke checks on engines 3366 & 3389	550.00
Check	02/12/2025	2964	William D. Ross	legal services	3,651.60
Check	02/12/2025	2960	Salt & Stone	deposit - District dinner	400.00
Check	02/18/2025	ACH	PG&E	PG&E month of Jan	2,036.06
Check	02/20/2025	ACH	U.S. Bank Equipment Finance	copier lease	195.15
Check	02/21/2025	2967	Salt & Stone	District dinner	2,100.00
Check	02/26/2025	ACH	IBS PR Fee	payroll charge for Feb	82.10
Check	02/27/2025	2966	SC Fire District	district dinner	275.00
Check	02/28/2025	2965	Leete Generators	service	1,000.75
Total for Check					\$187,611.43
cc	1/24/2025		6020 DK Embroidery & Mnogramming	Director shirts	103.00
cc	1/24/2025		6040 Comcast	Communication	143.05
cc	1/24/2025		7201 Amazon	2 cycle fuel	42.48
cc	1/27/2025		6080 Amazon	household	22.79
cc	1/27/2025		7201 Nick Barbieri Trucking, LLC	fuel for engines	553.13
cc	1/27/2025		6080 Amazon	household	28.32
cc	1/29/2025		6040 GoDaddy	Website	24.98
cc	02/03/2025		7201 Amazon	2 cycle fuel	129.44
cc	02/10/2025		6040 Adobe software	software	29.99
cc	02/11/2025		6080 Amazon	household	31.38
cc	02/11/2025		7201 The Home Depot	Deff	60.93

cc	02/12/2025	6080 Amazon	household	28.08
cc	02/12/2025	6080 Amazon	household	32.64
cc	02/14/2025	6040 ATT Wireless	Communication	279.11
cc	02/18/2025	6040 Verizon	Communication	1.53
cc	02/19/2025	6040 FRONTIER	phone	83.52
cc	02/19/2025	6040 FRONTIER	phone	382.01
cc	02/19/2025	7201 Nick Barbieri Trucking, LLC	fuel for engines	528.80
Total for Credit Card Expenses				<hr/>
				\$2,505.18
	2/28/2025	5910 Payroll for February	Tony	\$2,879.49
				<hr/> <hr/>
				\$192,996.10

Signature _____
Signature _____
Signature _____

Signature _____
Signature _____

Kenwood Fire Bills to be paid in March 2025
Estimated

Vendor	Type	Amount	Reoccurring	Frequency	How Paid
SV Fire	Feb Staffing	\$171,978	\$171,978	monthly	check
Cal Pers Health	Health Insurance	\$4,037	\$4,037	monthly	ach
Amazon (1)	Charges	\$1,000	\$650	monthly	ach
Comcast	Communications	\$122	\$122	monthly	ach
ATT	Communications	\$278	\$278	monthly	ach
Comcast Business	Communications	\$122	\$122	monthly	ach
Frontier	Communications	\$381	\$381	monthly	ach
Frontier	Communications	\$84	\$84	monthly	ach
Verizon	Communications	\$5	\$5	monthly	ach
Marin Data Savers	Server	\$6,000	\$0	as needed	check
Kenwood Water	Water	\$111	\$115	monthly	check
US Bank	Lease on Copier	\$195	\$195	monthly	ach
Go Daddy	Website	\$25	\$25	monthly	cc
Streamline	Annual website	\$0	\$0	annual	check
Recology	Garbage	\$72	\$72	monthly	cc
PGE	Electric	\$2,200	\$2,000	monthly	ach
Nick Barbierra	Fuel	\$550	\$1,000	monthly	cc
Bill Ross	Attorney	\$750	\$0	as needed	check
Friedmans	Supplies	\$0	\$0	as needed	check
Zoom	Meetings	\$0	\$0	annual	cc
Napa Auto	Parts	\$0	\$0	as needed	check
John Magnoli	Tech	\$250	\$150	monthly	check
Overhead Door	Repair on door	\$400	\$0	as needed	check
Western Exterminator	Rodents	\$500	\$250	monthly	check
Leete Generator	Service	\$1,000	\$0	semi annual	check
Salt and Stone (2)	Fire Dist Dinner	\$2,100	\$0	as needed	check
Hi Tech	Repairs 3396	\$30,000	\$0	as needed	check
IBS	Payroll charge	\$75	\$75	monthly	ach
Performance Testing	Smoke check 3396	\$250	\$0	annual	check
Ann Carinalli	Accounting	\$975	\$1,000	monthly	check
Payroll	Monthly	\$3,000	\$3,000	monthly	ach
AsheCosgrove	tech for server	\$3,000	\$0	as needed	check
PC network	tech for server	\$0	\$0	as needed	check
Total		\$229,460	\$185,539		

(1) Net charges of others listed

(2) 100% reimbursed paid by attendees.

