

KENWOOD FIRE PROTECTION DISTRICT
9045 Sonoma Highway
Kenwood, Ca 95452

AGENDA

REGULAR DISTRICT BOARD OF DIRECTORS MEETING

Location: 9045 Sonoma Highway, Kenwood

Agendas and Board Packets are available at our website: kenwoodfire.com

Virtual Meeting

January 14, 2025

Director Doss Location

North Fire Station, 39250 Highway One, The Sea Ranch CA 95497

Join Zoom Meeting

<https://zoom.us/j/97547306090?pwd=rhvmpeccax97NawCsN5hqzUvQ4ldOS.1>

Meeting ID: 975 4730 6090

Passcode: 629255

By Phone: +16699006833 (San Jose)

DATE : January 14, 2025

CALL TO ORDER

1. CHANGES TO THE AGENDA
2. MINUTES OF THE PREVIOUS MEETING-December 10, 2024.
3. FIRE CHIEF'S REPORT
4. ADMINISTRATORS REPORT
5. APPROVAL OF CLAIMS AND REVIEW OF ESTIMATED EXPENSES FOR JANUARY

PUBLIC COMMENT: An opportunity for anyone to speak to the Board on subjects not on the regular agenda. The Board will not make a decision on the subject unless it is of a routine nature.

6. **ACTION ITEMS:**

- a. Review of Measure H funding agreement-see attached email from Steve Akre

7. **NON-ACTION ITEMS:** For Board and Public Discussion

- a. LAFCO update
- b. Discussion item - Directors for new fire district
- c. Review of Closed Session December 10, 2024-see attached letter from District Legal Counsel William D. Ross dated December 11, 2024.
- d. Committee Reports-HR, Consolidation, Facilities, Finance, Grants

8. ANNOUNCEMENT OF CLOSED SESSION: NONE

Following the announcement of Closed Session items, and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

RECESS TO CLOSED SESSION AND RECONVENE TO OPEN SESSION:

9. GOOD OF THE ORDER

10. ADJOURN

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
December 10, 2024, MEETING MINUTES**

1. **Call to Order:** The meeting was called to order at 4:02PM by Director Cooper. As Chair Doss was at The Sea Ranch, he requested that Director Cooper run the meeting. Chair Doss, Atkin, Moretti and Uboldi were present. District Administrator Tony Ghisla and Fire Chief Steve Akre were also in the meeting.
2. **Changes to the Agenda:** On the agenda is a closed session with District legal counsel William Ross. Once he arrives, the Board will enter a closed session.
3. **Minutes of the Previous Meeting:** Moved as presented by Director Atkin and seconded by Director Uboldi. There was no discussion-motion passed 5-0. There were no comments from the public.
4. **Fire Chief Report:** Chief Akre went through his report in the board package.
5. **Closed Session:** At 4:16, the District Board adjourned to Closed Session consistent with Government Code Section 54957.1. There was reportable action in the form of a unanimous Board direction with motion made by Director Atkin and seconded by Director Uboldi and approved 5-0. (Please refer to the letter from the District Special Legal Counsel attached). At 4:42pm the general meeting reconvened.
6. **District Administrators Report:** Tony Ghisla reviewed his report in the board package.
7. **Approval of Claims:** Tony Ghisla reviewed the claims report in detail. Director Uboldi made a motion to approve the claims as presented and Director Moretti seconded the motion and approved 5-0. There were no comments from the public.
8. **Public Comment:** None
9. **Action Items:**
 - a) **LAFCO consolidation document:** Chief Akre reviewed the LAFCO document. He pointed out that the parcel tax amount collected in the Kenwood District will be less as Sonoma Valley's rate is less-most likely \$100,000 less or more in total. He also said that their Board will have 2 open positions for Directors, and they would like to see 2 members from Kenwood join. Questions that arose were as follows:

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
December 10, 2024, MEETING MINUTES
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- 1) Director Moretti wanted to make sure that Kenwood always had 3-0 staffing with a paramedic, Kenwood reserve funds are used for Kenwood improvement and properly accounted for and that the station remains in Kenwood. Chief Akre said it was part of the LAFCO report. Legal Counsel Bill Ross said he was satisfied that all those elements are in the report.
- 2) Director Atkin referred to page 17 of the report with questions 1) measure H funds will pay for the remodel of the station but if borrowing is likely, he would like to better understand the cash flow and debt coverage necessary for this type of project; 2) the reserve study is represented to be a plan but it's a tool to be used to determine the financial health of the reserves and 3) he would hope that the new district uses a cautious approach to spending as he would be disappointed to learn that the new district would ask for more money from the tax payers. Chief Akre said Sonoma Valley is conservative in spending, stays within its means and has strong reserves.

A motion was made by Chair Doss and seconded by Director Cooper to approve the LAFCO report, approved 5-0 with no comments from the public.

For clarification, Tony asked legal counsel Ross if there were any items that needed to be modified in his opinion, and he said no.

At that point Chief Akre left the meeting.

- b) Appointment of New Officers: A motion was made by Chair Doss and seconded by Director Atkin to appoint Director Cooper as Chair and Director Moretti as Vice Chair effective January 1, 2025, through December 31, 2025. Motion passed 5-0. There were no comments from the public.
- c) Finance Committee recommendation for transfer of \$105,000 to Capital Account:

Director Atkin recommended we transfer \$105,000 to the capital account. A motion was made by Director Atkin and seconded by Director Cooper to transfer the funds. The motion was approved 5-0 with no comments from the public.

- d) Review of Measure H funding agreement: This item was reviewed in closed session.

**KENWOOD FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
December 10, 2024, MEETING MINUTES
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10. Non-Action Items

Committee Reports

- HR- None
- Consolidation- None
- Facilities- None
- Grants- Tony advised the Board that the grant from Naked Wines was \$90,000 (reported last month at \$82,000) and since 2000 they have granted over \$300,000 to the Association. Director Moretti suggested a thank you ad in the paper be placed. Tony will follow up.

11. Good of the Order: None

12. Adjourn: A motion was made by Director Atkin and seconded by Director Uboldi to adjourn the meeting at 5:40PM. Motion passed 5-0.

Respectfully submitted,

Attest:

Tony Ghisla, District Administrator

John Cooper, Director

**Kenwood Fire Protection District
January 14, 2025 Board Meeting**

- Fire Chief Report
- District Administrators Report



Sonoma Valley Fire District

Proudly Serving the Communities of
Sonoma, Valley of the Moon, Glen Ellen, Kenwood, and
Mayacamas



DATE: 1/14/2025
TO: Sonoma Valley and Kenwood Board of Directors
FROM: Chief Akre
SUBJECT: Monthly Activity Report – December 2024

A. ADMINISTRATIVE:

1. SDC: We have fully executed the contract extension for one more (and final) year through 7/1/2025. At the request of the State we are currently staffing SDC (Station 10) on Saturdays and Sundays. We are up to date on billing now.
2. KWD: Staffing service continues to go very well. We are continuing to move forward with the process of re-organization with the Board approved application for re-organization submitted and accepted by LAFCO. We are scheduled to have our application considered by the LAFCO Commission on Wednesday 2/5.
3. REDCOM Update: The SCFCA is working with REDCOM to craft the funding agreement and determine budget figures post transition – both one-time and ongoing increases and how the SCFCA's Measure H portion will be directed to REDCOM fees. The preliminary REDCOM 25-26 Budget will be presented at the next meeting as well. Our next special meeting will be on 1/16 at 2 pm.
4. Measure H update: We continue to move forward with all implementation plans. The Deputy Chief process will take place later this month as will promotions to fill behind these positions. A separate item is an amendment to our tax exchange agreement with the County.
5. I attended the monthly Cal Chiefs E-Board and Legislative Task Force meetings.
6. I will be attending a FRMS Special Meeting on 1/13.
7. BC's Lacy and Andreis and I attended the monthly SCFCA Meetings. Dec at Gold Ridge, Jan at Rancho Adobe. February's meeting will be at Petaluma and will be the annual Installation and Retiree luncheon.

B. INCIDENTS:

1. We have deployed OES 2101 and E3385 to the Palisades Fire, both with crews of 4. Additionally, BC Cyr and Capt. Campbell are leading a rainbow strike team from Humboldt and Mendocino at the Eaton Fire.

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2. Monthly Incident sheets for November are attached.

C. BUDGET/FINANCE:

1. We continue working on Measure H revenues and expenses both for SVFD as well as the SCFCA.
2. We had our auditors here in December for their work on the annual audit.

