

KENWOOD FIRE PROTECTION DISTRICT

9045 Sonoma Highway

Kenwood, Ca 95452

AGENDA

REGULAR DISTRICT BOARD OF DIRECTORS MEETING

Location: 9045 Sonoma Highway, Kenwood

Agendas and Board Packets are available at our website: kenwoodfire.com

Virtual Meeting

Join Zoom Meeting

<https://zoom.us/j/91534377280?pwd=QvFOGFzaKkEz11SROjQgp93Cl7aQlY.1>

Meeting ID: 915 3437 7280

Passcode: 102758

By Phone: +16699006833 (San Jose)

DATE : September 10, 2024

1. CALL TO ORDER
2. CHANGES TO THE AGENDA
3. MINUTES OF THE PREVIOUS MEETING-AUGUST 13, 2024.
4. FIRE CHIEF'S REPORT
5. ADMINISTRATORS REPORT
6. APPROVAL OF CLAIMS AND ESTIMATED EXPENSES FOR SEPTEMBER

PUBLIC COMMENT: An opportunity for anyone to speak to the Board on subjects not on the regular agenda. The Board will not make a decision on the subject unless it is of a routine nature.

7. ACTION ITEMS:

- a. Board Resolution and contract with Sonoma Valley to perform and management all Kenwood Fire Protection District fire code inspections, business inspections, residential plan check and defensible space.
- b. Conflict of Interest Local Agency Biennial Notice and Resolution.
- c. Sleeping accommodations for 3-0 staffing

- d. Final 24-25 budget review.
- e. District Legal Counsel Analysis of Prop 4 (Gann) Limitations

8. **NON-ACTION ITEMS:** For Board and Public Discussion

- a. Committee Reports-HR, Consolidation, Facilities, Finance, Grants

9. ANNOUNCEMENT OF CLOSED SESSION: NONE

Following the announcement of Closed Session items, and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

RECESS TO CLOSED SESSION AND RECONVENE TO OPEN SESSION:

10. REPORT, IF ANY, ON CLOSED SESSION: NONE

11. GOOD OF THE ORDER

12. ADJOURN

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
August 12, 2024, MEETING MINUTES**

1. **Call to Order:** The meeting was called to order at 4:01PM by the Chair Doss. Directors Doss, Atkin, Cooper, Moretti and Uboldi were present. District Administrator Tony Ghisla and Fire Chief Steve Akre were also in the meeting.
2. **Change to the Agenda:** Chair Doss asked that item 8a be moved to the front of the meeting. This is the presentation by Tim Dorman from Valley of the Moon Alliance. There were no objections or discussion.
3. **Minutes of the Previous Meeting:** Moved as presented by Director Cooper and seconded by Director Moretti. There was no discussion-motion passed 5-0. There were no comments from the public.
4. **Introduction:** Chair Doss introduced Tim Dorman from VOTMA. He lost his home in the 2017 fires and is the vice chair of VOTMA. The organization is very concerned about evacuation routes in Sonoma Valley and engaged a traffic engineering firm, KLB, to conduct a study. The study focuses on crisis events of all types and determines routes, bottlenecks and ideas to make our community safe in a crisis event. With the SDC and Hanna project, there will be more traffic, and this study will identify those areas that create traffic issues-pinch points. The study was community funded and to date they have raised \$85,000 which is the initial cost of the study. The study should be complete by October 24 at which time VOTMA will distribute the report to the various governmental agencies that would be involved in the evacuation areas in Sonoma Valley. Tim said that the information in the report and how it is implemented will be the responsibility of the governmental agencies, i.e. fire, sheriff, County Supervisors etc. Tim said VOTMA is looking for financial support and recognition of the report. He said that KLB has determined that very few businesses in Sonoma Valley have evacuation plans in place and VOTMA wants to get to 'what is the big picture' with all the agencies.

Chief Akre agreed there was and continues to be much concern and trauma with regards to the 2017 fires. It is a deep seeded issue. He said Sonoma Valley has taken an active role with the Sheriffs department who are responsible for the evacuation plans. The Department of Emergency Services is also involved. There has been lots of training since 2017 and coordinated plans have been developed including a mock evacuation of the Trinity area.

Chair Doss thanked Tim for reporting on their progress with KLB and suggested that the Board could review the report and discuss it in the November Board meeting.

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5. **Chief Report:** Chief Akre went through the highlights of his report. He said we reached a milestone having 3-0 staffing in Kenwood as of August 1st. Redcom will make the transition on October 8/9 from AMR. They are interviewing staff to hire at this point. He believed that the team has identified all the technical issues that could create a problem, and they are in good shape. Director Moretti asked about the health testing/scans that the Chief mentioned. The Chief said these tests determine the baseline toxins in the body and the use of glutathione, which is a compound to mitigate the toxins. It has been well documented that firefighters are exposed to many different types of *carcinogenic materials that were simply not known in years past and these scans identify what is in the body.* Chief Akre went on the talk about the Explorer Post, and they will be taking over the Schell Vista post. Kenwood already has a group, and it will continue to run independently but with coordinated training with Sonoma Valley. The Chief said Kenwood has 14 volunteers serving Kenwood and they are creating 'support' volunteer positions which will come out shortly. The Chief went on and talked about an incident Kenwood had on Libby Avenue where the resident attempted suicide by bringing a BBQ into the home. He said with 3-0 staffing it gave the engine captain the ability to investigate and create an action plan. Ashley Berlinger from the Kenwood Press asked for more detail and the Chief said he could not disclose details on the individual and referred her to the Sheriff's department. Please refer to his report for more information.

6. **District Administrators Report:** Tony Ghisla reviewed his report in the board package and pointed out a few highlights. A draft of the parcel tax assessment sent to the County on time with approval subject to Board discussion later in the report. The County has a draft of the numbers at \$426M. Tony said the 2 churches and depot were excluded. He pointed out that in our financial statement we collected \$391M vs. the \$426M budgeted. The difference may be delinquencies, but he would figure it out. We did receive the final tax payments which were applied totaling \$79M. 22-23 amounts were \$81M. PG&E bill has been averaging about \$2M/month. He has asked staff to turn off lights, close doors etc to help keep the costs down. The Sonoma Valley overtime charge of \$26M was received. This was replacements for our two employees when they were not available to work. Director Atkin and Moretti did meet with Cathy MacLeod to discuss the change in OPED unfunded liability. After a lengthy discussion both Directors were satisfied. Director Atkin said that because we only have 3 employees in the mix (law of small numbers) any change would result in a large change in funding. Chair Doss asked about sales tax revenue timing. Chief Akre said we should receive the first payment in March 2025. He also said to not pay the 3rd quarter

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Redcom invoice because the Chiefs Association will pick that up. There were no further questions and no comments from the public.

7. **Approval of Claims:** Tony Ghisla reviewed the claims report in detail. He said this was the first time for Ann Carinalli CPA team to do the claims. It does look different for the former reports due to the change to Quick Books On-Line. They will adjust the report and make it more user-friendly. He also reviewed a new report showing bills to be paid in August. Director Moretti we will continue to use the claims report as an internal control mechanism and the report showing bills for the following month is good. Director Atkin said the reports serve different purposes-one for oversight and the other for looking forward to determining cash needs. Given no further questions, Director Atkin moved to approve the two reports, seconded by Director Uboldi and approved 5-0. There were no comments from the public.
8. **Public Comment:** Denise Benguerel asked if VOTMA wanted funding from the District. Chair Doss said originally, they asked for \$5,000 but they have now reached their goal.

At this time, Chief Akre left the meeting.

9. Action Items

7a: Contract with Sonoma Valley to perform inspections in Kenwood district:

Chair Doss turned this portion of the meeting over to Tony Ghisla. He said in years past the County performed all inspections for the district. In the mid 1990's we took over some of the inspections. However, currently we do not have the expertise to do this function. We are recommending that we turn it over to Sonoma Valley who have staff for this and adopt their fee schedule. After discussion, Director Uboldi believed we would need either a resolution or ordinance to approve this action. He asked Tony to contact our attorney Bill Ross to figure out what we need. Director Cooper asked about fee comparison from the County to Sonoma Valley. Tony said he would get the numbers. Chair Doss tabled the action until the next meeting. (Please refer to the memo for more details).

7b: Contract amendment 3-0 staffing: Chair Doss turned this portion of the meeting over to Tony Ghisla. He said we needed to amend the staffing agreement with Sonoma Valley as there was no provision in the agreement for the additional costs of 3-0 staffing. Director Moretti said the agreement did not

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address the 3-0 issue although it was contemplated in principle. Director Atkin said we would need to look at our cash flow because of this additional expense. After discussion it was moved by Director Atkin and seconded by Director Moretti to a) approve the 3-0 staffing and b) that Tony would ask Bill Ross to draft an amendment to the staffing agreement, have Director Moretti review it then move it to Sonoma Valley for their review and approval. It did not need to come back to the Board for any further action. Motion approved 5-0 with no public comment. (Please refer to the memo for more details).

7c: Benefit Assessment: Chair Doss turned this portion of the meeting over to Tony Ghisla. He reviewed the benefit assessment numbers. He said the outcome was similar to the 22-23 year and the 2 churches and depot were not included. We budgeted \$426M in the preliminary budget for the parcel tax which is the amount in this action for approval Director Moretti moved to approve and seconded by Director Atkin, approved 5-0. There was no public comment. (Please refer to the memo for more details).

7d: Sleeping Quarters: Chair Doss turned this portion of the meeting over to Tony Ghisla. He said that Director Uboldi and Cooper met with Chief Akre and staff to discuss the options. Please refer to the memo for those details. Ultimately, Director Uboldi and Cooper believed the best option was to remodel the former Association Room where we have a TV, A/C, heat and Murphy beds already in place. Director Uboldi said we could move some of the weight equipment outside and put up a couple of walls. He said we do have limitations on power as the entire station only has a 200-amp panel, but this would be the best option. Director Atkin made a motion to move forward in principle with the project, have Tony contact a contractor (Tony suggested Tom Parsons or someone that Director Cooper knew of). It was seconded by Director Cooper and approved 5-0 with no public comment. (Please refer to the memo for more details)

10. Non Action Items:

a. Committee Reports

- **HR:** The committee is working on transferring benefits to SV for one employee who did not retire. Director Moretti said in he and Director Atkin's

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discussion with Cathy MacLeod, he asked that Cathy speak with Chief Bellach who retired to make sure he had all his benefit lined up. Cathy said she was satisfied that Daren knew and understood what he had to do.

- **Consolidation:** Chair Doss said Sonoma Valley was working on a document to present to LAFCO at some time in the future and we were meeting in early September to discuss the progress. He said Tony was working with Jason Campbell from Sonoma on the documents. He said Cynthia Olsen from LAFCO said the two most important items are mapping and financial analysis.
- **Facilities:** Director Uboldi the new containers are in place, the septic is underway, and we are waiting for the bid on the water tender repair. He said there was a leak in old number 3181, but he was able to repair the leak.
- **Finance:** Director Atkin said there would be an action item at the next meeting for \$105M to the replacement reserve. He also said in the past we had included interest earnings on both the operations account and capital account in the budget. This year we are only including the operation account. The capital account interest goes back into the capital account and is not used for operations.
- **Grants:** Tony said the Cal Fire grant was received for \$2,300. Chair Doss asked about the grants we have received from the Mantou Foundation. Tony said they are a very successful in real estate over the years and have large wealth. They are very generous, and we get a grant for \$15M yearly.

8. **Closed Session:** None

9. **Good of the Order:** None

10. **Adjourn:** A motion was made by Director Cooper and seconded by Director Atkin to adjourn the meeting at 5:51PM. Motion passed 5-0.

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Respectfully submitted,

Tony Ghisla, District Administrator

Attest:

Daymon Doss, Chair of the Board



Sonoma Valley Fire District

Proudly Serving the Communities of
Sonoma, Valley of the Moon, Glen Ellen, Kenwood, and Mayacamas



DATE: 09/10/2024
TO: Sonoma Valley and Kenwood Board of Directors
FROM: Chief Akre
SUBJECT: Monthly Activity Report -August 2024

ADMINISTRATIVE:

1. SDC: We have been informed that we will be extended for one more (and final) year through 7/1/2025. We do not have a contract in hand yet. At the request of the State we are currently staffing SDC (Station 10) on Saturdays and Sundays.
2. KWD: Staffing service continues to go very well. Especially of note is that we continue to have very strong volunteer participation in the stipend position at KWD. This means that more days than not, the engine is staffed 4-0! We are continuing to move forward with the process of re-organization with both Boards and held another joint Consolidation subcommittee meeting last week. We are engaged with LAFCO and the Mapping company to determine the process for adding 7 parcels of CSA-40 territory off of Pythian Rd to our re- organization.
3. REDCOM Update: AMR issued a 120-day termination notice to the REDCOM JPA with an effective termination date of 10/8. REDCOM Board is working hard to ensure continuity of service to our communities and first responders, and to ensure that all employees are kept whole as we transition to a new model of staffing for REDCOM. The REDCOM Board is working through its Ad -Hoc committees to implement the JPA become the employing agency. We are also working with Staff and the DOAG on updated contingency plans for both technical and staffing sides of the operations. Our next special meeting will be on 9/12 at 2 pm. We are now meeting almost every week.
4. Measure H update: We continue to move forward with all implementation plans. We have advertised for the Regional Veg Mgt. Coordinator position and will have interviews soon.
5. We held our monthly Command Staff meeting on 9/3.
6. I attended the monthly Cal Chiefs E-Board, Northern Area Directors, and Leg Task Force meetings.
7. I attended the monthly SCFCA Meeting. This month will be at the Bodega Bay Station on 9/18.