Kenwood Fire Protection District

March 11, 2025 Board Meeting

Action Items

- None

Kenwood Fire Protection District

March 11, 2025 Board Meeting

Non-Action Items

- LAFCO Update
- Discussion Item-Directors for new district
- Follow up re memo from Directors Atkin and Moretti
- Form 700
- Committee Reports-HR, Consolidation, Facilities, Finance and Grants

Kenwood Fire Protection District

March 11, 2025 Board Meeting

Financial Information

- Cash in Bank
- Income Statement

Kenwood Fire Protection District

Cash in the Bank

As of February 28, 2025

Bank	Account Type	Amount
Exchange Bank	Operating	\$74,190
Exchange Bank	Payroll	\$2,309
Cal Class	Operating	\$917,348
Cal Class	Reserves	\$2,545,640
County of Sonoma*	Reserves	\$406,585
		\$3,946,072

*as of 1/31/25

Kenwood Fire Protection District
Budget vs. Actuals: FY_2024_2025
YTD February 2025

	YTD	February	Final Annual Budget	\$ Left in Budget	% of Budget Used
Income					
10 - Tax Revenue					
1000 - Prop Taxes - CY Secured		571,512.26	1,076,221.00	504,708.74	53.10%
1001 - CY Direct Charges		233,189.50	425,626.00	192,436.50	54.79%
1011 SB2557 Prop Tax Admin		-3,625.15	-10,469.00	-6,843.85	34.63%
1012 County Sales Tax Measure H		0.00	869,550.00	869,550.00	0.00%
1020 - Prop Tax CY Supp		0.00	0.00	0.00	0.00%
1040 - Property Tax - CY Unsec		31,253.64	31,124.00	-129.64	100.42%
1050 - Supplemental Prop Taxes -CY		9,614.83	35,399.00	25,784.17	27.16%
1051 -Supplemental Prop Taxes - PY		-2.30	-66.00	-63.70	3.48%
1059 - Prop Taxes - PY, Unsecured		0.00	1,222.00	1,222.00	0.00%
1060 Prop Taxes - PY, Secured		0.00	129.00	129.00	0.00%
1061 PY Direct Charges		4,892.23	339.00	-4,553.23	1443.14%
1070 State-Other In-Lieu Tax		18.39	18.00	-0.39	102.17%
1500 Wildfire Tax Loss		0.00	0.00	0.00	0.00%
Total 10 - Tax Revenue	\$	846,853.40	\$ 2,429,093.00	\$ 1,582,239.60	34.86%
17 - Use of Money/Prop					
1700-05 Interest on Capital Funds		0.00	0.00	0.00	0.00%
1700-01 Other Interest Earnings		34,038.07	70,000.00	35,961.93	0.00%
Total 17 - Use of Money/Prop	\$	34,038.07	\$ 70,000.00	\$ 35,961.93	48.63%
20 - Intergovernmental Revenues					
2050 Stabilization Payment		0.00	0.00	0.00	0.00%
2060 Revenue Sharing		201,865.95	206,587.00	4,721.05	97.71%
2081 - Highway Rentals		8.35	5.00	-3.35	167.00%
2440 - HOPTR		666.95	2,000.00	1,333.05	33.35%
Total 20 - Intergovernmental Revenues	\$	202,541.25	\$ 208,592.00	\$ 6,050.75	97.10%
30 - Charges for Services					
3661 - Fire Control Services		0.00	0.00	0.00	0.00%
3700 - Copy/Transcribe Fees		0.00	0.00	0.00	0.00%
Total 30 - Charges for Services	\$	0.00	\$ 0.00	\$ 0.00	
40 - Miscellaneous Revenues					
4040 Miscellaneous Revenue		60,349.10	0.00	-60,349.10	0.00%
4640 Operating Transfer In-Roll Over		0.00	0.00	0.00	0.00%
Total 40 - Miscellaneous Revenues	\$	60,349.10	\$ 0.00	-\$ 60,349.10	0.00%
Unapplied Cash Payment Income		0.00	0.00	0.00	0.00%
Total Income	\$	1,143,781.82	\$ 2,707,685.00	\$ 1,563,903.18	42.24%
Gross Profit	\$	1,143,781.82	\$ 2,707,685.00	\$ 1,563,903.18	42.24%