D. PERSONNEL:

1. Mike Montgomery has been officially promoted to Captain as of Dec 10, 2024.
2. We are conducting an entry level Firefighter test next week with nine candidates.
3. We have 11 FFs in the latest Detox Program.

E. TRAINING:

1. Target Hazard walkthrough with all the shifts of Temelec Hall
2. Active shooter planning meeting with SCSO for a future drill
3. School Inspections during xmas break
4. Multi agency training with Petaluma at Cattlemen's, Truck operations
5. Volunteers starting annual structural taskbooks and auto extrication.

F. EQUIPMENT:

1. We received confirmation that our two new type 1's on order with Smeal will have the X-12 motor in them! This was a high priority for us and we weren't certain if we could secure them or not.

G. BUILDINGS & LAND:

1. The New Station 2 project: we are working on our application to LAFCO through PRMD to be annexed into the Sanitation District. We are also working on developing an RFQ for a progressive design build model. This will come to the Board in the near future.
2. The landscaping portion of the Station 1's project has been completed, and work is being done on the Honor/Memorial Garden Design.

H. PREVENTION & COMMUNITY OUTREACH:

1. Our first "Community Firewire Newsletter" is attached. A huge thank you to Captain Johnson for his idea, initiative, and excellent work to make this a reality! It will be published on a quarterly basis and posted on our website and distributed throughout our Communities. It will be in both English and Spanish – Thank you Teresa!



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2. See attached monthly activity report.
 3. SVFD ISO Ratings:
 - a. City: Class 1
 - b. Unincorporated valley, including GE, VOM & Eldridge: Class 2 (Class 10 if over 5 miles from a fire station)
 - c. Mayacamas Service Area: Class 8B (Class 10 if over 5 miles from a fire station)
- I. ASSOCIATION NEWS AND UPCOMING EVENTS:
1. KFA's Crab Feed is on Saturday February 8th.
 2. SVFA's Bud Keechler Firefighter Appreciation Crab Feed will be on Friday February 28th.
 3. FDAC Conference is 4/1-4/4 in Napa.
 4. SCFDA is still looking for an Elected Director to serve as the Vice President.
 5. Uncertain if there will be an SCFDA Dinner/Meeting this month.



Community Firewire Newsletter

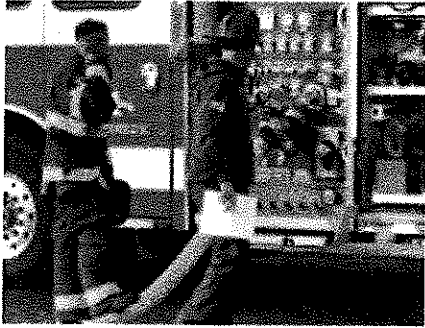
First Quarter 2025

Chief's Corner



Welcome to the inaugural edition of our quarterly newsletter! I'm Fire Chief Steve Akre, and I'm thrilled to have this opportunity to connect with you. This newsletter will serve as an important tool for keeping you informed about the latest developments within our fire department, upcoming safety initiatives, and key updates from our dedicated team. Our mission is to provide exceptional service and support to our community, and this publication will highlight the work we're doing to enhance public safety, respond to emergencies, and ensure the well-being of all residents. We'll also share valuable fire prevention tips, training opportunities, and ways you can get involved in making our community a safer place. As we continue to work together, I want to thank you for your trust and support. Your safety is our top priority, and we're committed to keeping you informed every step of the way. We hope you find this newsletter both informative and helpful. Sincerely, Steve Akre- Fire Chief

Sonoma Valley Fire News



Promotional Testing

We are excited to announce that the District has successfully completed an Engineer's promotion assessment, with seven candidates demonstrating outstanding performance. These individuals have

earned the opportunity to take the next steps in their careers with us, and we look forward to their continued growth and contributions to the team. Congratulations to all!

Prescribed Burning



We are proud to announce the successful completion of our first prescribed burn (18 acres) in the Diamond A area, organized and operations, in partnership with the Audubon Canyon Ranch Fire Forward program. This important project will help reduce fuel loads, improve local ecology, remove invasive species, and create a fuel break for resident evacuations. If you're interested in having a prescribed burn on your property, please don't hesitate to reach out to us.

2024 October - December Calls

Our top priority is the safety and well-being of our community.

Medical- 761

Fire- 25

Public Assist- 298

False Alarms- 47

Total Calls- 1,171

Training

Total Training Hours

- October 2024-December 2024- 2,208
- YTD Total for 2024- 11,354

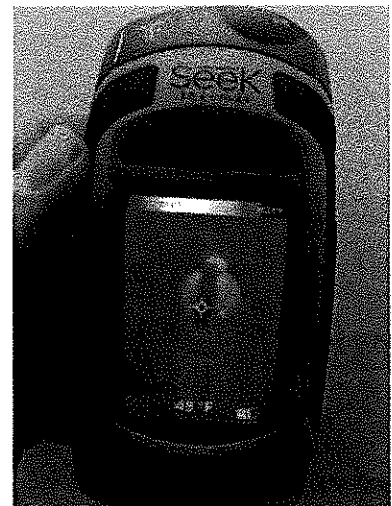
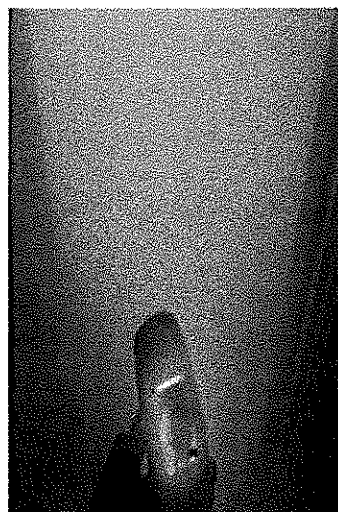
Training Highlights

- Ladder truck operations
- Search drills
- Wildland training
- EMS symposium



Training to rescue victims

Using the vacant buildings at the Sonoma Development Center, our crews conducted search drills to simulate real-life scenarios. Old furniture was brought in to recreate conditions typically encountered during actual emergencies. Wearing full personal protective equipment (PPE), including breathing apparatus masks to mimic blackout conditions, the crews trained in zero-visibility environments. They practiced navigating rooms on their hands and knees, using their bodies, ropes, and hand tools to locate potential victims effectively.

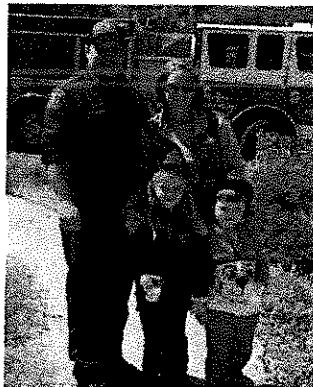


Congratulations

Sonoma Valley Fire District recently promoted these individuals for their dedication and service to our community. Fire Captain Rodd Kneeland, instrumental in revitalizing multiple stations throughout the years to provide a better environment for our crews. Fire Captain Ryan McCracken, a vital contributor to our Hands-only community CPR program as well as implementation into community AED's. Fire Captain Michael Montgomery, for his GIS skills to keep our mapping and programs up to date. These Captains will continue to serve our community with distinction as front-line supervisors.



Capt. Kneeland



Capt. McCracken



Capt. Montgomery

Completion of Probation

The Sonoma Valley Fire District proudly congratulates Firefighter/Paramedic Hunter Van Emmerik and Firefighter/Paramedic Varian Bartolini on successfully completing their probationary period. Please join us in celebrating these exceptional individuals as valued members of our SVFD family!



Fire Prevention

The Sonoma Valley Fire Prevention Bureau reminds everyone to prioritize safety as we ring in the New Year. Simple precautions like keeping flammable materials away from heat sources, ensuring smoke alarms are functioning, and properly disposing of fireplace ashes can prevent accidents and save lives. Residents are encouraged to review their emergency plans and clear defensible space around their homes to reduce wildfire risks. By staying vigilant and responsible, we can all contribute to a safer, more enjoyable start to the year.



Use a metal bucket to safely store ashes. Fill the bucket with water and let the ashes soak for at least three days before disposal. Avoid placing ashes in plastic garbage bins, as they can easily ignite. A safe alternative is to spread the fully cooled ashes in your garden.

New Regional Vegetation Management Coordinator

Thanks to your support in approving the County-wide sales tax for fire services, we are excited to announce the hiring of our first Vegetation Management Coordinator. This new position is dedicated to handling all aspects of wildland fire preparedness. Responsibilities include working with Firewise and Fire Safe Councils, securing grants and managing projects, overseeing the SVFD chipper program, coordinating prescribed burns, conducting defensible space inspections, and providing public education. This role is vital in enhancing our community's resilience to wildfires.