INCIDENTS:

1. Fire Season: Thank you to all who responded and backfilled for the Fire Deployments! We currently have one Command Officer out as Overhead and another member out as a Field Observer Trainee.
2. SVFD crews assisted the Schell-Vista FD with a fire near Skaggs Island and the Gold Ridge FD with a fire in Lakeville.

BUDGET/FINANCE:

1. We completed and submitted the Special Tax for the 24/25 tax year.
2. Final Budgets are before both Boards as separate items.
3. We are also working on Measure H revenues and expenses.

PERSONNEL:

1. We conducted a recruitment and testing process for the open Administrative Assistant position. We have extended a conditional job offer to a local candidate and she is now in the pre-employment process.

TRAINING:

1. This month's calendar will focus on Company Choice, EMS topics, and Engineer Training
2. Volunteer drills are being split into two locations for better logistics and localized training. This has been very successful. Volunteer drills will focus on wildland and driver/operator training.

EQUIPMENT:

1. Apparatus spec committee is now working on specifications for a new Type 6 engine to potentially serve District 1.
2. The City Council approved the purchase of a second new ambulance. We should now receive two new ambulances in the first couple of months of 2025.

BUILDINGS & LAND:

1. BC Norrbom, Captain Campbell and I had a follow up meeting with the KWD Facilities subcommittee and DAO Ghisla to discuss immediate needs for station sleeping space as well as next steps for the remodel.
2. The New Station 2 project: we are in the final weeks of escrow on the two properties on Arnold. BC Norrbom and I are meeting with Michael Ross on 9/16 to discuss next steps.
3. Station 2's upstairs remodel in anticipation of accommodating M302's crew is nearly completed. The new windows are installed and we are working on the last construction step, taping/texturing/painting, and then finalizing the permit process.

PREVENTION & COMMUNITY OUTREACH:

1. See attached report.

ASSOCIATION:

1. SVFA's next Event will be the Valley of the Moon Vintage Festival and water-fights, Sept 26-29.



Sonoma Valley Fire District
 630 2nd St. W.
 Sonoma, CA 95476
 707-996-2102
www.sonomavalleyfire.org

Administration Monthly Report - Strategic Plan Alignment (V1 5 30 24)

Date	Sub-Category	** Description **	Staff	Strategic Plan Alignment
Section: Administration				
08/22/2024	Staffing/Scheduling	Interviewed for non-safety fuels crew positions/ 2 people interviewed	Gary Johnson, Joe Neely, Trevor M Smith	Objective 2A Continue to improve recruitment and retention practices to attract and retain the highest quality workforce., Objective 2C Develop a staffing plan to address the needs of the growing community and department.
Section: Prevention Division				
08/30/2024	Defensible Space Consult	1124 Kenilworth Ave, Kenwood Discussed with homeowner ways to make defensible space better	Gary Johnson	Objective 3D Integrate and cooperate with entities participating in wildfire preparedness and prevention to enhance community and firefighter safety.
08/16/2024	Meeting (Other)	Meeting with residents along Nelligan Road to form a Firewise neighborhood	Gary Johnson	Objective 3B Diversify and broaden our community outreach to provide access and information to all cross-sections of our community., Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit., Objective 3D Integrate and cooperate with entities participating in wildfire preparedness and prevention to enhance community and firefighter safety.
08/20/2024	Meeting (Other)	Met with resident in Kenwood to discuss Firewise neighborhood	Gary Johnson	Objective 3B Diversify and broaden our community outreach to provide access and information to all cross-sections of our community., Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit., Objective 3D Integrate and cooperate with entities participating in wildfire preparedness and prevention to enhance community and firefighter safety.
08/21/2024	Meeting (Other)	Met with 1200 Nelligan Road resident about defensible space and Firewise community	Gary Johnson	Objective 3B Diversify and broaden our community outreach to provide access and information to all cross-sections of our community., Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit., Objective 3D Integrate and cooperate with entities participating in wildfire preparedness

Date	Sub-Category	** Description **	Staff	Strategic Plan Alignment
08/12/2024	Administrative	Following NEW Imagetrend update - Added functionality for engine companies to easily view fire inspection lists by station and shift and check progress.	Trevor M Smith	and prevention to enhance community and firefighter safety. Objective 1D Identify and implement upgrades to Information Technology (IT) equipment and infrastructure.
08/22/2024	Administrative	Met with City of Sonoma's new Building Official Joseph Tignor to discuss the relationship and expectations our agencies had for each other.	Trevor M Smith	Objective 5B Research benefits and feasibility of proposed consolidation with regional stakeholders and governing bodies.
08/29/2024	Administrative	In response to a request from the Chipper crews and to help the community explain the program guidelines to Spanish speakers, a brochure was developed in both English and Spanish.	Trevor M Smith	Objective 3A Improve social media engagement, content, and frequency to ensure continued public awareness., Objective 3B Diversify and broaden our community outreach to provide access and information to all cross-sections of our community.



Statewide Support

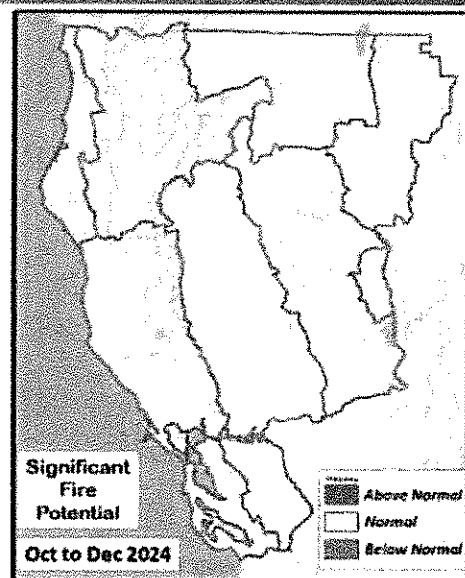
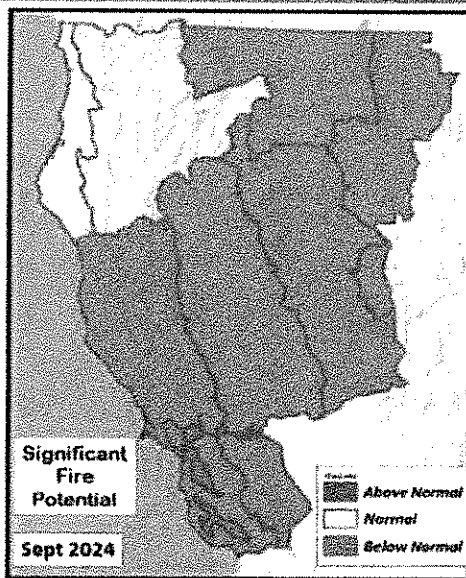
- **Statewide Mutual Aid**
 - Toll Fire- Napa (2 E)
 - Park Fire- Chico (2 E & 1 Chief)
 - Basin Fire- Klamath (1 Medic)
 - White Fire- Plumas (Command Support)
 - Basin Fire- Fresno (1 E)
 - Livermore Fire, Turner Fire, Solar Fire (2 E)
 - Boise Fire- Klamath (1 E & 1 Chief)
 - Coffee Pot Fire- (Command Support)
 - IMT Deployments x 2 (1 Chief)

Local Support and Prevention

- **Local Mutual Aid**
 - Point Fire- Lake Sonoma (2 E & 1 WT)
 - OES Pre Position (1 E)
 - Calistoga Fire- (1 E & 1 WT)
 - Gulch Fire- (3 E, 1 WT & 1 Chief)
 - Bain Fire- (2 E & 1 Chief)
- **Local Prevention Efforts**
 - 265 Defensible Space Inspections
 - 8 Weed Abatement Complaints in the City
 - 30 Weed Complaints in Unincorporated areas
 - 1 New Firewise Community, working on 4 others

Weather Outlook

- Highly changeable over next 4 months
- September shaping up to be above average temps
- Possible extended periods of cool-moist or warm-dry patterns
- This could lead to stronger wind patterns



Preparedness

- Personal
- Business
- Defensible space
- Home hardening
- Communications Plan!!

Additional Resources @

- www.sonomavalleyfire.org or 707-996-2102

'Measure H' Achievements

- Permanent funding for 3 FF/PMs on City Engine
- New and permanent staffing of Medic 302
- Hired second full-time fire mechanic
- Hired 9 full-time Firefighter/Paramedics
- Hiring a 40-hr vegetation management coordinator
- Purchased land for a new Fire Station 2 (El Verano)
- Purchased two new fire engines

Kenwood Fire Protection District

To: Board of Directors

From: Tony Ghisla

Re: September 2024 Administrators Report and Update

Date: September 1, 2024

1. CPA Audit
2. Bid on damage on water tender
3. Cal Fire Grant funds
4. Septic Update
5. Final Budget
6. Prop 4
7. Form 700
8. Director Pay
9. Conflict of Interest Resolution
10. Modification to contract with Sonoma and Resolution for change in inspections
11. 3160 State reimbursement

Kenwood Fire Protection District

- **Claims for August**
- **Estimated Expenses for September**

**Kenwood Fire Protection District
Claims Detail
August 2024**

Date	Num	Name	Memo/Description	Amount
08/06/2024	2890	FAIRA	liability policy 2024-25	-\$ 26,747.00
08/06/2024	2889	SONOMA COUNTY FIRE DISTRICTS ASSOC.	3 attendees @ Sonoma Co Fire Dist meeting	-\$ 90.00
08/13/2024	2899	Sonoma Valley Fire District	vacation payout to Sonoma Valley	-\$ 12,985.27
08/06/2024	ACH	CalPERS	Health	-\$ 6,255.30
08/10/2024	2893	Sonoma Valley Fire District	overtime for Jan - June 24	-\$ 26,095.04
08/16/2024	2898	Magnoli, John	tech assistance	-\$ 360.00
08/19/2024	2897	Elan Financial Services	Credit Card July	-\$ 4,879.84
08/19/2024	2896	William D. Ross	Legal	-\$ 4,789.98
08/19/2024	2892	Sonoma Valley Fire District	August staffing 2024	-\$ 129,471.87
08/20/2024	ACH	PG&E	Power	-\$ 2,251.54
08/20/2024	2894	Sonoma County Assessor	24-25 parcel list	-\$ 240.00
08/20/2024	ACH	U.S. Bank Equipment Finance	Copier	-\$ 194.36
08/26/2024	2903	Kenwood Water	K313 July Service	-\$ 87.31
08/28/2024	2902	Sonoma LAFCO	FY 24-25 Apportionment	-\$ 1,856.00
08/28/2024	2901	United Plumbing	plumbing repairs	-\$ 1,095.00
08/29/2024	2900	Liebert Cassidy Whitmore	Employee legal	-\$ 1,609.50
08/29/2024	2895	MacLeod Watts, Inc.	OPED Review	-\$ 6,200.00

08/08/2024	ACH Payroll of 08.09.24	IBS PR Fee	IBS Fee, Taxes	-\$	124.15
08/09/2024	Payroll of 08.09.24		Regular	-\$	1,170.97
08/09/2024	Payroll of 08.09.24		IBS Fee, Taxes	-\$	314.60
08/22/2024	ACH Payroll of 08.23.24	IBS PR Fee	08/22	-\$	82.10
08/23/2024	Payroll of 08.23.24		Regular	-\$	1,178.81
08/23/2024	Payroll of 08.23.24		Check #50364 John Cooper	-\$	49.49
08/23/2024	Payroll of 08.23.24		Check #50365 Daymon Doss	-\$	49.49
08/23/2024	Payroll of 08.23.24		Check #50366 Augie Moretti	-\$	49.47
08/23/2024	Payroll of 08.23.24		IBS Fee, Taxes	-\$	317.50
08/07/2024		U.S. Contractor Administration	SAM Registration	-\$	399.00
08/12/2024		Lake Parts, Inc.	Various parts	-\$	112.52
08/13/2024		Amazon	station supplies	-\$	208.45
08/14/2024		AT&T Mobility	Communications	-\$	258.77
08/14/2024		Sequoia Landscape Materials	Gravel for front of station	-\$	59.68
08/16/2024		FRONTIER	Communications	-\$	67.54
08/16/2024		FRONTIER	Communications	-\$	314.14

08/16/2024	Verizon	Communications	-\$	4.51
08/19/2024	The Home Depot	Deff for Engines	-\$	71.14
08/21/2024	Recology Sonoma Marin	Garbage	-\$	72.19
			-\$	<u>230,112.53</u>

Signature:
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Kenwood Fire Bills to be paid in September 2024