Expenses

50 Salaries/Emp Benefits				
5913 Director Stipend	1,373.35	1,650.00	276.65	83.23%
5914 Volunteer Stipend	1,076.14	0.00	-1,076.14	0.00%
5922 FICA ER Expense	1,967.37	4,650.00	2,682.63	42.31%
5923 CALPERS Retirement	36,655.69	0.00	-36,655.69	0.00%
5924 Medicare ER Exp	3,198.83	1,088.00	-2,110.83	294.01%
5930 CALPERS Health/Dental/Visi	30,900.51	46,000.00	15,099.49	67.18%
5940 - WORKERS COMP	40,426.00	41,000.00	574.00	98.60%
Gross Wages				
5910-Perm Positions	1,568,490.69	2,125,000.00	556,509.31	73.81%
5911-Extra Help	7,096.64	0.00	-7,096.64	0.00%
5912-Overtime	2,161.83	0.00	-2,161.83	0.00%
Total Gross Wages	\$ 1,577,749.16	\$ 2,125,000.00	\$ 547,250.84	74.25%
Total 50 Salaries/Emp Benefits	\$ 1,693,347.05	\$ 2,219,388.00	\$ 526,040.95	76.30%
60 - Services/Supplies				
6020-Clothing/Personal	2,952.47	0.00	-2,952.47	0.00%
6021-Uniform Expense(Daren)	297.63	0.00	-297.63	0.00%
6022-Clothing/Safety	27.46	0.00	-27.46	0.00%
6040-Communications	7,969.73	10,000.00	2,030.27	79.70%
6080-Household Expense	2,792.34	5,000.00	2,207.66	55.85%
6100-Insurance	27,480.12	26,747.00	-733.12	102.74%
6140-Maintenance-Equipment	7,038.23	21,100.00	14,061.77	33.36%
6180-Maintenance-Bldgs/Imp.	12,780.78	11,000.00	-1,780.78	116.19%
6280-Memberships	462.50	2,500.00	2,037.50	18.50%
6400-Office Expense	5,912.19	5,000.00	-912.19	118.24%
6457-Computer Charges	3,784.97	8,000.00	4,215.03	47.31%
6461-Supplies/Expenses(Ops)	3,421.13	5,500.00	2,078.87	62.20%
Subtotal Supplies/Services	74,919.55	94,847.00	19,927.45	78.99%
6500-Professional/Special Svcs.				
6500.01 Professional/Special Services	6,279.75	12,000.00	5,720.25	52.33%
6500.02 Bank/Bankcard Service Charge	124.88	0.00	0.00	0.00%
6500.03 PR Processing Fee	1,250.65	0.00	790.30	0.00%
Total 6500-Professional/Special Svcs.	\$ 35,605.86	\$ 12,000.00	-\$ 23,605.86	296.72%
60-Supplies/Services				
6526-REDCOM/Dispatch	10,247.68	8,500.00	-1,747.68	120.56%
6576-Actuarial Services	0.00	1,500.00	1,500.00	0.00%
6587-LAFCO Charges	1,856.00	20,000.00	18,144.00	9.28%
6630-Audit/Accounting Srvc.	15,525.00	18,500.00	2,975.00	83.92%
6637-Prop.Tax Admin Fee	0.00	500.00	500.00	0.00%
6800-Public/Legal Notices	0.00	1,000.00	1,000.00	0.00%
6880-Small Tools/Equip.	71.14	7,500.00	7,428.86	0.95%
7005-Election Expense	240.00	0.00	-240.00	0.00%
7120-Training/InService	0.00	0.00	0.00	0.00%
7201-Gas/Oil/Fuel	6,655.55	18,500.00	11,844.45	35.98%
7300-Trans./Travel/Meetings	0.00	1,500.00	1,500.00	0.00%
7320-Utilities	16,503.19	25,000.00	8,496.81	66.01%
Sub total	\$ 51,098.56	\$ 102,500.00	\$ 51,401.44	49.85%
Total 60 - Services/Supplies	\$ 161,623.97	\$ 131,847.00	\$ 4,818.40	122.58%
8510 Capital Outlay-Bldg Imp	43,201.12	10,000.00	-33,201.12	432.01%
8560 Capital Outlay-Equipment	0.00	10,000.00	10,000.00	0.00%
8620-UNCLM-OT-Within a Fund	0.00	0.00	0.00	0.00%
8621 UNCLM-OT-WITHIN A FUN (PAYROLL)	0.00	0.00	0.00	0.00%

8642-General-To/From -Trust		0.00	258,950.00	258,950.00	0.00%		
Total Expenses	\$	1,787,646.73	\$	2,600,838.00	\$	813,191.27	68.73%
Net Operating Income	-\$	643,864.91	\$	106,847.00	\$	750,711.91	0.00%
Other Income							
Bank Interest Earned		125.59	0.00	-125.59			0.00%
Total Other Income	\$	125.59	\$	0.00	-\$	125.59	0.00%
Net Other Income	\$	125.59	\$	0.00	-\$	125.59	0.00%
Net Income	-\$	643,739.32	\$	106,847.00	\$	750,586.32	0.00%