**WILDFIRE
SAFETY**

Firehouse Favorites: Recipes Straight from the Crew



TITLE: Peruvian Chicken

By: Firefighter Ortiz

PREP TIME: 2 hours

COOK TIME: 40

SERVINGS: 2-4

INGREDIENTS:

2 lbs. chicken
1 lime
3 cloves garlic-grated
¼ Tbsp. cumin
¼ Tbsp. paprika
¼ Tbsp. ground thyme
¼ Tbsp. oregano
1 Tbsp. soy sauce
1 Tsp. Dijon
1 cup sweet chili sauce

DIRECTIONS:

In a large bowl combine mustard, lime juice, soy sauce, garlic, spices, sweet chili sauce. Add chicken and marinate for a few hours. Oven to 450 degrees. Place chicken on a baking sheet with parchment paper and drizzle olive oil over chicken.

Serve over rice with green sauce.

Green Sauce- Bushel of cilantro, ½ cup sour cream, ¼ cup of mayo, 1 serrano pepper, 1-2 garlic cloves, S&P to taste, 1 lime juice. Blend all ingredients. Chill in refrigerator to thicken.

New Fire Station #2

We are thrilled to announce the purchase of land for our new Fire Station #2, made possible by your support in approving the county-wide sales tax for fire services (Measure H). This new station will significantly improve response times in our District 2 response zone and include a department training facility and a community hall. This marks our first new station in over 25 years, and we look forward to keeping you updated throughout this exciting project!



Upcoming Events

April: Hands-Only CPR trainings– Sonoma Station

May 11th : Mother's Day Breakfast- Glen Ellen Station

June 15th : Father's Day Breakfast- Kenwood Station

July 4th : Sonoma's Fourth of July Celebration & Parade

Thank you!

The Sonoma Valley Fire District extends our heartfelt gratitude to our incredible community for your continued support. As we launch the first edition of our newsletter, we are excited to keep you informed about our projects, services, and initiatives. This platform will allow us to share updates, celebrate milestones, and connect with you on the work we do to keep Sonoma Valley safe. Thank you for being an essential part of our journey, and we look forward to staying connected!

*Thank
you*



Sonoma Valley Fire District

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Administration Monthly Report - Strategic Plan Alignment (V1_5_30_24)

Date	Sub-Category	** Description **	Staff	Strategic Plan Allignment
Section: Administration				
12/09/2024	Meeting (Other)	Safety Committee Meeting	Bob Norrbom, Jason Campbell, Luke Loftus, Kyle Lely, Gary Johnson, Joe Morrison, Joe Neely	Objective 4C Evaluate current training practices and implement new standards to ensure operations are performed safely and effectively.
Section: Prevention Division				
12/04/2024	Meeting	Interview for FI 20563 Broadway	Jason Stayton	None
12/05/2024	Special Project Work	FI report for SCH24000688	Jason Stayton	None
12/13/2024	Vegetation/Fuels	Webinar with the California Wildfire and Forest Resilience Task Force. Covering the latest Scientific studies concerning communities resilience to Wildfire, Land Management and need for additional Prescribed fire as the best option for resilience. Additional topics included best practices for home hardening and reforestation/ management of Fire scared areas.	Mason Lewis	Objective 3D Integrate and cooperate with entities participating in wildfire preparedness and prevention to enhance community and firefighter safety.
12/07/2024	Safety/Fair Display	Captain Mason, Firefighter Ortiz attended a public event. the Springs Winter Festival. Public event located at the new Springs Plaza. Tabled from 11-3pm. The audience was primarily Spanish speakers and FF Ortiz's presence was highly beneficial and appreciated.	Mason Lewis, Carlos Uriel Ortiz	Objective 3B Diversify and broaden our community outreach to provide access and information to all cross-sections of our community.
12/12/2024	Administrative	Zoom with Fire Safe Sonoma/ Firewise communities	Mason Lewis, Gary Johnson	Objective 3D Integrate and cooperate with entities participating in wildfire preparedness and prevention to enhance community and firefighter

Date	Sub-Category	** Description **	Staff	Strategic Plan Alignment
12/11/2024	Vegetation/Fuels	3363 staffed with Captain Lewis, FF Kerrie Jacobsen, FF Audrey Garrison attended a prescription burn at Sonoma Valley Regional Park. The Burn was led by regional parks staff and supported by Cal Fire along with Sonoma Valley Fire District. This burn helped to strengthen relations between all agencies and provide valuable training in a less restrictive environment. It also was held while the Park was open and in view of Highway 12. Helping to educate the public on the benefit of Land management both ecologically and fire fuels reduction. Total acreage burned was 12 acres.	Mason Lewis, Kerrie Jacobsen, Audrey Garrison	safety. Objective 3A Improve social media engagement, content, and frequency to ensure continued public awareness., Objective 3C Continue to seek opportunities to collaborate with local and regional stakeholders to cultivate and unify services for a shared benefit., Objective 3D Integrate and cooperate with entities participating in wildfire preparedness and prevention to enhance community and firefighter safety., Objective 4D Pursue and develop collaborative training efforts to enhance service delivery among regional partners., Objective 5A Continue to engage with regional stakeholders regarding proposed consolidation opportunities.
12/11/2024	Wildland Task Book Skills (T)	Prescribed Burn/ Firing/ Holding	Mason Lewis, Kerrie Jacobsen, Audrey Garrison	Objective 3A Improve social media engagement, content, and frequency to ensure continued public awareness., Objective 3B Diversify and broaden our community outreach to provide access and information to all cross-sections of our community., Objective 3D Integrate and cooperate with entities participating in wildfire preparedness and prevention to enhance community and firefighter safety.



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SVFD Monthly Incident Report

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
112 - Fires in structure other than in a building	1	0.20%	40,000.00	4,000.00	44,000.00	52.38%
113 - Cooking fire, confined to container	1	0.20%	0.00	0.00	0.00	0.00%
114 - Chimney or flue fire, confined to chimney or flue	2	0.41%	0.00	0.00	0.00	0.00%
122 - Fire in motor home, camper, recreational vehicle	1	0.20%				
131 - Passenger vehicle fire	1	0.20%	20,000.00	20,000.00	40,000.00	47.62%
140 - Natural vegetation fire, other	1	0.20%				
Total: 7		Total: 1.43%	Total: 60,000.00	Total: 24,000.00	Total: 84,000.00	Total: 100.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
311 - Medical assist, assist EMS crew	1	0.20%				
320 - Emergency medical service, other	2	0.41%				
320A - ALS Inter-Facility Transport	2	0.41%				
321 - EMS call, excluding vehicle accident with injury	308	63.11%				
322 - Motor vehicle accident with injuries	11	2.25%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.20%				
324 - Motor vehicle accident with no injuries.	7	1.43%				
342 - Search for person in water	1	0.20%				
Total: 333		Total: 68.24%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	13	2.66%				
412 - Gas leak (natural gas or LPG)	4	0.82%				
424 - Carbon monoxide incident	1	0.20%				
444 - Power line down	1	0.20%				
Total: 19		Total: 3.89%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
500 - Service call, other	1	0.20%				
520 - Water problem, other	1	0.20%				
531 - Smoke or odor removal	2	0.41%	0.00	0.00	0.00	0.00%
550 - Public service assistance, other	6	1.23%				
552 - Police matter	2	0.41%				
553 - Public service	1	0.20%				
5531 - Tree Down	4	0.82%				
554 - Assist invalid	44	9.02%				
Total: 61		Total: 12.50%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	4	0.82%				
600A - Accidental Medical Alarm Button Push	1	0.20%				
600F - False Medical Call	1	0.20%				
611 - Dispatched and cancelled en route	37	7.58%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
622 - No incident found on arrival at dispatch address	2	0.41%				
651 - Smoke scare, odor of smoke	7	1.43%				
652 - Steam, vapor, fog or dust thought to be smoke	1	0.20%				
Total: 53		Total: 10.86%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	3	0.61%				
733 - Smoke detector activation due to malfunction	2	0.41%				
735 - Alarm system sounded due to malfunction	3	0.61%				
743 - Smoke detector activation, no fire - unintentional	1	0.20%				
745 - Alarm system activation, no fire - unintentional	4	0.82%				
746 - Carbon monoxide detector activation, no CO	1	0.20%				
Total: 14		Total: 2.87%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 9 - Special Incident Type						
90010 - Report Property / Equipment Damage	1	0.20%				
Total: 1		Total: 0.20%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Total: 488		Total: 100.00%	Total: 60,000.00	Total: 24,000.00	Total: 84,000.00	Total: 100.00%