Estimated

Vendor	Type	Amount	Reoccurring	Frequency	How Paid
SV Fire	August Staffing	\$168,436.00	\$168,435.00	monthly	Check
SV Fire	fire X testing	\$811.41	\$0.00	as needed	check
Amazon charges	Station Supplies	\$591.55	\$0.00	as needed	CC
Cal Pers Health	Health Insurance	\$3,871.06	\$3,871.06	monthly	ACH
Cal Pers Health	GASB Fee	\$700.00	\$0.00	annual	ACH
Creams Towing	3160	\$1,113.00	\$0.00	as needed	Check
Bill Ross	Legal Services	\$1,000.00	\$0.00	as needed	Check
Pillsbury	Legal Services	\$3,825.00	\$0.00	as needed	Check
Employee	Vaction/Sick	\$36,191.00	\$0.00	n/a	Check
Comcast	Internet	\$122.00	\$122.00	Monthly	cc
JM Enginnering (1)	Septic tanks	\$20,000.00	\$0.00	per contract	check
Adobe Assoc	Septic tanks	\$1,076.26	\$0.00	as needed	Check
BA Electric	Wiring Septic	\$3,000.00	\$3,000.00	per contract	check
ATT	Phone	\$258.77	\$258.77	Monthly	cc
Lifepak	AED patches	\$915.74	\$0.00	as needed	cc
Comcast Business	Internet	\$121.81	\$121.81	Monthly	cc
Kenwood	Water	\$90.95	\$90.95	Monthly	cc
US Bank	Copier	\$194.36	\$194.36	Monthly	ACH
Go Daddy	Web	\$21.99	\$21.99	Monthly	cc
Napa Auto	Parts	\$1,270.72	\$250.00	Monthly	cc
Sequoia	Gravel	\$59.68	\$0.00	as needed	cc
Target	Paper	\$34.92	\$0.00	as needed	cc
Home Depot	Deff	\$71.14	\$0.00	as needed	cc
Recology	Garbage	\$72.19	\$72.19	Monthly	cc
Vanode	Water Tender	\$229.41	\$0.00	as needed	CC
PGE	Power	\$2,166.80	\$2,000.00	Monthly	ACH
Nick Barbierra	Fuel	\$1,267.13	\$430.33	Monthly	cc
Frontier	Phone	\$384.47	\$384.47	Monthly	cc
Verizon	Phone	\$4.51	\$3.34	Monthly	cc
Zoom	Zoom	\$159.90	\$50.00	Monthly	cc
Kyocera	copier maint.	\$17.37	\$0.00	as needed	cc
Quick Books	Book keeping	\$378.00	\$0.00	annual	cc
John Magnoli	Tech Consultant	\$0.00	\$300.00	Monthly	check
IBS	Payroll	\$75.00	\$75.00	Monthly	ACH
Ann Carinalli (2)	Accounting	\$2,595.00	\$750.00	Monthly	check
Payroll	Admin	\$3,000.00	\$3,000.00	monthly	ACH
Totals		\$254,127.14	\$183,431.27		

Notes

1. JM contract totals \$71,700-\$25,000 when tanks are set, \$25,000 when lines are set balance at completion. Association paid the 1st \$25,000 with \$5,000 more available to pay.

(2) Upfront for Ann-should rest out at the reoccurring fee.

Kenwood Fire Protection District

Action Item Reports

Kenwood Fire Protection District

To: Board of Directors

From: Tony Ghisla

Re: Board Resolution and contract with Sonoma Valley Fire to perform and manage Kenwood Fire inspections

Date: September 2, 2024

At the August Board Meeting, it was recommended that we have Sonoma Valley Fire begin managing our various fire related inspections. These would include building projects, event inspections, wildland mitigation etc. Please see the attached memo from that meeting. The board agreed to move forward but, believed a resolution was required. They instructed Tony Ghisla to contact our attorney Bill Ross for advice.

In speaking with Bill, he agreed we needed a resolution for this action. Attached please find the document for your review. In addition, instead of a separate contract with Sonoma Valley for this service, he incorporated it into the contract amendment for the 3-0 staffing and additional costs.

The agreement has been reviewed by Director Moretti to his satisfaction.

Please refer to the attached for your review.

Kenwood Fire Protection District

To: Board of Directors

From: Tony Ghisla

Re: Recommendation for the Inspections Process

Date: August 1, 2024

As part of our responsibility in the Community, we are required to complete various inspections for fire code. These include but are not limited to, business inspections, new and remodel construction, residential and commercial plan checks and defensible space inspections for wildland. In past years, we had contracted with the County for these inspection services. At some point, we changed the process and did some of the inspections ourselves.

With the change in staffing in the District, we don't have the skill sets or capacity to take on this role. I spoke with the County about taking on the responsibility. After a very thorough conversation, my recommendation is to enter into an agreement with Sonoma Valley and let them handle all the necessary inspections. They have a fee schedule (attached) and would collect their own fees, manage the process and report and work with the County. The only area that they would not take on is new construction for commercial projects. This would be contracted out to the County.

We would have a contract drafted by Bill Ross to include the necessary functions and services.

If you should have any questions feel free to contact me.

Resolution No: _____
Agenda Item No: _____
Dated: _____ 2024

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENWOOD FIRE PROTECTION DISTRICT ACKNOLOWGING THE SONOMA VALLEY FIRE DISTRICT ASSUMPTION AND MANAGEMENT OF FIRE CODE RELATED INSPECTIONS

WHEREAS, the Sonoma Valley Fire District (“SVFD”) and the Kenwood Fire Protection District (“KFPD”), both located in Sonoma County, California, have entered into that Fire Protection And Emergency Medical Services Agreement Between Sonoma Valley Fire District And Kenwood Fire Protection District, effective October 1, 2023 in which SVFD provides certain Fire and Life Safety services for KFPD; and

WHEREAS, the KFPD Board of Directors has determined that SVFD is best suited, due to reasons of efficiency and staffing and infrastructure to assume and provide certain Fire Code related Inspection Services for KFPD; and

WHEREAS, SVFD has agreed to assume and provide certain Fire Code related Inspection Services for KFPD.

NOW, THEREFORE, the Boards of Directors of the Kenwood Fire Protection District hereby find, determine, declare, resolve and order as follows:

1. The foregoing recitals are true and correct and are adopted as set forth herein.
2. SVFD has agreed and will assume and manage and take full responsibility for all fire code related inspections and fire investigations for KFPD, including but not limited to fire code, new and remodel construction inspections, plan checks, defensible space inspections and wildland mitigation inspections (“Fire Inspections”). SVFD will collect and retain all fire code and fire investigation fees, which KFPD will not share in.
3. The SVFD provision of Fire Inspections will be memorialized in a “First Amendment To Fire Protection And Emergency Medical Services Agreement Between Sonoma Valley Fire District And Kenwood Fire Protection District.”

IN REGULAR SESSION, the foregoing Resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and passed by the Board of Directors of the Kenwood Fire Protection District this ____ day of September 2024, on regular roll call vote of the members of said Board:

President Daymon Doss	Aye_____	No_____	Absent_____
Director John Cooper	Aye_____	No_____	Absent_____
Director August Moretti	Aye_____	No_____	Absent_____
Director Bob Uboldi	Aye_____	No_____	Absent_____
Director Jack Atkin	Aye_____	No_____	Absent_____

Vote: Aye_____ No_____ Absent_____

WHEREUPON, the District Board Chair declared the foregoing Resolution adopted, and

SO ORDERED:

ATTEST:

Daymon Doss, President

Tony Ghisla, District Admin Officer

APPROVED AS TO FORM:

William D. Ross, Special Counsel

FIRST AMENDMENT TO FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES AGREEMENT BETWEEN SONOMA VALLEY FIRE DISTRICT AND KENWOOD FIRE PROTECTION DISTRICT

THIS FIRST AMENDMENT (“First Amendment”) to the Fire Protection and Emergency Medical Services Agreement between Sonoma Valley Fire District and Kenwood Fire Protection District, effective, July 1, 2024, by and between the Sonoma Valley Fire District, a California special district, hereinafter referred to as “SON,” and the Kenwood Fire Protection District, a California special district, hereinafter referred to as “KWD,” and jointly referred to as “Parties.”

RECITALS

WHEREAS, SON and KWD entered into the *Fire Protection and Emergency Medical Services Agreement* (the “Agreement”) effective October 1, 2023; and

WHEREAS, the Agreement provided that SON would provide KWD with fire and emergency medical services within the service boundaries of KWD including fire personnel staffing levels at 2-0 (two full time staff per shift); and

WHEREAS, the Agreement contemplated that the Parties would pursue opportunities to increase the level of staffing to 3-0; and

WHEREAS, with the passage of Sonoma County Sale Tax Measure H providing additional funding for fire services in Sonoma County, the Parties agree to increase staffing levels to 3-0 within the service boundaries of KWD.

FIRST AMENDMENT

**1. The first paragraph of EXHIBIT A to the Agreement shall be amended as follows:
Staffing**

Fire stations will be staffed with a minimum of 3 full-time personnel per shift in the following ranks and certifications:

Fire Station	Location	Staffed Apparatus	Captain	Engineer Medic	Firefighter
No. 6	9045 Sonoma Highway	Engine	1	1	1

2. The fourth paragraph of EXHIBIT A to the Agreement entitled “Fire Inspections and Investigations” is deleted and replaced with the following paragraph as follows:

Fire Inspections and Investigations

The SON will establish fire inspection zones for each fire station and establish fire code prescribed frequencies for required inspections. SON will assume and manage and take full responsibility for all fire code related inspections and fire investigations for KWD, including but not limited to fire code, new and remodel construction inspections, plan checks, defensible space inspections, wildland mitigation inspections and fire investigations. Inspections in general business occupancies such as office complexes and retail outlets will be inspected every two years. Fire investigators will be available to fire scenes for fire cause determination 24 hours per day. SON will collect and retain all fire related inspection and fire investigation fees, which KDW will not share in.

3. Section 3.1.0 of the Agreement is amended with respect to the compensation for services from SON to KWD for years 2, 3, 4, and 5 of the Agreement as follows:

YEAR	Original Agreement Cost Staffing 2-0	Additional Staffing 3-0	Total New Cost Staffing 3-0
2024-2025 (Year 2)	\$1,582,434	\$467,566	\$2,050,000
2025-2026 (Year 3)	\$1,677,380	\$535,576	\$2,212,956
2026-2027 (Year 4)	\$1,778,023	\$562,354	\$2,340,377
2027-2026 (Year 5)	\$1,884,704	\$590,472	\$2,475,176

MISCELLANEOUS AGREEMENTS

4. **Defined Terms.** Defined terms used in this First Amendment which are not defined herein shall have the same meaning as set forth in the Agreement.
5. **Captions.** The section headings or captions appearing in this First Amendment are for convenience only, are not a part of this First Amendment and are not to be considered in interpreting this First Amendment.
6. **Counterparts.** This First Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which taken together shall constitute but one and the same document.
7. **Entire Agreement; Modification.** Except as expressly set forth herein, all terms of the Fire Protection and Emergency Medical Services Agreement between Sonoma Valley Fire District and Kenwood Fire Protection District remain in full force and effect. There are no verbal agreements that change this First Amendment, and no waiver of any of their respective terms will be effective, unless in writing executed by the Parties.

Kenwood Fire Protection District

To: Board of Directors

From: Tony Ghisla

Re: Conflict of Interest Local Agency Biennial Notice and Change to Conflict of Interest Code

Date: September 2, 2024

Jennie Brown, Board Clerk with the Sonoma County Board of Supervisors advised us of several items as follows:

- 1) The biennial conflict of interest update is due. This form lets the County know if there have been any changes to which would require a change to our conflict of interest code. We have had changes as our fire chief has retired and we have the district administrative officer position. The form attached is completed for your review.
- 2) Apparently when we completed and adopted our conflict of interest code on February 21, 2020, we were not allowed to, on Appendix A, state under Designated Positions, 'Any other employee with decision-making authority.' It requires a specific position. Jennie asked that we complete a new resolution and remove that language and replace it with the District Administrative Officer job. Please see the attached for your reference.

For the conflict of interest resolution we will need to review and have a vote.

2024 Local Agency Biennial Notice

Name of Agency: Kenwood Fire Protection District
Mailing Address: 9045 Sonoma Highway, Kenwood, CA 95452
Contact Person: Tony Ghisla Phone No. 707-833-2042
Email: Tonyg@kenwoodfire.com Alternate Email: N/A

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (describe) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer DISTRICT ADMINISTRATOR 9/10/24 Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

RESOLUTION NO. 2020-21-02

Dated: 11/10/2020

RESOLUTION OF THE KENWOOD FIRE PROTECTION DISTRICT, STATE OF CALIFORNIA, ADOPTING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt conflict of interest codes, and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code and which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments to the Political Reform Act, and

WHEREAS, the District wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed, and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Kenwood Fire Protection District, and

2. Pursuant to Section 4 of the standard code, board members shall file statements of economic interest with the district clerk, who shall retain a copy and forward the original for filing with the Clerk of the Sonoma County Board of Supervisors. Designated employees shall file statements with the District clerk who shall retain them at the main place of business of the District. Any District board member or other designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure would be required by this code.