Description

This report will be sent monthly to selected list



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SVFRA District 6 (KFPD) Incidents Within the District - by Type

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
111 - Building fire	1	0.33%	100,000.00	15,000.00	115,000.00	98.29%
113 - Cooking fire, confined to container	1	0.33%				
140 - Natural vegetation fire, other	2	0.65%				
143 - Grass fire	1	0.33%				
Total: 5		Total: 1.63%	Total: 100,000.00	Total: 15,000.00	Total: 115,000.00	Total: 98.29%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
300 - Rescue, EMS incident, other	1	0.33%				
311 - Medical assist, assist EMS crew	2	0.65%				
321 - EMS call, excluding vehicle accident with injury	163	53.09%				
322 - Motor vehicle accident with injuries	8	2.61%				
324 - Motor vehicle accident with no injuries.	6	1.95%	2,000.00		2,000.00	1.71%
381 - Rescue or EMS standby	1	0.33%				
Total: 181		Total: 58.96%	Total: 2,000.00	Total: 0.00	Total: 2,000.00	Total: 1.71%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	16	5.21%				
412 - Gas leak (natural gas or LPG)	2	0.65%				
440 - Electrical wiring/equipment problem, other	1	0.33%				
444 - Power line down	2	0.65%				
445 - Arcing, shorted electrical equipment	2	0.65%				
Total: 23		Total: 7.49%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
511 - Lock-out	1	0.33%				
520 - Water problem, other	1	0.33%				
550 - Public service assistance, other	7	2.28%				
552 - Police matter	1	0.33%				
5531 - Tree Down	6	1.95%				
554 - Assist invalid	26	8.47%				
Total: 42		Total: 13.68%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	4	1.30%				
600A - Accidental Medical Alarm Button Push	2	0.65%				
611 - Dispatched and cancelled en route	22	7.17%				
622 - No incident found on arrival at dispatch address	1	0.33%				
651 - Smoke scare, odor of smoke	3	0.98%				
Total: 32		Total: 10.42%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	6	1.95%				
733 - Smoke detector activation due to malfunction	4	1.30%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
735 - Alarm system sounded due to malfunction	9	2.93%				
736 - CO detector activation due to malfunction	1	0.33%				
745 - Alarm system activation, no fire - unintentional	3	0.98%				
746 - Carbon monoxide detector activation, no CO	1	0.33%				
	Total: 24	Total: 7.82%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 307	Total: 100.00%	Total: 102,000.00	Total: 15,000.00	Total: 117,000.00	Total: 100.00%

Report Criteria

Basic Incident Type (Fd1.21): Is Not Blank

Agency Name: Is Equal To Sonoma Valley Fire District

Basic Incident Zone/District Number (Fd1.32): Is Equal To SON6(33) - SVFD District 06 KW

Description

All incidents in District 6



Sonoma Valley Fire District
 630 2nd St. W.
 Sonoma, CA 95476
 707-996-2102
 www.sonomavalleyfire.org

SVFD District 5 (Glen Ellen) Monthly Incident Report

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
114 - Chimney or flue fire, confined to chimney or flue	1	3.70%	0.00	0.00	0.00	0.00%
131 - Passenger vehicle fire	1	3.70%	20,000.00	20,000.00	40,000.00	100.00%
	Total: 2	Total: 7.41%	Total: 20,000.00	Total: 20,000.00	Total: 40,000.00	Total: 100.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
321 - EMS call, excluding vehicle accident with injury	13	48.15%				
324 - Motor vehicle accident with no injuries.	1	3.70%				
342 - Search for person in water	1	3.70%				
	Total: 15	Total: 55.56%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	3	11.11%				
412 - Gas leak (natural gas or LPG)	1	3.70%				
	Total: 4	Total: 14.81%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
550 - Public service assistance, other	1	3.70%				
553 - Public service	1	3.70%				
5531 - Tree Down	1	3.70%				
554 - Assist invalid	1	3.70%				
	Total: 4	Total: 14.81%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600F - False Medical Call	1	3.70%				
611 - Dispatched and cancelled en route	1	3.70%				
	Total: 2	Total: 7.41%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
	Total: 27	Total: 100.00%	Total: 20,000.00	Total: 20,000.00	Total: 40,000.00	Total: 100.00%

Report Criteria

Basic Incident Type (Fd1.21): Is Not Blank
 Basic Incident Date Original (Fd1.3): Is Within last_32_days
 Agency Name: Is Equal To Sonoma Valley Fire District
 Basic Incident Zone/District Number (Fd1.32): Is Equal To SON5(33) - SVFD District 05

Description

This report will be sent monthly to selected list

Kenwood Fire Protection District

To: Board of Directors

From: Tony Ghisla

Re: January 14, 2025 Administrators Report and Update

Date: January 3, 2025

1. Water tender update
2. Mike Ross – station remodel
3. Lighting update
4. Flooring
5. Roof and roof leak
6. County payments
7. Damage to windshield on Type 1
8. Phone system

**Kenwood Fire Protection District
January 14, 2025 Board Meeting**

- Claims for December
- Review of Estimated Expenses for January

Kenwood Fire Protection District Claims Detail

December 1 - 31, 2024

Transaction Type	Date	Num	Name	Memo/Description	Amount
Check	12/04/2024	ACH	CALPERS Health	health for Dec	\$ 3,871.06
Check	12/09/2024	2940	Elan Financial Services	Invoice for Nov/Dec	\$ 2,392.30
Check	12/17/2024	2944	Kenwood Water	Nov water bill	\$ 92.99
Check	12/18/2024	2947	Salt & Stone	Christmas dinner	\$ 100.00
Check	12/18/2024	2945	Salt & Stone	balance due for Christmas dinner	\$ 3,300.00
Check	12/18/2024	2942	Fire Safety Supply Inc.	service kitchen fire extinguisher	\$ 291.21
Check	12/19/2024	2941	Sonoma Valley Fire District	December staffing	\$ 171,977.87
Check	12/20/2024	ACH	PG&E	November/December	\$ 1,516.78
Check	12/20/2024	ACH	U.S. Bank Equipment Finance	copier lease	\$ 195.15
Check	12/24/2024	2946	Ann Marie Carinalli CPA, Inc	Nov accounting	\$ 1,100.00
Check	12/26/2024	2943	B A Electric	lighting work / panel inspections	\$ 2,784.61
Check	12/30/2024	ACH	IBS PR Fee	payroll charge for Dec	\$ 92.15
Check	12/30/2024	2948	Friedman's Home Improvement	misc hardware	\$ 15.32
Total for Check					\$ 187,729.44
Credit Card Expense	CC		Amazon	helmet lights	\$ 50.87
	CC		Go Daddy	Web site	\$ 24.98
	CC		McAfee	Web site	\$ 149.99
	CC		Microsoft	Computer fee	\$ 69.99
	CC		Comcast	Internet	\$ 121.92
	CC		Amazon	household	\$ 81.76
	CC		Kyocera	copier fee	\$ 5.21
	CC		Galls	Director pull overs	\$ 101.33
	CC		Galls	Director pull overs	\$ 99.57
	CC		Zoom	Board meetings	\$ 159.90
	CC		Amazon	household	\$ 68.85
	CC		Amazon	batteries	\$ 9.78
	CC		Amazon	household	\$ 101.54

cc	12/16/2024	Amazon	batteries	\$	8.79
cc	12/16/2024	AT&T Mobility	phone	\$	278.89
cc	12/17/2024	FRONTIER	phone	\$	83.34
cc	12/17/2024	FRONTIER	phone	\$	381.29
cc	12/18/2024	Recology Sonoma Marin	garbage	\$	72.19
cc	12/18/2024	DK Embroidery & Monogramming	pull overs	\$	25.75
cc	12/19/2024	Amazon	New lock set kitchen door	\$	130.79
Total for Credit Card Expense				\$	2,026.73
Payroll	12/31/2024	Payroll for Tony/Directors	December payroll	\$	3,114.70
Total for Expense				\$	192,870.87