AYES: 5 NOES: 0 ABSENT OR NOT VOTING: 0

APPENDIX A

<u>Designated Positions</u>	<u>Disclosure categories</u>
Member of the Board of Directors	1
(Any other employee with decision-making authority)	2
Consultants	*

**Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following:*

The Chairman may determine in writing that a particular consultant, although in a "designated position" is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of the disclosure requirements. The Chairman's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX B

Disclosure Categories¹

Category 1: All investments, business positions and sources of income, including gifts, loans and travel payments; all interests in real property.

Category 2: All investments, business positions and income, including gifts, loans and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the District.

¹Only investments in and sources of income from business entities, and sources of income, which do business in the geographic area of the [fill in the blank] District, or real property interests located in the District, need to be reported.

RESOLUTION NO. _____

Dated: September 10, 2024

RESOLUTION OF THE KENWOOD FIRE PROTECTION DISTRICT, STATE OF CALIFORNIA, ADOPTING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt conflict of interest codes, and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code and which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments to the Political Reform Act, and

WHEREAS, the District wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed, and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Kenwood Fire Protection District, and

2. Pursuant to Section 4 of the standard code, board members shall file statements of economic interest with the district clerk, who shall retain a copy and forward the original for filing with the Clerk of the Sonoma County Board of Supervisors. Designated employees shall file statements with the District clerk who shall retain them at the main place of business of the District. Any District board member or other designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure would be required by this code.

The foregoing resolution was introduced by Director _____ who moved its adoption, seconded by Director _____, with the vote as follows:

Chair Daymon Doss	_____	aye	_____	no	_____	absent	_____	abstain
Jack Aktin	_____	aye	_____	no	_____	absent	_____	abstain
John Cooper	_____	aye	_____	no	_____	absent	_____	abstain
August Moretti	_____	aye	_____	no	_____	absent	_____	abstain
Robert Uboldi	_____	aye	_____	no	_____	absent	_____	abstain
Count	_____	aye	_____	no	_____	absent	_____	abstain

**RESOLUTION OF THE KENWOOD FIRE PROTECTION DISTRICT,
STATE OF CALIFORNIA, ADOPTING A CONFLICT OF INTEREST CODE**

**PASSED, APPROVED AND ADOPTED ON THIS 10TH DAY OF
SEPTEMBER, 2024.**

ATTEST _____
Tony Ghisla, District Administrator

APPROVED _____
Daymon Doss, Chair of the Board of
Kenwood Fire Protection District

APPENDIX A

<u>Designated Positions</u>	<u>Disclosure categories</u>
Member of the Board of Directors	1
District Administrative Officer	1
Consultants	*

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following:

The Chairman may determine in writing that a particular consultant, although in a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and based upon that description, a statement of the extent of the disclosure requirements. The Chairman’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX B

Disclosure Categories¹

Category 1: All investments, business positions and sources of income, including gifts, loans and travel payments; all interests in real property.

Category 2: All investments, business positions and income, including gifts, loans and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the District.

¹Only investments in and sources of income from business entities, and sources of income, which do business in the geographic area of the [fill in the blank] District, or real property interests located in the District, need to be reported.

Kenwood Fire Protection District

To: Board of Directors

From: Tony Ghisla

Re: Sleeping quarters for 3-0 staffing

Date: September 2, 2024

In the August Board Meeting, we reviewed ideas for sleeping quarters for the new 3-0 staffing level. After review of the attached memo and discussion, it was decided to remodel the old Association room, now the day/weight room. This would require a new outside window, door and 2 new walls. Tony Ghisla was instructed to meet with a contractor to obtain a bid on a new window, 2 walls, door and relocating electrical.

Shortly after the meeting, Chief Akre asked to discuss the idea. He believed it was not in the best interest of the firefighters to remodel the day/weight room because of the importance of that area. He felt in the short term, it would be best to either 1) rent a small bedroom trailer unit, parked outside or 2) don't change anything at this time and have the 3rd person continue to sleep in the day/weight room as it exists. Chief Akre would look into the trailer and the cost.

Kenwood Fire Protection District

To: Board of Directors
From: Tony Ghisla
Re: Office space
Date: August 6, 2024

A meeting was held on August 5th specifically to discuss living arrangements for 3-0 staffing. The meeting included the Equipment and Facilities committee and Tony Ghisla and from Sonoma Valley, Chief Akre, Bob Norbom and Jason Campbell.

Since we are going to 3-0 staffing, (and 4-0 with a volunteer) there is simply no private bedroom space for the 3rd firefighter. The building was never designed for full-time employees and the two bedrooms we have now were converted from a conference room. For the short term, areas that were considered 1) dividing the dining area, 2) creating a room where the tables and chairs are now located in the drill room or 3) converting the administrative office into a bedroom. More permanent solutions were 1) leasing a modular home with sleeping, dining, kitchen and rest rooms or 2) closing in the south side of the building overhang area and turning that into a sleeping quarter.

At the meeting, consideration was given to the administrative office as a likely alternative. However, that does then require a new space for the administrative office. Although there is some space at the reception area, the position does require a more secure space due to employee files, the safe, work papers and board information. It was recommended that we look into portable office trailers.

We contacted Pacific Mobile Structures out of the Ceres in the Central Valley. They can rent us the units for 12 months or longer. They will deliver them to our location. They have 2 models available as follows:

1. A 8x12 office-more like a construction type trailer that sits on wheels and requires a set of stairs. The interior has wood panel, heating and A/C and is fully wired. The monthly rent payment is \$466 with an installation cost of \$2,567 and removal cost of \$1,687. Total cost for 12 months would be \$9,846 plus say \$2,500 for electrical all totaling \$12,346.
2. A 8x20 office designed out of a Connex Box. This sits on the ground and is wired. The interior is complete with sheet rock walls, heating and A/C. The monthly rent payment is \$532. The setup fee is \$820 and the same for removal. The total cost for 12 months would be \$8,024 plus say \$2,500 for electrical all totaling \$10,524.

We will have to review the specs on each unit to determine if we have sufficient power to run them. We have a 200-amp panel, that is close to being at its maximum level, which runs the entire station. These units require +90 amps separately. We will have our electrician look at our existing set up.

The location would be behind the kitchen wall. Before we make a final decision, it should be subject to a review of the monthly rental agreement and several references. Delivery time is about 2 – 4 weeks out.

Although not pursued at the time, the Association room could be converted into a permanent sleeping area for 2 firefighters. The room currently has a TV, lounge chairs, weights and two murphy beds. It is large enough where walls could be built to accommodate 2 firefighters and leave sufficient room for the weight area. The room is already wired and has A/C and a heater. A new window would have to be installed. We have not explored this with a contractor, but an approximate guess might be \$15 to \$20,000. This idea is more feasible for 4-0 staffing.

Kenwood Fire Protection District

To: Board of Directors
From: Finance Committee and Tony Ghisla
Re: 24-25 Annual Budget
Date: September 2, 2024

Attached please find the annual final budget recommendation for 24-25. The following are the main points of the budget:

1. Property taxes were increased by 5% from actual year end 23-24.
2. Sales Tax-Measure H was estimated from County figures.
3. Any revenue that was budgeted in 23-24 and not received was not included in the 24-25 budget. This amount totaled \$70,513.
4. Interest on pooled cash was only for the operating account from Cal Class not combined operating and reserve account.
5. Permanent positions are the staffing with Sonoma Valley increased to 3-0.
6. Health insurance and workers compensation were reduced due to reduction in staffing.
7. Clothing, uniform, safety clothing, county services, election expense and training expenses were eliminated.
8. Actuarial services were reduced from \$6,200 to \$1,500 per the vendor as the 2025 audit will be a minimal review vs. a complete review.
9. LAFCO charges were increased as an estimate due to the potential consolidation charges.
10. Audit/Accounting Services includes the CPA Audit fee of \$8,050 plus \$10,000 estimated for bookkeeping services from Ann Carinalli. It should be noted that the former bookkeeping salary was approximately \$15,000.
11. Utilities were increased to \$25,000 due to PGE costs.
12. Transfer to the capital account of \$258,951 and no transfer out of the capital account.

In addition you will find the resolution to adopt the budget, the final budget worksheet, capital replacement worksheets, including supporting documentation for the fund balances per the worksheets.

KENWOOD FIRE DISTRICT
718015 Final Budget FY2024-25
KENWOOD FIRE DISTRICT

FAMIS	EFS	Enterprise Financial System (EFS)	FY2023 - 24 Final Budget	FY2023-24 Year End	FY2024 - 25 Final Budget	
ub	Objec	Account Descriptions				
1000	40002	Prop Tax - CY, Secured	1,065,732	1,024,972	1,076,221	5% above 23-2
1001	40003	Direct Charges - CY	425,626	414,979	425,626	
1011	40012	SB2557 Prop Tax Admin	(10,469)	(10,613)	(10,469)	
		County Sales Tax - Measure H	0	0	869,550	
1020	40111	Supplemental Prop Taxes - CY	0	0	0	
1040	40101	Prop Taxes - CY, Unsecured	31,124	31,322	31,124	
1050		Supplemental Prop Taxes - CY	35,399	22,369	35,399	
1051		Supplemental Prop Taxes - PY	(66)	(48)	(66)	
1059		Prop Tax PY Unsecured	1,222	173	1,222	
1060	40201	Prop Taxes - PY, Secured	129	(595)	129	
1061	40202	Direct Charges - Prior Year	339	2,176	339	
1070		State-Other in-Lieu Tax	19	18	18	
1100	40211	Prop Taxes - PY, Unsecured	0	720	0	
10		Total Taxes	1,549,055	1,485,473	2,429,093	
1460		Licenses - Other	0	0	0	
1500		Wildfire Tax Loss	2,503	0	0	Nothing receive
13		Total Licenses/Permits/Franchises	2,503	0	0	
1700	44022	Interest in Pooled Cash CC and County	70,000	144,000	70,000	only operating
17		Total Use of Money/Property	70,000	144,000	70,000	
2081	42358	State Other Funding	5	0	5	
2050		County Stabilization	120,000	0	0	
2060		County Revenue Sharing	187,560	196,750	206,587	
2440	42291	State Homeowners Prop Tax Relf	7,079	4,638	2,000	
2580	42360	State Grant Revenue	0	2,263	0	
2852	42441	Federal FEMA Disaster Funding	0	0	0	
20		Total Intergovernmental Revenues	314,644	203,651	208,592	
3661	45311	Other Fire Services/Inspections WUI	3,971	0	0	Removed
3700	45533	Reprographics Photocopy	0	0	0	SV doing inspe
3980	46200	Revenue Appl PY Misc Revenue	0	0	0	
30		Total Charges for Services	3,971	0	0	
4020	46003	Sales Non Taxable	0	0	0	
4021	46003	Sale-Real Property	0	0	0	
4040		Misc. Revenue	24,789	8	0	removed
4109	46050	Cancelled/Stale Dated Warrants	0	0	0	
4640		Operating Transfer In (Roll over)	39,250	0	0	none for 24-25
		Operating Transfer In (FY 23-24 Roll ove	0	0	0	
40		Total Misc Revenues/Transfers	64,039	8	0	
Grand Total Revenues			2,004,212	1,833,132	2,707,685	

KENWOOD FIRE DISTRICT
718015 Final Budget FY2024-25
KENWOOD FIRE DISTRICT

FAMIS Sub Object	EFS Account	Enterprise Financial System (EFS) Descriptions	FY2023 - 24 Final Budget	FY2023-24 Year End	FY2024 - 25 Final Budget	
5910	50701	Perm/PT Position - Local Bds- Kenwood	231,943	450,811	75,000	
		Sonoma FD Wages	758,057	682,251	2,050,000	contract amount
5911	50702	Extra Help - Local Bds	68,000	70,066	0	
5912	50709	Overtime-LOC Bds	66,500	76,409	0	
5913	50704	Boards/Commissions - Local Bds	1,650	1,554	1,650	
5914		Volunteer Stipends	17,000	10,209	0	
5922	50753	FICA Retirement - Local Bds	9,000	3,621	4,650	
5923	50755	PERS - Local Bds	78,000	83,339	0	
5924	50756	Medicare - Local Bds	8,500	5,807	1,088	
5930	50801	Health Ins - Local Bds	85,000	84,741	46,000	reduced to new
5940	50808	Worker's Comp - Local Bds	69,000	69,932	41,000	reduced to new
50		Total Salaries/Benefits	1,392,650	1,538,740	2,219,388	
FAMIS Descriptions						
6020		CLOTHING/PERSONAL	4,000	1,478	0	
6021		UNIFORM EXPENSE	1,500	0	0	
6022		SAFETY CLOTHING	10,000	2,064	0	
6040		COMMUNICATIONS	10,000	9,459	10,000	
6080		HOUSEHOLD EXPENSE	5,000	3,654	5,000	
6100		INSURANCE-PROPERTY/LIABILITY	27,300	25,739	26,747	per FRMS
6140		MAINTENANCE-EQUIPMENT	21,100	21,651	21,100	
6180		MAINT-BLDGS/IMP	9,000	9,426	11,000	
6280		MEMBERSHIPS	7,200	2,470	2,500	
6400		OFFICE EXPENSE	5,000	3,378	5,000	
6457		COMPUTER CHARGES	7,900	3,504	8,000	
6461		SUPPLIES/EXPENSES	5,500	788	5,500	
6500		PROFESSIONAL/SPECIAL SERVICES	11,000	14,301	12,000	
6521		COUNTY SERVICES	0	0	0	
6526		DISPATCH SERVICES	15,000	3,852	8,500	
6576		ACTUARIAL SERVICES	7,100	6,200	1,500	smaller review
6587		LAFCO CHARGES	2,730	1,230	20,000	estimate
6630		AUDIT/ACCOUNTING SERVICES	8,500	7,475	18,500	CPA fee \$8,050
6637		PROP TAX ADMIN FEE	500	240	500	plus Ann @ \$100
6800		PUBLIC/LEGAL NOTICES	1,000	590	1,000	
6880		SMALL TOOLS/INSTRUMENTS	7,700	7,412	7,500	
7005		ELECTION EXPENSE	5,000	0	0	out
7120		TRAINING-INSERVICE	9,500	6,206	0	out
7201		GAS/OIL	18,400	12,181	18,500	
7300		TRANSPORTATION/TRAVEL	2,500	2,305	1,500	
7320		UTILITIES	17,050	19,648	25,000	increased
60		Total Services/Supplies	219,480	165,251	209,347	

KENWOOD FIRE DISTRICT
718015 Final Budget FY2024-25
KENWOOD FIRE DISTRICT

FAMIS Objec	EFS Account Descriptions	Enterprise Financial System (EFS) FY2023 - 24 Final Budget	FY2023-24 Year End	FY2024 - 25 Final Budget
8510	BUILDINGS/IMPROVEMENTS	10,000	250	10,000
8560	EQUIPMENT	10,000	0	10,000
85	Total Capital Assets	20,000	250	20,000
8620	UNCLM-OT-WITHIN A FUND (Transfer R	45,100	33,884	45,100
8642	GENERAL-TO-TRUST	326,982	0	258,950
86	Total Other Financing Uses	372,082	33,884	258,950
9000	APPROPRIATIONS FOR CONT	0	0	0
90	Total Appropriations for Contingencie	0	0	0
	Grand Total Expenditures	2,004,212	1,738,125	2,707,685
	Increase/(Decrease) to Fund Balance	0	95,007	0

plug figure to b

Resolution No: 2024/25-___ Dated: September 10, 2024 RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENWOOD FIRE PROTECTOIN DISTRICT, SONOMA COUNTY, STATE OF CALIFORNIA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2024/25

WHEREAS, the 2024/25 Final Budget has been presented to the Board of Directors of the Kenwood Fire Protection District of Sonoma County; and

WHEREAS, said Final Budget has been reviewed and established as of this date as being the Final Budget of the District, and

NOW, THEREFORE, BE IT RESOLVED that the Final Budget in the amount of \$2,707,685.00, attached hereto, is found and determined to be the 2024/25 Final Budget of the District, and any interested taxpayer may review the budget at 9045 Sonoma Highway, Kenwood 8:00 a.m. and 5:00 p.m., Monday through Friday.

IN REGULAR SESSION, the foregoing resolution was introduced by Director _____, who moved its adoption, seconded by Director _____, and passed by the Board of Directors of the Kenwood Fire Protection District this 10th day of September, 2024, on regular roll call vote of the members of said Board:

Chair Doss	Aye_____ No_____ Absent_____
Director Atkin	Aye_____ No_____ Absent_____
Director Cooper	Aye_____ No_____ Absent_____
Director Moretti	Aye_____ No_____ Absent_____
Director Uboldi	Aye_____ No_____ Absent_____
Vote:	Aye_____ No_____ Absent_____

WHEREUPON, the Chair declared the foregoing resolution adopted, and

SO ORDERED:

Daymon Doss, Chair

ATTEST:

Tony Ghisla, District Administrator

**FY 2024-25 Final Budget
KENWOOD FIRE DISTRICT
718015**

Prop 4 Limit	\$868,580	
(1)* Actual Beginning Fund Balance @ 7/1/24:	\$1,808,164	
(2) Plus: Budgeted FY 2024-25 Revenues: (total from attached worksheet)	\$2,707,685	
(3) Less: Budgeted FY 2024-25 Expenditures: (total from attached worksheet)	\$2,707,685	
(4)* Estimated Ending Fund Balance @ 6/30/25:	\$1,808,164	
(5) Final Budget Approval Date: (Please have your Board Members sign below or attach resolution confirming approval)	<table border="1"><tr><td style="text-align: center;">9/10/2024</td></tr></table>	9/10/2024
9/10/2024		

Board Member

Board Member

Board Member

Board Member

Board Member

* If District Fund Balance is separated into multiple categories, each district should keep records to identify how much beginning and ending fund balance is available for each fund balance category and should work with their external auditors to identify appropriate GASB 54 fund balance classifications.

Fund balance includes \$1,704,517 in Cal Class,
\$95,006 in Exchange operating and \$8,641 in Exchange
payroll.

**FY 2024-25 Final Budget Summary
KENWOOD FIRE DISTRICT
718106
KENWOOD FIRE-CAP REPLACE**

(1)* Actual Beginning Fund Balance @ 7/1/24:	2,756,784
(2) Plus: Budgeted FY 2024-25 Revenues: (total from attached worksheet)	258,950
Plus: Estimated Interest Accrual on Reserves	131,016
(3) Less: Budgeted FY 2024-25 Expenditures: (total from attached worksheet)	0
(4)* Estimated Ending Fund Balance @ 6/30/25:	3,146,750
(5) Final Budget Approval Date: (Please have your Board Members sign below or attach resolution confirming approval)	09/10/24

Board Member

Board Member

Board Member

Board Member

Board Member

* If District Fund Balance is separated into multiple categories, each district should keep records to identify how much beginning and ending fund balance is available for each fund balance category and should work with their external auditors to identify appropriate GASB 54 fund balance classifications.

KENWOOD FIRE DISTRICT
718106 Final
KENWOOD FIRE-CAP REPLACE

FAMIS Sub Object	EFS Account	Enterprise Financial System (EFS) Descriptions	FY2023-24 Final Budget	FY2024-25 Final Budget
1700		Interest on Pooled Cash	17,794	131,016
17		Total Use of Money/Property	17,794	131,016
4620	47101	Transfers In - within a Fund	372,082	258,950
		Grand Total Revenues	389,876	389,966
8510		CIP - Bldg & Impr	0	0
8560		Machinery and Equipment	0	0
85		Total Capital Assets	0	0
8640		Operating Transfer Out	0	0
86		Total Operating Transfer	0	0
		Grand Total Expenditures	0	0
		Increase/(Decrease) to Fund Balance	389,876	389,966

* Interest on pooled cash based on \$2,383,071 in Cal Class at a 5% return totaling \$119, 154

Operating Fund

operating

Account Summary

Average Monthly Yield: 5.4006%

Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
1,709,982.79	0.00	13,000.00	7,534.50	43,884.22	1,702,936.24	1,704,517.29

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
06/01/2024	Beginning Balance			1,709,982.79	
06/13/2024	Withdrawal		13,000.00		4997
06/30/2024	Income Dividend Reinvestment	7,534.50			
06/30/2024	Ending Balance			1,704,517.29	



Exchange Bank



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

Last statement: May 31, 2024
This statement: June 30, 2024 ✓
Total days in statement period: 30

KENWOOD FIRE PROTECTION DISTRICT
PO BOX 249
KENWOOD CA 95452

Page 1 of 2
XXXXXX2720
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Interest Checking

Account number	XXXXXX2720	Beginning balance	\$214,054.51
Avg collected balance	\$166,434	Total additions	14,130.77
Interest paid year to date	\$149.54	Total subtractions	133,178.90
		Ending balance	\$95,006.38

CHECKS

Number	Date	Amount	Number	Date	Amount
2859	06-14	6,379.51	2867	06-24	167.10
2861 *	06-18	239.00	2868	06-17	295.00
2863 *	06-18	290.87	2869	06-20	76,753.24
2864	06-18	239.60	2870	06-18	194.36
2865	06-17	77.06	2871	06-17	245.00
2866	06-18	1,127.12			

* Skip in check sequence

DEBITS

Date	Description	Subtractions
06-06	ACH Withdrawal New York Life WEB PAY 240606 OBPNYL Kenwood Fire Protecti	54.00
06-10	ACH Withdrawal CALPERS 3100 100000017513298 Kenwood Fire Protectio	1,588.15
06-10	ACH Withdrawal CALPERS 3100 100000017513336 Kenwood Fire Protectio	2,003.94
06-10	ACH Withdrawal CALPERS 1800 100000017547089 Kenwood Fire Protectio	6,855.97



**Exchange
Bank**



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

Last statement: May 31, 2024
This statement: June 30, 2024 ✓
Total days in statement period: 30

KENWOOD FIRE PROTECTION DISTRICT
PO BOX 249
KENWOOD CA 95452

Page 1 of 2
XXXXXX2200
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Checking

Account number	XXXXXX2200	Beginning balance	\$8,776.08
Avg collected balance	\$10,854	Total additions	32,783.97
		Total subtractions	32,918.19
		Ending balance	<u>\$8,641.86</u>

CHECKS

Number	Date	Amount	Number	Date	Amount
50348	06-17	74.22	50349	06-13	60.00

DEBITS

Date	Description	Subtractions
06-13	ACH Withdrawal KENWOOD FIRE PRO FEE 240613 I.KFP CHECKING KENWOOD FIRE PROTECTIO	88.30
06-13	ACH Withdrawal KENWOOD FIRE PRO TAXCOLLECT 240613 I.KFP CHECKING KENWOOD FIRE PROTECTIO	3,232.58
06-13	ACH Withdrawal KENWOOD FIRE PRO DDCOLLECT 240613 I.KFP CHECKING KENWOOD FIRE PROTECTIO	13,620.70
06-27	ACH Withdrawal KENWOOD FIRE PRO FEE 240627 I.KFP CHECKING KENWOOD FIRE PROTECTIO	88.30
06-27	ACH Withdrawal KENWOOD FIRE PRO TAXCOLLECT 240627 I.KFP CHECKING KENWOOD FIRE PROTECTIO	2,896.44
06-27	ACH Withdrawal KENWOOD FIRE PRO DDCOLLECT 240627 I.KFP CHECKING KENWOOD FIRE PROTECTIO	12,857.65

Capital Fund

*Reserves
Capital*

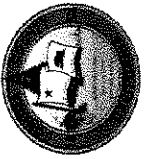
Account Summary

		Average Monthly Yield: 5.4006%			
Beginning Balance	Contributions	Withdrawals	Income Earned YTD	Average Daily Balance	Month End Balance
2,350,960.81	0.00	0.00	62,720.76	2,352,001.18	2,361,364.52

California CLASS

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
06/01/2024	Beginning Balance			2,350,960.81	
06/30/2024	Income Dividend Reinvestment	10,403.71			
06/30/2024	Ending Balance			2,361,364.52	



Sonoma County Fund Summary Report

RESERVES

6/1/2024 through 6/30/2024 ✓

Fund Number	Fund Name	Beginning Balance	Total Debits	Total Credits	Ending Balance
51605 23026000	Other Post Empl Benefits	18,738,247.11	1,982,578.31	18,874,915.20	1,845,910.22
54005 33050100	Equipment Fund	3,321,620.97	(235,660.26)	0.00	3,085,960.71
54010 33050200	Facilities Fund	4,748,243.53	(301,545.63)	0.00	4,446,697.90
54015 33050300	Power Resources	2,239,331.56	(153,241.63)	0.00	2,086,089.93
71111 61010100	Green Valley Cemetery Di	125,476.93	(1,601.56)	0.00	123,875.37
71151 61020100	Shiloh Cemetery District	1,498,053.92	(88,429.81)	0.00	1,409,624.11
71152 61020200	Shiloh Cmtry-Endowment	425,668.31	1,135.00	0.00	426,803.31
71201 64010100	Bennet Valley Fire Distr	0.00	0.00	0.00	0.00
71251 64020100	Bodega Bay Fire District	0.00	0.00	0.00	0.00
71301 64110100	Rancho Adobe Fire Distr	171,443.03	166,734.05	0.00	338,177.08
71351 64040100	Forestville Fire Distr	0.00	0.00	0.00	0.00
71352 64040200	Forestville Fire-Cap Rplc	0.00	0.00	0.00	0.00
71401 64060100	Glen Ellen Fire District	0.00	0.00	0.00	0.00
71451 64080100	Graton Fire District	3,447.45	49,412.68	0.00	52,860.13
71452 64080200	Graton Fire Dist-Cap Res	0.00	0.00	0.00	0.00
71501 64140100	Russian River Fire Distr	0.00	0.00	0.00	0.00
71502 64140200	Russn Rvr Fire-Equip Fnd	0.00	0.00	0.00	0.00
71503 64140300	Russn Rvr Fire-Accr Abs	0.00	0.00	0.00	0.00
71551 64090100	Kenwood Fire District ✓	3,436.09	42,867.88	0.00	46,303.97
71552 64090200	Kenwood Fire-Cap Rplc	395,420.36	0.00	0.00	395,420.36
71601 64100100	Monte Rio Fire District	109,630.90	32,438.99	0.00	142,069.89
71602 64100200	Monte Rio Fire-Capital R	0.00	0.00	0.00	0.00
71651 64120100	Rincon Valley Fire Distr	0.00	0.00	0.00	0.00
71652 64120200	Rincon Vly Fire-Mit. Fee	0.00	0.00	0.00	0.00
71653 64120300	Rincon Vly Fire-Unemp In	0.00	0.00	0.00	0.00
71654 64120400	Rincon Vly Fire-Cap Rplc	0.00	0.00	0.00	0.00
71701 64130100	Roseland Fire District	0.00	0.00	0.00	0.00
71751 64150100	Schell-Vista Fire Distr	7,571.41	65,942.19	0.00	73,513.60
71752 64150200	SchellVista Fire-SpecTax	0.00	7,039.70	0.00	7,039.70

Kenwood Fire Protection District

To: Board of Directors
From: Tony Ghisla
Re: Prop 4 and Prop 4 Override
Date: September 2, 2024

The Prop 4 spending limit set by the County for us is \$868,580. However there are adjustment to be made based on cost of living and changes in population. Using a bay area cost of living as of June 24 at 3.2% and converting to a ratio = 1.03. Then our unincorporated change in population in Sonoma County of -.40 changed to a ratio is .996. Calculating the factor $1.03/.996 = 1.03$ as the factor. Then taking the 22-23 Prop 4 limit of \$840,505 x 1.03 is the new Prop 4 limit of \$865,720.