Signature _____
Signature _____
Signature _____

Signature _____
Signature _____

Kenwood Fire Bills to be paid in January 2025

Estimated

Vendor	Type	Amount	Reoccurring	Frequency	How Paid
SV Fire	Jan Staffing	\$171,978.00	\$171,978.00	monthly	Check
Cal Pers Health	Health Insurance	\$4,037.00	\$4,037.00	monthly	ACH
Amazon	Charges	\$1,065.00	\$650.00	monthly	cc
Comcast	Internet	\$122.00	\$122.00	monthly	cc
ATT	Phone	\$278.89	\$275.00	monthly	cc
Comcast Business	Internet	\$121.81	\$121.81	monthly	cc
Frontier	Phone	\$381.29	\$375.00	monthly	cc
Frontier	phone	\$83.34	\$85.00	monthly	cc
Verizon	phone	\$4.51	\$4.51	monthly	cc
Kenwood	Water	\$106.00	\$110.00	Monthly	cc
US Bank	Copier	\$195.15	\$195.15	Monthly	ACH
Go Daddy	Web	\$24.98	\$24.98	Monthly	cc
Recology	Garbage	\$72.19	\$72.19	Monthly	cc
PGE	Power	\$2,200.00	\$2,000.00	Monthly	ACH
Nick Barbierra	Fuel	\$1,218.00	\$1,000.00	Monthly	cc
Bill Ross	Legal	\$8,398.00	\$0.00	as needed	check
Friedmans	Supplies	\$0.00	\$0.00	as needed	Check
Zoom	Zoom annual	\$160.00	\$0.00	annual	cc
Zoom	zoom	\$50.00	\$50.00	monthly	cc
Napa Auto	Parts	\$0.00	\$250.00	Monthly	cc
John Magnoli	Tech Consultant	\$150.00	\$150.00	Monthly	check
IBS	Payroll	\$95.00	\$95.00	Monthly	ACH
Ann Carinalli (2)	Accounting	\$950.00	\$1,000.00	Monthly	check
Payroll	Admin	\$3,000.00	\$3,000.00	monthly	ACH
Totals		\$194,691.16	\$185,595.64		

Visa bill totals \$2,027 due in January. Charges are on claims report.

**Kenwood Fire Protection District
January 14, 2025 Board Meeting
Action Items**

- Review of Measure H Funding-see attached email from Steve Akre and Measure H Funding Agreement

Tony Ghisla

From: Steve Akre <SteveA@sonomavalleyfire.org>
Sent: Thursday, December 19, 2024 3:12 PM
To: William Ross; Tony Ghisla
Subject: FW: Agenda language to delegate authority to Fire Chiefs to execute and make minor administrative changes to their agency's Measure H funding agreement

Good afternoon Bill and Tony,

I shared this with the County Fire Chiefs group and also wanted to share this updated information with you regarding the cost collection agreement that the KWD Board will need to approve in January. I know the Board was concerned about the indemnification language and the highlighted section below is what the County Counsel confirmed is the County's position .

Bill Adams has worked through as much as he can, so if there are continued legal concerns, it would be best to reach out directly to Kristen Horrell.

Thank you!

Steve

SCFCA Executive Chiefs.

The below is from Legal Counsel Adams in response to the requests made at yesterday's meeting. If you have continued concerns or wish to discuss further, please reach out to Dana, Bill and me.

Again, and this is Steve's comment, the indemnification language is the same as our current and tax collection agreements. The proposed language does not put any new or additional liability on the agencies.

This is from Bill:

The following is the language used by Districts and the County to delegate authority to senior staff to execute and make minor administrative adjustments to contracts and intergovernmental agreements. This can be distributed to the Chiefs.

"The Board / Council will consider approving the Measure H Funding Agreement with the County of Sonoma, and authorize the Fire Chief to execute the agreement, subject to the Fire Chief making any needed minor administrative adjustments."

Based on where the Chief's meeting ended up yesterday morning, I do not recommend opening the door to continued discussion of proposed changes to the indemnity language in the funding agreement. After the SCFCA meeting, Deputy County Counsel Kristin Horrell confirmed the ACTTC and County will not agree to different language for the collection and distribution of tax proceeds.

Thank you!

Steve

**MEASURE H FUNDING AGREEMENT
BETWEEN THE COUNTY OF SONOMA AND
KENWOOD FIRE PROTECTION DISTRICT**

This Agreement is made and entered into as of _____ (“Effective Date”) by and between the County of Sonoma, a political subdivision of the State of California, and Kenwood Fire Protection District, hereinafter referred to as “COUNTY” and the “FIRE AGENCY”, and collectively as “the Parties.”

RECITALS

WHEREAS, on March 5, 2024, the voters of Sonoma County approved Measure H, “The Improved and Enhanced Local Fire Protection, Paramedic Services and Disaster Response Transactions and Use Tax Ordinance”, which added Article VIII to Chapter 12 of the Sonoma County Code (hereinafter “the Ordinance”); and

WHEREAS, the Ordinance provides funding to achieve effective and efficient regional fire response services throughout Sonoma County; and

WHEREAS, the County of Sonoma is charged with a fiduciary duty in administering the tax proceeds generated by the Ordinance and implementation of the Ordinance is the responsibility of an Oversight Committee which reports directly to the Sonoma County Board of Supervisors; and

WHEREAS, Section 12-61 of the Ordinance states: “The Expenditure Plan set forth in section 12-66 is intended as a specific and legally binding and enforceable limitation on how the proceeds of the transactions and use tax imposed by this Ordinance may be spent”; and

WHEREAS, as part of the Ordinance Expenditure Plan, Section 12-66(D) provides allocation percentages for entities receiving funds generated by the Ordinance (“Recipients”); and

WHEREAS, as part of independent Oversight Committee and performance audit, Section 12-67(B) of the Ordinance requires Recipients to prepare and distribute to the Oversight Committee specific information in annual reports not later than December 31st of each year; and

WHEREAS, as part of the oversight and administration of the Ordinance, Section 12-68(A) of the Ordinance requires a funding agreement between the County of Sonoma and Recipients before any tax proceeds are distributed; and

WHEREAS, Section 12-65 of the Ordinance requires that Ordinance proceeds shall not be used to supplant FIRE AGENCY’S historical proportional allocation to fire related services and establishes a baseline maintenance of effort requirement that shall not be violated; and

WHEREAS, Section 12-68(A) of the Ordinance further requires that the funding agreement between the County of Sonoma and Recipients shall establish existing revenue used to fund existing personnel in order to establish the baseline for measuring compliance with the

requirement that sales tax proceeds generated by the Ordinance shall only be used to pay for additional personnel; and

WHEREAS, the County of Sonoma and Recipients desire to have a uniform agreement to ensure consistency in distribution, reporting, oversight, and administration of the funds generated by the Ordinance.

NOW, THEREFORE, in consideration of the foregoing, COUNTY and FIRE AGENCY do hereby agree as follows:

1. The Parties agree to comply with the purpose, intent, use of fund limitations and specific implementation provisions of the Ordinance, which became operative October 1, 2024.
2. Allocation of Funds. As provided in Section 12-66(D), the allocation percentage of funds generated by the Ordinance to be received by FIRE AGENCY is one and eighty-seven hundredths percent (1.87%), to be used for the purposes set forth in Sections 12-66(B) and 12-66(C) of the Ordinance. As provided in Section 12-66(E), the successor fire agency of any enumerated entity in Section 12-66(D) shall receive the funds set forth in that section.
3. Distribution of Funds. COUNTY shall distribute the sales tax proceeds to FIRE AGENCY on a quarterly basis based on the following schedule:

July – September proceeds will be distributed by the 10th of December;
October – December proceeds will be distributed by the 10th of March;
January – March proceeds will be distributed by the 10th of June;
April – June proceeds will be distributed by the 10th of September.

The first distribution of tax proceeds from COUNTY to FIRE AGENCY per the Ordinance and this Agreement will be the by the 10th of March 2025 for the October – December 2024 collection date.

4. Baseline maintenance of effort. As provided in Section 12-65, Ordinance proceeds shall not be used to supplant FIRE AGENCY'S historical general fund contribution for providing fire related services. The proportional allocation to determine maintenance of effort is FIRE AGENCY'S baseline operating budget for Fiscal Year 2021-2022, which includes ad valorem property taxes, parcel taxes or any other taxes and/or fees in support of the operating cost for providing fire related services but excluding limited term funds such as capital projects, grants, grant matches or other one-time revenues, will be reported on the FIRE AGENCY's Annual Report in Exhibit A. The Parties intend and agree to execute an Amendment to this Funding Agreement prior to the submission of the Annual Report, which sets forth FIRE AGENCY's proportional allocation. If the proportional allocation to FIRE AGENCY in any subsequent fiscal year is materially less than the FY 21/22 allocation, then the jurisdiction that provides funding shall be deemed to violate the maintenance of effort requirement.