Then to compare the limit to our spending of \$865,720:

Prop 4 Limit		
	Fiscal Year 23-24	
Included Revenues		
Taxes Secured	\$1,024,972	
Taxes Unsecured	31,322	
Interest	144,000	
HOPTR	\$4,638	
Total Revenues(1)		\$1,204,932
Exemptions		
Safety Gear	\$2,064	
Line 5910 2.5% Wages	\$11,270	
Capital Fund Transfer	\$128,891	
Total Exemption		\$142,225
Subtotal		\$1,062,707
Less Prop 4 limit		\$865,580
Overlimit		\$197,127

(1) It is our understanding that the parcel tax is exempt for total revenues in this calculation.

In November 2020, a special election was held on November 3 to allow our District to override the Prop 4 limit. This was done in anticipation of higher

revenues via the parcel tax. The override expires in 4 years or November 3rd 2024. It is right in the middle of our fiscal year.

In a conversation with legal counsel Bill Ross, he advised that because of our potential consolidation with Sonoma Valley, he did not believe that the Prop 4 limit applied due to the change in organization and the re-organization rules. He is in the process of an analysis on the matter and will have an opinion to us prior to the Board meeting. His analysis will be presented at the meeting.

Resolution _____

September 10, 2023

RESOLUTION OF THE GOVERNING BOARD OF THE KENWOOD FIRE PROTECTION DISTRICT OF SONOMA COUNTY, STATE OF CALIFORNIA, ADOPTING PROPOSITION 4 LIMIT FOR FISCAL YEAR 2024-2025 AS REQUIRED BY GOVERNMENT CODE SECTION 7910.

WHEREAS, Section 7910 of the State of California Government Code requires the District to adopt the Proposition 4 Limit for Fiscal Year 2024-2025.

NOW, THEREFORE, it is determined and ordered that the Board of Directors of Kenwood Fire Protection District does adopt the Proposition 4 Limit for the District in the amount of \$865,720.00.

THE FOREGOING RESOLUTION was introduced by Director _____ who moved it adoption, seconded by Director _____, and passed by the Board of Directors of the Kenwood Fire Protection District this 10th day of September 2024 by the following vote:

Chair Daymon Doss	_____ aye	_____ no	_____ absent	_____ abstain
Jack Aktin	_____ aye	_____ no	_____ absent	_____ abstain
John Cooper	_____ aye	_____ no	_____ absent	_____ abstain
August Moretti	_____ aye	_____ no	_____ absent	_____ abstain
Robert Uboldi	_____ aye	_____ no	_____ absent	_____ abstain
Count	_____ aye	_____ no	_____ absent	_____ abstain

THEREFORE, the Chair declared the above and foregoing resolution duly adopted and SO ORDERED.

Attest:

Chair of the Board

Tony Ghisla, District Administrative Officer

Daymon Doss

"P1" CALCULATION OF APPROPRIATION LIMITS

	23-24	24-25
PER CAPITA INCREASE	1.0444	1.0362
POPULATION CHANGE	0.9947	0.9973
POPULATION FACTOR USED	(COUNTY TOTAL)	(COUNTY TOTAL)

FIRE DISTRICTS:

71301 RANCHO ADOBE	7,768,620 *	8,028,109
71451 GRATON	1,857,755	1,919,808
71551 KENWOOD	840,505	868,580
71601 MONTE RIO	1,262,733	1,304,911
71750 SCHELL-VISTA	2,227,371	2,301,770
71801 GOLD RIDGE	15,000,000 *	15,501,034
71901 SONOMA COUNTY FIRE DISTR	38,437,993	39,721,909
71951 NORTHERN SONOMA COUNTY	3,736,992 *	3,861,816
72001 TIMBER COVE	316,125	326,684
72051 CLOVERDALE	2,385,359	2,465,035
72751 NORTH SONOMA COAST	3,736,992	3,861,816
72901 SONOMA VALLEY FIRE DISTRICT	23,407,177	24,189,030
SUBTOTAL	100,977,622	104,350,502

REC & PARK DISTRICTS:

72151 CAMP MEEKER	357,192	369,123
72251 MONTE RIO	424,788	438,977
72301 RUSSIAN RIVER	735,305	759,866
SUBTOTAL	1,517,285	1,567,966

OTHER DISTRICTS:

72550 OCCIDENTAL CSD	498,755	515,415
72601 CAZADERO CSD	449,707	464,728
72701 COAST LIFE SUPPORT	3,049,773	3,151,642
74501 SONOMA COUNTY TRANSPORTATION AUTHORITY	62,385,439	64,469,254
74807 SONOMA COUNTY LIBRARY	52,554,990 *	54,310,445
76151 FORESTVILLE WTR	228,418	236,048
76901 BODEGA BAY P.U.D.	967,585	999,905
77051 NO SO CO HOSPITAL	22,680,696	23,438,283
78350 SMART	169,517,285	175,179,545
SUBTOTAL	312,332,648	322,765,265

TOTAL LOCAL BOARDS	414,827,555	428,683,733
---------------------------	--------------------	--------------------

*Figure Adopted by district replaces limit calculated by the Auditor's Office.

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2024-25 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2024-25	3.62

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2024-25 appropriation limit.

2024-25:

Per Capita Cost of Living Change = 3.62 percent
 Population Change = 0.17 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.62 + 100}{100} = 1.0362$

Population converted to a ratio: $\frac{0.17 + 100}{100} = 1.0017$

Calculation of factor for FY 2024-25: $1.0362 \times 1.0017 = 1.0379$

Fiscal Year 2024-25

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
	23-24	1-1-23	1-1-24	1-1-24
Sonoma				
Cloverdale	-1.11	8,808	8,710	8,710
Cotati	-1.06	7,381	7,303	7,303
Healdsburg	-0.32	11,020	10,985	10,985
Petaluma	-0.02	58,457	58,445	58,445
Rohnert Park	-0.04	43,838	43,821	43,821
Santa Rosa	-0.07	175,013	174,890	174,890
Sebastopol	-0.96	7,366	7,295	7,295
Sonoma	-0.98	10,636	10,532	10,532
Windsor	-0.91	25,628	25,394	25,394
Unincorporated	-0.40	130,333	129,812	130,777
County Total	-0.27	478,480	477,187	478,152

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

RESOLUTION OF THE BOARD OF DIRECTORS OF THE KENWOOD FIRE PROTECTION DISTRICT CALLING A SPECIAL ELECTION FOR TUESDAY, NOVEMBER 3, 2020, ON AN ORDINANCE RATIFYING THE DISTRICT'S APPROPRIATIONS LIMIT FOR THE MAXIMUM PERIOD ALLOWED BY LAW (FOUR YEARS) AND REQUESTING THAT THE ELECTION BE CONSOLIDATED WITH ANY OTHER ELECTION HELD ON THE SAME DATE IN TERRITORY THAT IS THE SAME OR IS IN PART THE SAME

RESOLVED, by the Board of Directors ("the Board") of the Kenwood Fire Protection District ("the District"), that:

WHEREAS, Article XIII B, section 4 of the California Constitution limits to four (4) years the maximum duration of an increase in the appropriations limit; and

WHEREAS, the Board desires to propose an ordinance ratifying the District's appropriations limit for the maximum period allowed by law (four years) to allow use of all proceeds of the Special Tax, and

WHEREAS, state law requires that such an ordinance be submitted to the voters of the District for their approval, and authorizes the Board to call a special election for that purpose, and to request consolidation of the election with any other election held on the same date in territory that is the same or is in part the same;

NOW, THEREFORE, the Board hereby resolves and orders as follows:

1. The Board determines that an ordinance ratifying the District's appropriations limit for the maximum period permitted by law (four years), shall be presented to the voters of the District. The Board further determines that the form of the ordinance, which is hereby designated Ordinance No. 20/21-01, shall be as set forth in Appendix "A," attached hereto and incorporated herein by this reference. Pursuant to state law, Ordinance No. 20/21-01 shall not go into effect unless it is approved by a simple majority of the votes cast by voters of the District voting upon the question of its approval.

2. The Board hereby calls a special election for Tuesday, November 3, 2020, and directs that the foregoing proposition shall be submitted to voters of the District at the election in the following manner:

(a) There shall be included on the ballot to be marked by the voters of the

District, in addition to any other matters required by law, ballot language in the following form:

“Shall the Kenwood Fire Protection District adopt Ordinance No. 20/21-01 ratifying its appropriations limits to assure continued fire, rescue and emergency medical services?”

(b) The ballot to be used at the election shall be both as to form and matter contained therein such as may be required by law. On the ballot, in addition to any other printed matter required by law, opposite the measure to be voted upon and to its right, the words “yes” and “no” shall be printed on separate lines with voting squares.

(c) The Sonoma County Registrar of Voters is hereby authorized, instructed, and directed to provide and furnish any and all official ballots, notices, printed matter, and all supplies, equipment, and paraphernalia that may be necessary to properly and lawfully conduct the election.

(d) All notices required by law shall be given by the Sonoma County Registrar of Voters.

(e) Arguments for and against the measure may be, and other analyses provided for by law shall be, submitted in accordance with law.

(f) It is hereby requested that the election be consolidated with any other election held on the same date in territory that is the same or in part the same.

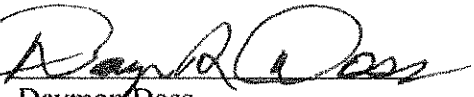
(g) The canvass of ballots cast at the election shall be conducted in accordance with law.

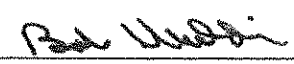
3. The Clerk of the Board is directed to forward a certified copy of this resolution to the Sonoma County Board of Supervisors and to the Sonoma County Registrar of Voters.

THE FOREGOING RESOLUTION was introduced at a meeting of the Board on July 30, 2020 by Director Kemper, who moved its adoption, seconded by Director Cooper, and ordered adopted by the following vote:

President	Daymon Doss
Director	James Kempers
Director	Dennis McIntosh
Director	John Cooper
Director	August Moretti

AYES: 5 NOES: _____ ABSENT OR NOT VOTING: _____
WHEREUPON, the Chair declared the foregoing resolution adopted, and **SO ORDERED**.

By: 
Daymon Doss
President of the Board

By: 
~~Daren Bellach~~ 13613 UTB0121
Board Clerk ASST CHIEF

APPENDIX "A"

ORDINANCE NO. 20/21-01

**AN ORDINANCE OF THE KENWOOD FIRE PROTECTION DISTRICT
INCREASING THE DISTRICT'S APPROPRIATIONS LIMIT FOR THE MAXIMUM
PERIOD ALLOWED BY LAW (FOUR YEARS)**

The Board of Directors of the Kenwood Fire Protection District ("District") do ordain as follows:

SECTION I. PURPOSE AND INTENT.

It is the purpose and intent of this ordinance to authorize an increase of the appropriations limit of the District for the provision of fire and emergency services. Such increase shall be applicable for a period of four years. The revenues appropriated pursuant to this increase are to be used solely for the purposes of obtaining, furnishing, operating and maintaining fire suppression equipment and apparatus, and for other necessary fire and life safety services and expenses of the District.

SECTION II. APPROPRIATIONS LIMIT.

The appropriations limit for the District shall be increased for the maximum period permitted by law (four years) to allow for the use of all proceeds.

SECTION III. LIMITED AMENDMENT.

If any section of this ordinance or portion thereof is held invalid or unenforceable by any court and such judgment becomes final, then that section may be amended by the District's Board by a majority vote to conform with the judgment of such court, provided that such amendment is consistent with the purpose and intent of this ordinance. Provisions of this ordinance relating to procedures may only be amended by ordinance.

SECTION IV. SEVERABILITY CLAUSE.

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional and invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The people of the Kenwood Fire Protection District hereby declare that they would have passed this ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

SECTION V. EFFECTIVE DATE.

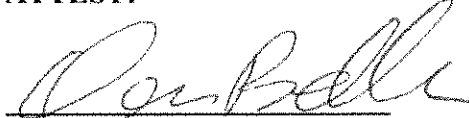
This Ordinance shall take effect the day following its approval by a simple majority of the District's qualified voters voting on its approval at the special election on November 3, 2020.

SO ORDERED.

ATTEST:



President, Board of Directors
Kenwood Fire Protection District



Clerk of the Board of Directors



Local Ballot Measure: Z

Measure Z

Kenwood Fire Protection District

Measure Question

Shall the Kenwood Fire Protection District adopt Ordinance No. 20/21-01 ratifying its appropriations limits to assure continued fire, rescue and emergency medical services?

What Your Vote Means

YES	NO
A "yes" vote on Measure Z is a vote to continue the previously approved increase in the District's appropriations (spending) limit.	A "no" vote on Measure Z is a vote against continuing the previously approved increase in the District's appropriations (spending) limit.

For and Against Measure Z

FOR	AGAINST
No argument was submitted in favor of Measure Z	No argument was submitted against Measure Z



Local Ballot Measure: Z

County Counsel's Impartial Analysis of Measure Z

The Kenwood Fire Protection District ("District") has called a special election to ask voters to increase the District's appropriations (spending) limit for four years, the maximum period allowed by law. The proposed increase in the spending limit is necessary to allow use of the proceeds of a special tax ("Special Tax") previously approved by District voters. If approved by a majority of those voting, Measure Z would permit the District to maintain its current spending limitation for another four years. Measure Z was placed on the ballot by the District Board of Directors.

In 1997, District voters approved the Special Tax to support fire protection, prevention and suppression, rescue, and emergency medical response services within the District.

The California Constitution restricts governmental spending of tax proceeds, such as the District's Special Tax, by setting an annual spending limit. The Constitution authorizes voters to change this spending limit for a maximum period of four years at a time. When they approved the Special Tax in 1997, District voters also raised the District's spending limit for the maximum period (four years) allowed by the Constitution to allow the District to spend the tax money. The voters must ratify the continuation of the spending limit increase for additional four-year periods every four years. The District Board of Directors has placed Measure Z on the ballot to submit to the voters the question of whether the appropriations limit should continue for another four years.

If approved, this measure would continue the District's authority to spend the Special Tax through fiscal year 2024-25 and would allow the District to continue meeting its current operating costs, which are more than the limits otherwise allowed under the constitutional limit. If this measure fails, the District's current spending limits will be reduced, which would reduce the funds available to continue the District's current levels of service.

Measure Z does not authorize the District to impose a new assessment or increase the property tax rate. The revenues appropriated pursuant to this increase may only be used for the purposes set forth in the voter-approved Expenditure Plan to the Special Tax.

A "yes" vote on Measure Z is a vote to continue the previously approved increase in the District's appropriations (spending) limit.

A "no" vote on Measure Z is a vote against continuing the previously approved increase in the District's appropriations (spending) limit.

BRUCE D. GOLDSTEIN
County Counsel

By: s/ Robert Pittman
Assistant County Counsel

Continue to next page for full text of Measure Z



Local Ballot Measure: Z

Full Text of Measure Z

ORDINANCE NO. 20/21-01

AN ORDINANCE OF THE KENWOOD FIRE PROTECTION DISTRICT RATIFYING THE DISTRICT'S APPROPRIATIONS LIMIT FOR THE MAXIMUM PERIOD ALLOWED BY LAW (FOUR YEARS)

The Board of Directors of the Kenwood Fire Protection District ("District") do ordain as follows:

SECTION I. PURPOSE AND INTENT.

It is the purpose and intent of this ordinance to authorize a ratification of the appropriations limit of the District for the provision of fire and emergency services. Such ratification shall be applicable for a period of four years. The revenues appropriated pursuant to this ratification are to be used solely for the purposes of obtaining, furnishing, operating and maintaining fire suppression equipment and apparatus, and for other necessary fire and life safety services and expenses of the District.

SECTION II. APPROPRIATIONS LIMIT.

The appropriations limit for the District shall be ratified for the maximum period permitted by law (four years) to allow for the use of all tax proceeds.

SECTION III. LIMITED AMENDMENT.

If any section of this ordinance or portion thereof is held invalid or unenforceable by any court and such judgment becomes final, then that section may be amended by the District's Board by a majority vote to conform with the judgment of such court, provided that such amendment is consistent with the purpose and intent of this ordinance. Provisions of this ordinance relating to procedures may only be amended by ordinance.

SECTION IV. SEVERABILITY CLAUSE.

If any section, subsection, sentence, clause or phase of this ordinance is for any reason held to be unconstitutional and invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The people of the Kenwood Fire Protection District hereby declare that they would have passed this ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phases be declared unconstitutional or invalid.

SECTION V. EFFECTIVE DATE.

This Ordinance shall take effect the day following its approval by a simple majority of the District's qualified voters voting on its approval at the special election on November 3, 2020.

SO ORDERED.

ATTEST:

President, Board of Directors
Kenwood Fire Protection District

Clerk of the Board of Directors

SONOMA COUNTY ELECTION RESULTS NOVEMBER 3, 2020, CONSOLIDATED GENERAL ELECTION

KENWOOD FIRE PROTECTION DISTRICT MEASURE Z – RATIFY APPROPRIATIONS LIMIT

- Majority required to pass
- Registered Voters: 1,228*

KENWOOD FIRE PROTECTION DISTRICT	
Z	Shall the Kenwood Fire Protection District adopt Ordinance No. 20/21-01 ratifying its appropriations limits to assure continued fire, rescue and emergency medical services?
<input type="radio"/>	YES
<input type="radio"/>	NO

★ Measure Z - Kenwood Fire Protection Ratify Appropriations Limit (Vote For 1) 📄 🗳		
Precincts Reporting 100%	Percentage	Votes
<div style="display: inline-block; width: 15px; height: 15px; background-color: #333; border: 1px solid #000;"></div> YES	94.80%	1,058
<div style="display: inline-block; width: 15px; height: 15px; background-color: #333; border: 1px solid #000;"></div> NO	5.20%	58
		1,116

✓ PASSED

* Registered voters according to *County of Sonoma, California, Statement of Votes Cast - Consolidated General Election - November 3, 2020*

Kenwood Fire Protection District
Monthly Financial and Banking Reports

- Cash on Hand
- Year to Date Income Statement
- Exchange Bank Statements
- Cal Class Statement
- Payroll Information

Cash In the Bank

As of 8/30/24

Bank	Account Type	Amount
Exchange Bank	Operating	\$132,795
Exchange Bank	Payroll	\$3,312
Cal Class	Operating	\$1,131,375
Cal Class	Reserves	\$2,383,071
County of Sonoma*	Reserves	\$395,420
Total		\$4,045,973

*Reports as of 6/30/24

Kenwood Fire Protection District
Budget vs. Actuals: FY_2024_2025
YTD August 2024

	YTD August	Prelim Budget	Annual \$ Left in Budget	% of Budget Used
Income				
10 - Tax Revenue			0.00	
1000 - Prop Taxes - CY Secured		1,119,019.00	1,119,019.00	0.00%
1001 - CY Direct Charges		425,626.00	425,626.00	0.00%
1011 SB2557 Prop Tax Admin		-10,469.00	-10,469.00	0.00%
1012 County Sales Tax Measure H		869,550.00	869,550.00	0.00%
1020 - Prop Tax CY Supp		0.00	0.00	
1040 - Property Tax - CY Unsec		31,124.00	31,124.00	0.00%
1050 - Supplemental Prop Taxes -CY		35,399.00	35,399.00	0.00%
1051 -Supplemental Prop Taxes - PY		-66.00	-66.00	0.00%
1059 - Prop Taxes - PY, Unsecured		1,222.00	1,222.00	0.00%
1060 Prop Taxes - PY, Secured		129.00	129.00	0.00%
1061 PY Direct Charges		339.00	339.00	0.00%
1070 State-Other In-Lieu Tax		19.00	19.00	0.00%
1500 Wildfire Tax Loss		2,503.00	2,503.00	0.00%
Total 10 - Tax Revenue	\$ 0.00	\$ 2,474,395.00	\$ 2,474,395.00	0.00%
17 - Use of Money/Prop			0.00	
1700 - Interest on Pooled Cash		0.00	0.00	
1700-01 Other Interest Earnings		70,000.00	70,000.00	0.00%
Total 17 - Use of Money/Prop	\$ 0.00	\$ 70,000.00	\$ 70,000.00	0.00%
20 - Intergovernmental Revenues			0.00	
2050 Stabilization Payment		0.00	0.00	
2060 Revenue Sharing		206,587.00	206,587.00	0.00%
2081 - Highway Rentals		5.00	5.00	0.00%
2440 - HOPTR		7,079.00	7,079.00	0.00%
Total 20 - Intergovernmental Revenues	\$ 0.00	\$ 213,671.00	\$ 213,671.00	0.00%
30 - Charges for Services			0.00	
3661 - Fire Control Services		3,971.00	3,971.00	0.00%
3700 - Copy/Transcribe Fees		0.00	0.00	
Total 30 - Charges for Services	\$ 0.00	\$ 3,971.00	\$ 3,971.00	0.00%
40 - Miscellaneous Revenues			0.00	
4040 Miscellaneous Revenue	5,064.22	24,789.00	19,724.78	20.43%
4640 Operating Transfer In-Roll Over		13,094.00	13,094.00	0.00%
Total 40 - Miscellaneous Revenues	\$ 5,064.22	\$ 37,883.00	\$ 32,818.78	13.37%
Unapplied Cash Payment Income			0.00	
Total Income	\$ 5,064.22	\$ 2,799,920.00	\$ 2,794,855.78	0.18%
Gross Profit	\$ 5,064.22	\$ 2,799,920.00	\$ 2,794,855.78	0.18%
Expenses				
50 Salaries/Emp Benefits			0.00	
5913 Director Stipend	726.25	1,650.00	923.75	44.02%
5914 Volunteer Stipend	1,076.14	0.00	-1,076.14	
5922 FICA ER Expense	921.36	4,650.00	3,728.64	19.81%
5923 CALPERS Retirement	35,955.69	0.00	-35,955.69	
5924 Medicare ER Exp	2,954.15	1,088.00	-1,866.15	271.52%
5930 CALPERS Health/Dental/Visi	7,341.65	53,520.00	46,178.35	13.72%
5940 - WORKERS COMP	40,426.00	69,000.00	28,574.00	58.59%
Gross Wages			0.00	
5910-Perm Positions	452,388.07	2,167,434.00	1,715,045.93	20.87%
5911-Extra Help	7,096.64	0.00	-7,096.64	
5912-Overtime	28,908.83	0.00	-28,908.83	
Total Gross Wages	\$ 488,393.54	\$ 2,167,434.00	\$ 1,679,040.46	22.53%
Total 50 Salaries/Emp Benefits	\$ 577,794.78	\$ 2,297,342.00	\$ 1,719,547.22	25.15%
60 - Services/Supplies			0.00	