5. Baseline personnel funding. For the purposes of Section 12-68(A) of the Ordinance, as provided in the operating budget for Fiscal Year 2021-2022, FIRE AGENCY'S annual existing revenues used to fund existing personnel in order to establish the baseline for measuring compliance with the requirement that sales tax proceeds shall only be used to pay for additional personnel will be reported on the FIRE AGENCY's Annual Report in Exhibit A. The Parties intend and agree to execute an Amendment to this Funding Agreement prior to the submission of the Annual Report, which sets forth FIRE AGENCY's baseline personnel funding.
6. 30-year limit on Bonded Indebtedness. As provided in Sections 12-63 and 12-66(C), FIRE AGENCY may issue limited tax bonds to finance any program or project in accordance with the Ordinance Expenditure Plan, as allowed by applicable law and as approved by their respective legislative body. The maximum bonded indebtedness shall not exceed the projected 30-year distribution of FIRE AGENCY'S annual allocation and any costs associated with the issuance of such bonds shall be accounted for within the program category in which the bond proceeds are used
7. Reporting Requirements.
 - a. In order to ensure consistency in distribution, reporting, oversight, and administration of the funds generated by the Ordinance as set forth in Section 12-67(B) of the Ordinance, annual reports to the Oversight Committee shall be made by FIRE AGENCY not later than December 31st of each year in the form attached hereto as Exhibit A.
 - b. If FIRE AGENCY receives funding as part of the Countywide Expenditures from the Sonoma County Fire Chiefs Association ("SCFCA") pursuant to Section 12-66(C)(6) of the Ordinance, FIRE AGENCY shall prepare an annual report to be provided to SCFCA no later than September 30th to be included in the SCFCA's annual report to the Oversight Committee.
8. Appropriations Limit. As provided in Section 12-64 of the Ordinance, revenue generated by the Ordinance shall be attributed to the appropriations limit of the County, and not to the appropriations limit of any Recipients.
9. Records. The Parties shall retain all records regarding expenditures of funds generated by the Ordinance for a period of three (3) years from the date of the expenditure and make available as soon as practicable to each Party.
10. Audit authority of Oversight Committee. Subject to Sections 12-67(C) and 12-67(D) of the Ordinance, the Oversight Committee shall have the authority to audit the receipt and expenditures as set forth in the annual reports submitted by Recipients.

11. Over Allocation. If COUNTY over allocates funds to FIRE AGENCY for any reason, FIRE AGENCY agrees to return the amount of such over allocation to COUNTY to be re-allocated per Section 12-66(D).
12. County Costs. As provided in Section 12-66(C)(5), the Parties agree COUNTY is authorized to allocate funds collected pursuant to the Ordinance to pay for expenses incurred which relate to the implementation of the tax, including payments necessary for the operation of the Oversight Committee and Ordinance reporting. The Parties further agree that any costs that exceed the County of Sonoma ACTTC Administrative Fee allocation as set forth in Section 12-66(D) shall be removed from the total tax proceeds prior to distribution of funds to all respective agencies.
13. Indemnification. FIRE AGENCY shall defend, indemnify and hold harmless COUNTY, its officers, officials, and employees, from and against any and all demands, claims, actions, litigation or other proceedings, liability, damages and costs (including but not limited to attorney fees), that arise out of, pertain to or relate in whole or in part to COUNTY'S obligations under this agreement, excepting only matters that are based upon the County's gross negligence or willful misconduct.
14. Notices. Any notice which may be required under this Agreement shall be in writing, shall be effective when received, and shall be given by personal service, or by certified or register mail, return receipt requested, to the addresses set forth below, or to such addresses which may be specified in writing to the parties hereto.

TO FIRE AGENCY: Kenwood Fire Protection District
 9045 Sonoma Highway
 Kenwood, CA 95452

TO COUNTY: County of Sonoma
 Auditor-Controller-Treasurer-Tax Collector
 585 Fiscal Drive, #100
 Santa Rosa, CA 95403
15. Additional Acts and Documents. Each party agrees to do all such things and take all such actions, and to make, execute and deliver such other documents and instruments, as shall be reasonably requested to carry out the provisions, intent and purpose of this Agreement.
16. Integration. This Agreement represents the entire agreement of the Parties with respect to the subject matter hereof. No representations, warranties, inducements or oral agreements have been made by any of the Parties except as expressly set forth herein, or in other contemporaneous written agreements.

17. Amendment. This Agreement may not be changed, modified or rescinded except in writing, signed by all parties hereto, and any attempt at oral modification of this Agreement shall be void and of no effect.
18. Independent Agencies. The Parties renders their services under this Agreement as independent agencies. None of either Party's agents or employees shall be agents or employees of the other Party.
19. Assignment. The Agreement may not be assigned, transferred, hypothecated or pledged by any party without the express written consent of the other party.
20. Successors. This Agreement shall be binding upon the successor(s), assignee(s) or transferee(s) of the COUNTY or FIRE AGENCY as the case may be. This provision shall not be construed as an authorization to assign, transfer, hypothecate or pledge this Agreement other than as provided above. Notwithstanding the foregoing, per Section 12-66(E)(2) of the Ordinance, in the event any enumerated entity in Section 12-66(D) consolidates with or is annexed by another entity, the successor agency shall receive the funds allocated to the enumerated entity.
21. Severability. Should any part of this Agreement be determined to be unenforceable, invalid, or beyond the authority of either party to enter into or carry out, such determination shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect; provided that, the remainder of this Agreement can, absent the excised portion, be reasonably interpreted to give effect to the intentions of the parties.
22. Limitations
 - a. All obligations of COUNTY under the terms of this Agreement are expressly subject to COUNTY'S continued authorization to collect and allocate the sales tax proceeds generated by the Ordinance. If for any reason COUNTY'S right to collect or expend such sales tax proceeds is terminated, suspended, or modified, in whole or in part, COUNTY shall promptly notify FIRE AGENCY, and the parties shall consult on a course of action. If, after twenty-five (25) business days, a course of action is not agreed upon by the parties, this Agreement shall be deemed terminated by mutual or joint consent; provided, that any future obligation to fund from the date of the notice shall be expressly limited by and subject to (i) the lawful ability of COUNTY to expend sales tax proceeds for the purposes of the Agreement; and (ii) the availability, taking into consideration all the obligations of COUNTY under all outstanding contracts, agreements to other obligations of COUNTY, of funds for such purposes.

b. All obligations of FIRE AGENCY under the terms of this Agreement are expressly subject to FIRE AGENCY's continued authorization to receive and spend the sales tax proceeds generated by the Ordinance. If for any reason FIRE AGENCY's right or ability to collect or expend such sales tax proceeds is terminated, suspended, or modified, in whole or in part, FIRE AGENCY shall promptly notify COUNTY, and the parties shall consult on a course of action. If, after twenty-five (25) business days, a course of action is not agreed upon by the parties, this Agreement shall be deemed terminated by mutual or joint consent; provided, that any future obligation to fund from the date of the notice shall be expressly limited by and subject to (i) the lawful ability of FIRE AGENCY to expend sales tax proceeds for the purposes of the Agreement; and (ii) the availability, taking into consideration all the obligations of FIRE AGENCY under all outstanding contracts, agreements to other obligations of FIRE AGENCY, of funds for such purposes.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

COUNTY OF SONOMA

KENWOOD FIRE PROTECTION DISTRICT

By: _____
Board of Supervisors, Chairperson

By: _____

ATTEST:

By: _____
Clerk of the Board of Supervisors

By: _____

APPROVED AS TO LEGAL FORM

FOR COUNTY:

FOR FIRE AGENCY:

County Counsel

Counsel

EXHIBIT A

ANNUAL REPORT TO MEASURE H OVERSIGHT COMMITTEE

Pursuant to the requirements of Sonoma County Code section 12-67(B), this is the annual report of the allocation of funds received by the reporting agency under the Sonoma County voter-approved Measure H, "The Improved and Enhanced Local Fire Protection, Paramedic Services and Disaster Response Transactions and Use Tax Ordinance" (the "Ordinance").

Name of Agency receiving Measure H funds: _____

Reporting period: FY 24-25 (4/26/24 to 6/30/25 (with April-June proceeds received 9/10/25))

1. Detail of the activities related to the Ordinance this reporting period, based on attached budget to actual report, balance sheet, and fund balance report.
2. Summary of the positions and start up, equipment and facilities that were funded with revenue from the Ordinance.
3. The specific activities that support fire prevention, including vegetation management.
4. Update on the status of facility capital improvement projects that are funded with revenue from the Ordinance.
5. Demonstration of compliance with the requirement that revenue from the Ordinance shall be used for enhancing operations.

Proportional budget allocation for fire related services:

FY 21-22 \$ _____; FY 21-22 _____%; this reporting period: \$ _____; _____%.

Personnel expenditures: FY 21-22 \$ _____; this reporting period \$ _____.

6. Any material changes in service needs within the agency's jurisdiction or countywide.
7. Any remaining funds from allocations provided in previous years, and an explanation for proposed use of such funds.

Required Attachments:

Annual Budget

Budget to Actual Report

Balance Sheet

Fund Balance Report

Most recent annual audit and/or other independent financial review

FY 21-22 budget documents showing baseline dollar figure for maintenance of effort and personnel expenditures.

**Kenwood Fire Protection District
January 14, 2025 Board Meeting
Non Action Items**

- LAFCO update-attachments
- Discussion Item-Directors for new district
- Review of Closed Session December 10, 2024-see attached letter from District Legal Counsel William D. Ross, dated December 11, 2024
- Committee Reports-HR, Consolidation, Facilities, Finance, Grants

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Sonoma Local Agency Formation Commission will conduct a public hearing at or after 2:00 p.m. on Wednesday, February 5, 2025, in the Sonoma County Administration Building, 575 Administration Drive, Room 102A, Santa Rosa, California, at which time all interested persons may be heard on the following item:

File No. 2024-10: Sonoma Valley Fire Protection District Reorganization 2024-10
Including the Dissolution of the Kenwood Fire Protection District and Annexation of
the Territory to the Sonoma Valley Fire Protection District

The Sonoma Valley Fire Protection District (Sonoma VFPD) has filed a proposal with the Commission seeking the dissolution of the Kenwood Fire Protection District (Kenwood FPD) and subsequent annexation of that District territory to Sonoma VFPD. The affected territory includes the unincorporated community of Kenwood in the northern Sonoma Valley.

The assets and liabilities of the Kenwood FPD will be taken on by Sonoma VFPD. Sonoma VFPD is currently providing comprehensive staffing services to Kenwood under contract. The proposal indicates that service levels in the Kenwood area would be improved subsequent to the reorganization, in particular with regard to staffing levels.

Sonoma VFPD has a voter-approved special tax in the form of a parcel tax and assessments on commercial properties; these taxes would be imposed on the territory of Kenwood FPD. Sonoma VFPD's tax rate structure is essentially equivalent to an existing special tax approved by Kenwood FPD's constituents, though some properties might see a modest change in tax assessments.

The proposed action has been evaluated for compliance with the State of California Environmental Quality Act (CEQA) and found to be exempt from CEQA provisions, in that no new or different services are proposed.

If the Commission approves the proposal, it will conduct a protest proceeding whereby registered voters and landowners within Kenwood FPD's territory may indicate opposition to the reorganization. If sufficient levels of protest are received, the Commission may vacate approval or call for a referendum where registered voters will be called upon to vote on the proposed reorganization.

At the hearing in February 2025, LAFCO will consider any relevant oral or written testimony and evidence presented or filed regarding the proposed reorganization.

Copies of all documents relating to the actions may be reviewed at the Sonoma Local Agency Formation Commission office, 111 Santa Rosa Avenue, Suite 240, Santa Rosa, California, 95404, (707) 565-2577. Please direct comments, questions, and requests to the office. To be included with hearing materials, written comments must be received by January 29, 2025. Written comments received after that date will be provided to the Commission at the public hearing.

**ALL INTERESTED PERSONS ARE HEREBY INVITED TO BE PRESENT AND
HEARD ON THE MATTERS DESCRIBED IN THIS NOTICE.**

If you challenge the actions of the Sonoma Local Agency Formation Commission on the formation of the district in court, you may be limited to raising only those issues raised at the public hearings described in this notice or in written correspondence delivered to the

Sonoma Local Agency Formation Commission at, or prior to, the hearings.

By: Mark Bramfitt, Executive Officer

Date: December 20, 2024

SONOMA LOCAL AGENCY FORMATION COMMISSION

111 Santa Rosa Ave Ste 240, Santa Rosa, CA 95404

707-565-2577 www.sonomalafco.org

DATE: 12/30/2024

TO: (x) Sonoma Valley Fire District, Kenwood Fire Protection District
(x) Santa Rosa City School, Kenwood Elementary
(x) Clerk of the Board, Sonoma County Committee on School District Organization
(x) Clerk of the Board, Sonoma County Community College District
(x) Clerk of the Board, Marin Sonoma Mosquito and Vector Control
(x) Clerk of the Board, Sonoma County Board of Supervisors
(x) Clerk of the Board, Sonoma Resource Conservation District
(x) San Francisco Bay Regional Water Quality Control Board
(x) Bay Area Joint Air Quality Management

FROM: Kasandra Bowen, Clerk to the Commission

SUBJECT: Information Regarding a LAFCO Filing

Pursuant to Government Code 56658, the Sonoma Local Agency Formation Commission is informing you of receipt of an application for a proposal entitled File No. 2024-10: Sonoma Valley Fire Protection District Reorganization 2024-10 Including the Dissolution of the Kenwood Fire Protection District and Annexation of the Territory to the Sonoma Valley Fire Protection District

The Sonoma LAFCO intends to complete a Certificate of Filing no less than 20 days after this notice. Unless LAFCO receives written demand from an affected agency within 10 days of the mailing of this notice, LAFCO may approve or disapprove the change in organization or reorganization without notice or hearing.

William D. Ross
David P. Schwarz
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Christina M. Bellardo

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#25532
Los Angeles, CA 90025

File No: 19/67

December 11, 2024

VIA E-MAIL

The Honorable John Cooper, Chair
and Members of the Board of Directors
Kenwood Fire Protection District
9045 Sonoma Highway
Kenwood CA, 95452

Re: Report Upon Return from Closed Session; Regular Meeting of the Kenwood Fire Protection District Board of Directors; December 10, 2024

Dear Chair Cooper and Members of the Board of Directors:

This communication sets forth reportable action, if any, of the Board of Directors ("Board") of the Kenwood Fire Protection District ("District"), consistent with provisions of the Ralph M. Brown Opening Meeting Act (Government Code Section 54950, *et seq.*) resulting from the Closed Session of the December 10, 2023 Regular Meeting, consistent with Government Code Section 54957.1.

After convening in Open Session at 4:00 p.m. and ascertaining that there were no public comments on Closed Session matters, the District Board adjourned to Closed Session at 4:16 p.m. to address the matters agendized for Closed Session consideration.

There was one matter agendized for District Closed Session consideration.

4. Consultation with District Legal Counsel Pursuant to Government Code Section 54956.9(a)(2) Concerning Anticipated Litigation (1 matter)
Report Upon Return from Closed Session

With respect to District Closed Session Agenda Item No. 4., there was reportable action in the form of unanimous Board direction (5-0) to District Special Legal Counsel to amend the proposed Measure H Funding Agreement between the County of Sonoma and the District to provide for mutual indemnification provisions and to discuss the matter with Sonoma County Counsel and Special Counsel for the Fire Chief's Association and for concurrence and to bring the matter back for the January 14, 2025 District Board Meeting. Except as indicated, there was no other reportable action under common law attorney-client privilege and that provided by Government Code Section 54956.9(a)(2).

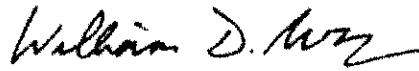
December 11, 2024
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The Closed Session concluded at 4:43 p.m., where it was indicated that a written report upon return consistent with Government Code Section 54957.1, would be prepared.

This communication should be reviewed under the Consent portion of the Agenda of your next Regular or Special District Board Meeting.

Should you have questions concerning this Report, it may be taken off the Consent calendar when agendaized in the future, or our office may be contacted in the interim.

Very truly yours,

A handwritten signature in black ink, appearing to read "William D. Ross". The signature is fluid and cursive, with a long horizontal stroke at the end.