6020-Clothing/Personal	2,799.69	0.00	-2,799.69	
6021- Clothing/Personal		500.00	500.00	0.00%
6021-Uniform Expense(Daren)		0.00	0.00	
6022-Clothing/Safety		0.00	0.00	
6040-Communications	1,590.40	10,000.00	8,409.60	15.90%
6080-Household Expense	1,133.85	5,000.00	3,866.15	22.68%
6100-Insurance	26,747.00	27,300.00	553.00	97.97%
6140-Maintenance-Equipment	1,612.65	21,100.00	19,487.35	7.64%
6180-Maintenance-Bldgs/Imp.	531.87	11,000.00	10,468.13	4.84%
6280-Memberships	187.50	5,500.00	5,312.50	3.41%
6400-Office Expense	388.72	5,000.00	4,611.28	7.77%
6457-Computer Charges	3,369.99	7,900.00	4,530.01	42.66%
6461-Supplies/Expenses(Ops)		5,500.00	5,500.00	0.00%
6500-Professional/Special Svcs.	4,789.98		-4,789.98	
6500.01 Professional/Special Services	1,609.50	12,000.00	10,390.50	13.41%
6500.03 PR Processing Fee	499.15		-499.15	
Total 6500-Professional/Special Svcs.	\$ 6,898.63	\$ 12,000.00	\$ 5,101.37	57.49%
6526-REDCOM/Dispatch		4,000.00	4,000.00	0.00%
6576-Actuarial Services	6,200.00	8,000.00	1,800.00	77.50%
6587-LAFCO Charges	1,856.00	2,730.00	874.00	67.99%
6630-Audit/Accounting Srvc.	8,050.00	8,500.00	450.00	94.71%
6637-Prop.Tax Admin Fee		500.00	500.00	0.00%
6800-Public/Legal Notices		1,000.00	1,000.00	0.00%
6880-Small Tools/Equip.	71.14	7,700.00	7,628.86	0.92%
7005-Election Expense	240.00	5,000.00	4,760.00	4.80%
7120-Training/InService	90.00	3,500.00	3,410.00	2.57%
7201-Gas/Oil/Fuel	2,101.74	18,400.00	16,298.26	11.42%
7300-Trans./Travel/Meetings		1,500.00	1,500.00	0.00%
7320-Utilities	4,454.41	17,050.00	12,595.59	26.13%
Total 60 - Services/Supplies	\$ 68,323.59	\$ 188,680.00	\$ 120,356.41	36.21%
8510 Capital Outlay-Bldg Imp		10,000.00	10,000.00	0.00%
8560 Capital Outlay-Equipment		10,000.00	10,000.00	0.00%
8620-UNCLM-OT-Within a Fund		13,094.00	13,094.00	0.00%
8621 UNCLM-OT-WITHIN A FUN (PAYROLL)		0.00	0.00	
8642-General-To/From -Trust		280,804.00	280,804.00	0.00%
Total Expenses	\$ 646,118.37	\$ 2,799,920.00	\$ 2,153,801.63	23.08%
Net Operating Income	-\$ 641,054.15	\$ 0.00	\$ 641,054.15	
Other Income				
Bank Interest Earned	33.79		-33.79	
Total Other Income	\$ 33.79	\$ 0.00	-\$ 33.79	
Net Other Income	\$ 33.79	\$ 0.00	-\$ 33.79	
Net Income	-\$ 641,020.36	\$ 0.00	\$ 641,020.36	



Exchange Bank



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

Last statement: July 31, 2024
This statement: August 31, 2024
Total days in statement period: 31

KENWOOD FIRE PROTECTION DISTRICT
PO BOX 249
KENWOOD CA 95452-0249

Page 1 of 1
XXXXXX2200
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Checking

Account number	XXXXXX2200	Beginning balance	\$6,500.45
Avg collected balance	\$4,745	Total additions	.00
		Total subtractions	3,188.13
		Ending balance	\$3,312.32

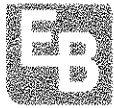
DEBITS

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
08-08	' ACH Withdrawal KENWOOD FIRE PRO FEE 240808 I.KFP CHECKING KENWOOD FIRE PROTECTIO	124.15
08-08	' ACH Withdrawal KENWOOD FIRE PRO TAXCOLLECT 240808 I.KFP CHECKING KENWOOD FIRE PROTECTIO	314.60
08-08	' ACH Withdrawal KENWOOD FIRE PRO DDCOLLECT 240808 I.KFP CHECKING KENWOOD FIRE PROTECTIO	1,170.97
08-22	' ACH Withdrawal KENWOOD FIRE PRO FEE 240822 I.KFP CHECKING KENWOOD FIRE PROTECTIO	82.10
08-22	' ACH Withdrawal KENWOOD FIRE PRO TAXCOLLECT 240822 I.KFP CHECKING KENWOOD FIRE PROTECTIO	317.50
08-22	' ACH Withdrawal KENWOOD FIRE PRO DDCOLLECT 240822 I.KFP CHECKING KENWOOD FIRE PROTECTIO	1,178.81

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
07-31	6,500.45	08-08	4,890.73	08-22	3,312.32

Thank you for banking with Exchange Bank



**Exchange
Bank**



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

Last statement: July 31, 2024
This statement: August 31, 2024
Total days in statement period: 31

KENWOOD FIRE PROTECTION DISTRICT
PO BOX 249
KENWOOD CA 95452-0249

Page 1 of 2
XXXXXX2720
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Interest Checking

Account number	XXXXXX2720	Beginning balance	\$178,842.95
Avg collected balance	\$169,204	Total additions	165,079.81
Interest paid year to date	\$183.33	Total subtractions	211,127.74
		Ending balance	\$132,795.02

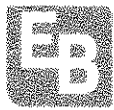
CHECKS

<u>Number</u>	<u>Date</u>	<u>Amount</u>	<u>Number</u>	<u>Date</u>	<u>Amount</u>
2889	08-06	90.00	2897	08-19	4,879.84
2890	08-06	26,747.00	2898	08-16	360.00
2892 *	08-19	129,471.87	2900 *	08-29	1,609.50
2893	08-19	26,095.04	2902 *	08-28	1,856.00
2894	08-20	240.00	2903	08-26	87.31
2895	08-29	6,200.00			
2896	08-19	4,789.98			

* Skip in check sequence

DEBITS

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
08-06	' ACH Withdrawal CALPERS 1800 100000017612696 Kenwood Fire Protectio	6,255.30
08-20	' ACH Withdrawal USBEquipFinance CNTRCT PMT 240820 500-0682056-000 KENWOOD FIRE PROTECTIO	194.36
08-20	' ACH Withdrawal PGANDE WEB ONLINE 240820 KENWOOD FIRE PROTECT	2,251.54



KENWOOD FIRE PROTECTION DISTRICT
August 31, 2024

Page 2 of 2
XXXXXXXX2720

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
08-15	ACH Deposit CALIFORNIA CLASS LGIP 240815 Kenwood Fire Protectio	160,000.00
08-16	Deposit	2,800.82
08-21	Deposit	2,263.40
08-31	Interest Payment	15.59

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
07-31	178,842.95	08-19	142,954.74	08-28	140,588.93
08-06	145,750.65	08-20	140,268.84	08-29	132,779.43
08-15	305,750.65	08-21	142,532.24	08-31	132,795.02
08-16	308,191.47	08-26	142,444.93		

INTEREST INFORMATION

Annual percentage yield earned	0.11%
Interest-bearing days	31
Average balance for APY	\$169,204.24
Interest earned	\$15.59

SubaccountDetails

Fund Name	Subaccount Number	Subaccount Name	NAV Date	NAV Per Share	Share Balance	Acct. Balance	MTD Income	FYTD Income	Inception Date	Last Activity Date
California CLASS C		Operating Fund	09/02/2024	\$1.00	1,131,374.550	\$1,131,374.55	\$0.00	\$11,858.21	08/11/2023	08/30/2024
California CLASS C		Capital Fund	09/02/2024	\$1.00	2,383,071.500	\$2,383,071.50	\$0.00	\$21,708.59	11/02/2023	08/30/2024

Payroll Overview

Payroll	Regular 08/09/2024
Pay Date	08/09/2024
# Employees	1
# Paid Employees	1
# Regular	1
# Pay Periods	1

Employee Payments

	#	EE's	\$ Amount
Direct Deposits Debited	1	1	1,170.97 ^D
Total			1,170.97
(D) Innovative Business Solutions, Inc. Admin Debit			-1,170.97
Your Remaining Bank Account Liability			0.00
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	94-2826574	1	89.29 ^D
FICA/ER	94-2826574	1	85.56 ^D
FICA/EE	94-2826574	1	85.56 ^D
MEDI/ER	94-2826574	1	20.01 ^D
MEDI/EE	94-2826574	1	20.01 ^D
SIT:CA/EE	944-0752-5	1	14.17 ^D
Total			314.60
(D) Innovative Business Solutions, Inc. Admin Debit			-314.60
Your Remaining Tax Liability			0.00

Vendor Liabilities

No Data

Billing

Invoice Total	124.15
Innovative Business Solutions, Inc. Admin Debit	-124.15
Amount Due	0.00

Total

Total	1,609.72
Innovative Business Solutions, Inc. Admin Debit	-1,609.72
Total of Your Responsibility	0.00

Recap

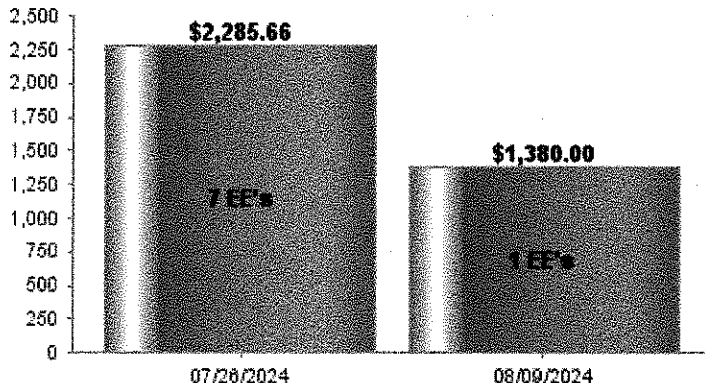
Innovative Business S	Date	Bank Account #	\$ Amount
Billing	08/08/2024	xxxxxx2200	124.15
Tax Payment	08/08/2024	xxxxxx2200	314.60
Empl. Dir. Dep. SPA	08/08/2024	xxxxxx2200	1,170.97
Total Debits			1,609.72

Cash Requirements: xxxxxx2200	\$ Amount
Billing	124.15
Tax Payment	314.60
Empl. Dir. Dep. SPA	1,170.97
Total	1,609.72

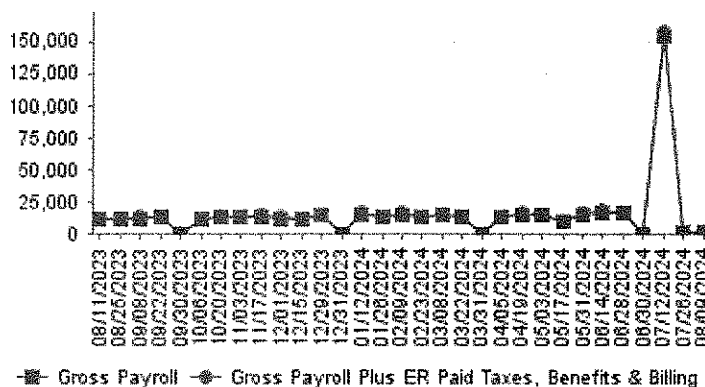
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	1,380.00	
Invoice	124.15	
ER Tax (Offset)	105.57	
ER Tax		105.57
Invoice		124.15
Tax		209.03
Direct Deposit		1,170.97
	1,609.72	1,609.72

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



Payroll Overview

Payroll	Regular 08/23/2024
Pay Date	08/23/2024
# Employees	6
# Paid Employees	6
# Regular	6
# Pay Periods	1

Employee Payments

	#	EE's	\$ Amount
Checks	3	3	148.45
Direct Deposits Debited	3	3	1,178.81 ^D
Total			1,327.26
(D) Innovative Business Solutions, Inc. Admin Debit			-1,178.81
Your Remaining Bank Account Liability			148.45
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	94-2826574	1	74.89 ^D
FICA/ER	94-2826574	6	94.73 ^D
FICA/EE	94-2826574	6	94.73 ^D
MEDI/ER	94-2826574	6	22.13 ^D
MEDI/EE	94-2826574	6	22.13 ^D
SIT:CA/EE	944-0752-5	1	8.89 ^D
Total			317.50
(D) Innovative Business Solutions, Inc. Admin Debit			-317.50
Your Remaining Tax Liability			0.00

Vendor Liabilities

No Data

Billing

Invoice Total	82.10
Innovative Business Solutions, Inc. Admin Debit	-82.10
Amount Due	0.00

Total

Total	1,726.86
Innovative Business Solutions, Inc. Admin Debit	-1,578.41
Total of Your Responsibility	148.45

Recap

Innovative Business S	Date	Bank Account #	\$ Amount
Billing	08/22/2024	xxxxxx2200	82.10
Tax Payment	08/22/2024	xxxxxx2200	317.50
Empl. Dir. Dep. SPA	08/22/2024	xxxxxx2200	1,178.81
Total Debits			1,578.41

--More--

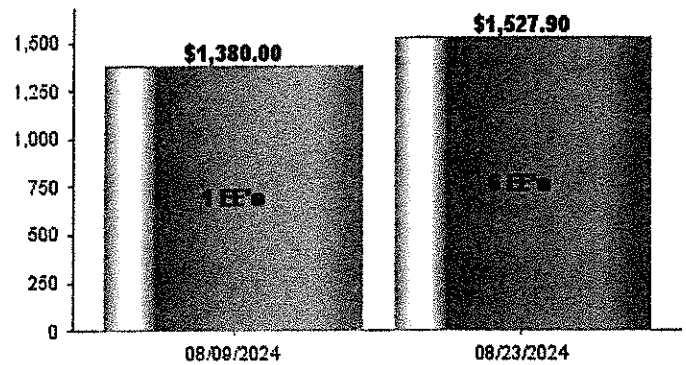
Recap - Continued

Cash Requirements: xxxxxx2200	\$ Amount
Billing	82.10
Tax Payment	317.50
Empl. Checks	148.45
Empl. Dir. Dep. SPA	1,178.81
Total	1,726.86

General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	1,527.90	
ER Tax (Offset)	116.86	
Invoice	82.10	
Invoice		82.10
ER Tax		116.86
Check		148.45
Tax		200.64
Direct Deposit		1,178.81
	1,726.86	1,726.86

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View