William D. Ross
District Special Counsel

WDR:jf

cc: Tony Ghisla, District Administrator

Stephen Akre, Chief Sonoma Valley Fire District

**Kenwood Fire Protection District
January 14, 2025 Board Meeting
Financial Information**

- Cash in the Bank
- Income Statement

Cash In the Bank

As of 12/31/24

Bank	Account Type	Amount
Exchange Bank	Operating	\$103,782
Exchange Bank	Payroll	\$2,168
Cal Class	Operating	\$1,264,558
Cal Class	Reserves	\$2,527,553
County of Sonoma*	Reserves	\$398,821
Total		\$4,296,882

*Reports as of 9/30/24

Kenwood Fire Protection District
Budget vs. Actuals: FY_2024_2025
YTD December 2024

	YTD	December	Final Annual Budget	\$ Left in Budget	% of Budget Used
Income					
10 - Tax Revenue					
1000 - Prop Taxes - CY Secured		571,512.36	1,076,221.00	504,708.64	53.10%
1001 - CY Direct Charges		233,189.50	425,626.00	192,436.50	54.79%
1011 SB2557 Prop Tax Admin		-3,625.15	-10,469.00	-6,843.85	34.63%
1012 County Sales Tax Measure H		0.00	869,550.00	869,550.00	0.00%
1020 - Prop Tax CY Supp		0.00	0.00	0.00	0.00%
1040 - Property Tax - CY Unsec		31,253.64	31,124.00	-129.64	100.42%
1050 - Supplemental Prop Taxes -CY		9,614.83	35,399.00	25,784.17	27.16%
1051 -Supplemental Prop Taxes - PY		-2.30	-66.00	-63.70	3.48%
1059 - Prop Taxes - PY, Unsecured		0.00	1,222.00	1,222.00	0.00%
1060 Prop Taxes - PY, Secured		0.00	129.00	129.00	0.00%
1061 PY Direct Charges		4,892.23	339.00	-4,553.23	1443.14%
1070 State-Other In-Lieu Tax		18.39	18.00	-0.39	102.17%
1500 Wildfire Tax Loss		0.00	0.00	0.00	0.00%
Total 10 - Tax Revenue	\$	846,853.50	\$ 2,429,093.00	\$ 1,582,239.50	34.86%
17 - Use of Money/Prop					
1700 Interest on Pool Cash		176.83	0.00	-176.83	0.00%
1700-01 Other Interest Earnings		26,040.74	70,000.00	43,959.26	0.00%
Total 17 - Use of Money/Prop	\$	26,217.57	\$ 70,000.00	\$ 43,782.43	37.45%
20 - Intergovernmental Revenues					
2050 Stabilization Payment		0.00	0.00	0.00	0.00%
2060 Revenue Sharing		201,865.95	206,587.00	4,721.05	97.71%
2081 - Highway Rentals		8.35	5.00	-3.35	167.00%
2440 - HOPTR		666.95	2,000.00	1,333.05	33.35%
Total 20 - Intergovernmental Revenues	\$	202,541.25	\$ 208,592.00	\$ 6,050.75	97.10%
30 - Charges for Services					
3661 - Fire Control Services		0.00	0.00	0.00	0.00%
3700 - Copy/Transcribe Fees		0.00	0.00	0.00	0.00%
Total 30 - Charges for Services	\$	0.00	\$ 0.00	\$ 0.00	
40 - Miscellaneous Revenues					
4040 Miscellaneous Revenue		60,252.37	0.00	-60,252.37	0.00%
4640 Operating Transfer In-Roll Over		0.00	0.00	0.00	0.00%
Total 40 - Miscellaneous Revenues	\$	60,252.37	\$ 0.00	-\$ 60,252.37	0.00%
Unapplied Cash Payment Income		0.00	0.00	0.00	0.00%
Total Income	\$	1,135,864.69	\$ 2,707,685.00	\$ 1,571,820.31	41.95%
Gross Profit	\$	1,135,864.69	\$ 2,707,685.00	\$ 1,571,820.31	41.95%

Expenses				
50 Salaries/Emp Benefits				
5913 Director Stipend	1,239.40	1,650.00	410.60	75.12%
5914 Volunteer Stipend	1,076.14	0.00	-1,076.14	0.00%
5922 FICA ER Expense	1,656.89	4,650.00	2,993.11	35.63%
5923 CALPERS Retirement	36,655.69	0.00	-36,655.69	0.00%
5924 Medicare ER Exp	3,126.20	1,088.00	-2,038.20	287.33%
5930 CALPERS Health/Dental/Visi	22,825.89	46,000.00	23,174.11	49.62%
5940 - WORKERS COMP	40,426.00	41,000.00	574.00	98.60%
Gross Wages				
5910-Perm Positions	1,219,661.00	2,125,000.00	905,339.00	57.40%
5911-Extra Help	7,096.64	0.00	-7,096.64	0.00%
5912-Overtime	2,161.83	0.00	-2,161.83	0.00%
Total Gross Wages	\$ 1,228,919.47	\$ 2,125,000.00	\$ 896,080.53	57.83%
Total 50 Salaries/Emp Benefits	\$ 1,335,925.68	\$ 2,219,388.00	\$ 883,462.32	60.19%
60 - Services/Supplies				
6020-Clothing/Personal	2,799.69	0.00	-2,799.69	0.00%
6021- Clothing/Personal	0.00	0.00	0.00	0.00%
6021-Uniform Expense(Daren)	226.65	0.00	-226.65	0.00%
6022-Clothing/Safety	27.46	0.00	-27.46	0.00%
6040-Communications	6,140.71	10,000.00	3,859.29	61.41%
6080-Household Expense	2,426.36	5,000.00	2,573.64	48.53%
6100-Insurance	26,747.00	26,747.00	0.00	100.00%
6140-Maintenance-Equipment	5,487.48	21,100.00	15,612.52	26.01%
6180-Maintenance-Bldgs/Imp.	12,398.39	11,000.00	-1,398.39	112.71%
6280-Memberships	187.50	2,500.00	2,312.50	7.50%
6400-Office Expense	5,475.22	5,000.00	-475.22	109.50%
6457-Computer Charges	3,784.97	8,000.00	4,215.03	47.31%
6461-Supplies/Expenses(Ops)	915.74	5,500.00	4,584.26	16.65%
6500-Professional/Special Svcs.	12,754.73	0.00	-12,754.73	0.00%
6500.01 Professional/Special Services	6,039.75	12,000.00	5,960.25	50.33%
6500.02 Bank/Bankcard Service Charge	124.88	0.00	0.00	0.00%
6500.03 PR Processing Fee	882.45	0.00	790.30	0.00%
Total 6500-Professional/Special Svcs.	\$ 19,801.81	\$ 12,000.00	-\$ 7,801.81	165.02%
6526-REDCOM/Dispatch	10,247.68	8,500.00	-1,747.68	120.56%
6576-Actuarial Services	0.00	1,500.00	1,500.00	0.00%
6587-LAFCO Charges	1,856.00	20,000.00	18,144.00	9.28%
6630-Audit/Accounting Svc.	15,525.00	18,500.00	2,975.00	83.92%
6637-Prop.Tax Admin Fee	0.00	500.00	500.00	0.00%
6800-Public/Legal Notices	0.00	1,000.00	1,000.00	0.00%
6880-Small Tools/Equip.	71.14	7,500.00	7,428.86	0.95%
7005-Election Expense	240.00	0.00	-240.00	0.00%
7120-Training/InService	0.00	0.00	0.00	0.00%
7201-Gas/Oil/Fuel	4,122.36	18,500.00	14,377.64	22.28%
7300-Trans./Travel/Meetings	0.00	1,500.00	1,500.00	0.00%
7320-Utilities	12,131.78	25,000.00	12,868.22	48.53%
Total 60 - Services/Supplies	\$ 130,612.94	\$ 209,347.00	\$ 78,734.06	62.39%
8510 Capital Outlay-Bldg Imp	43,201.12	10,000.00	-33,201.12	432.01%
8560 Capital Outlay-Equipment	0.00	10,000.00	10,000.00	0.00%
8620-UNCLM-OT-Within a Fund	0.00	0.00	0.00	0.00%
8621 UNCLM-OT-WITHIN A FUN (PAYROLL)	0.00	0.00	0.00	0.00%
8642-General-To/From -Trust	0.00	258,950.00	258,950.00	0.00%
Total Expenses	\$ 1,509,739.74	\$ 2,707,685.00	\$ 1,197,945.26	55.76%
Net Operating Income	-\$ 373,875.05	\$ 0.00	\$ 373,875.05	0.00%
Other Income				
Bank Interest Earned	125.59	0.00	-125.59	0.00%
Total Other Income	\$ 125.59	\$ 0.00	-\$ 125.59	0.00%
Net Other Income	\$ 125.59	\$ 0.00	-\$ 125.59	0.00%
Net Income	-\$ 373,749.46	\$ 0.00	\$ 373,749.46	0.00%